



## NOTICE

Dated: 25.01.2022

A meeting of the Internal Quality Assurance Cell of Raiganj Surendranath Mahavidyalaya will be held on 3<sup>rd</sup> February, 2022 at 1pm in the IQAC room of our college to discuss on the following agenda.

Please make it convenient to attend.

Agenda:

1. To finalize the lesson plan
2. To include new members in the IQAC
3. To augment basic amenities in the institution
4. To conduct result meetings
5. To arrange for feedback responses from students
6. To form criterion-wise committees
7. To sensitize all Departments to transfer departmental records into a database
8. To organize webinars/seminars/special lectures

Sd/

- Dr. Sankar Kumar

Roy Co- Ordinator,

IQAC

Copy for circulation by whatsapp to:

- Dr. Abhinandan Das, Teacher-in-Charge
- Dr. Rakhee Das Biswas, Member
- Mrs Nilima Moktan. Member
- Dr. Sujit Ghosh, Member
- Dr. Subrata Ghosh, Member