## Department of History Raiganj Surendranath Mahavidyalaya

## **NOTICE**

## For Departmental Meeting

A departmental meeting will be held on 12/07/2023 at History Department. All Teachers of History department are earnestly requested please attend the meeting positively at 12.30 pm.

## Agenda:

- 1. Distribution of syllabus
- 2. Preparation of routine
- 3. Preparation of lesson plan
- 4. Preparation of academic/activity calendar
- 5. Miscellaneous

Thanking you

Set C. 52 Chandana Saha OT HOD

Department of History Raiganj Surendranath Mahavidyalaya

Department of History Raigani Surendranath Mahavidyalaya Sudarshanpur, Raigani, U/Dinajpur