Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**RAIGANJ SURENDRANATH MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. P Roychoudhury**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+918945954418**
Mobile no.	**7319593993**
Registered Email	**mda_sunam@yahoo.co.in**
Alternate Email	**rsmiqac2017@gmail.com**
Address	**P.O. - SUDARSHANPUR**
City/Town	**RAIGANJ**
State/UT	**West Bengal**
Pincode	**733134**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. K.R. Bhattacharyya**
Phone no/Alternate Phone no.	**+919062311185**
Mobile no.	**8240781447**
Registered Email	**rsmiqac2017@gmail.com**
Alternate Email	**mda_sunam@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rsmraiganj.in/aqar/
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://rsmraiganj.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.51**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**19-Aug-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day seminar on The Einstein's Theory of Relativity and the Black Holes in the Universe	**06-Apr-2018** **1**	**160**

organised by Mathematics, Physics Department in collaboration with Research Group and IQAC		
International Womens Day Celebration	08-Mar-2018 1	59
International Mother Language Day by Department of Bengali and IQAC, RSM	21-Feb-2018 1	122

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Organised One day seminar on The Einsteins theory of Relativity and the Black Holes in the Universe by Mathematics and Physics Department in collaboration with Research Group. 2) Organised International Womens Day by Women Cell on 08/03/2018. 3) Chalked out a DPR for RUSA 2.0 Scheme. 4) Organised International Mother Language Day ON 21/02/2018. 5) Motivated NSS Units to do more outreach programmes.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan to apply for RUSA scheme	Successfully prepared and submitted
Plan to conduct Interdisciplinary Programme	Successfully implemented
To make the environment mor sustainable, augmented Green Campus activity	Successfully conducted
Plan to encourage student to participate more extra curricular activity and uplift their hidden talent	Successfully conducted
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	30-Nov-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	26-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institution has taken the overall Management Information System (MIS) support from various agencies to assist academic and administrative works. Following modules have been covered under MIS: Admission process is conducted by CAS 4.2 software and "Online Admission Portal" by Infonatics. Student related activities like Lesson plan, work diary, assignments, LSM and study materials preparation etc., is managed by MIS support system by cloudClassroom. The

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being affiliated to the University of Gour Banga, Raiganj Surendranath Mahavidyalaya follows the curriculum at the UG level designed by the said University to achieve academic excellence & professional competency. The college offers the Under Graduate Course (under University of Gour Banga), Post Graduate Course (Distance mode under Rabindra Bharati University) and Vocational Course. The UG courses are Bachelor of Arts (Hons), Bachelor of Science (Hons). NSS Units are also running in the College. Specifying the goals and objectives some certificate courses are also offered by the Institution. Planning for curriculum enrichment, some value-added courses and training modules fill the curriculum gaps in academia. The Academic Year commences with an Orientation Programme for the all-new batch of students who get to know about the curriculum and academic life in the College and also get an insight into higher education. Syllabus distribution is done at the beginning of each academic session at the departmental level and intimation given to students in advance. All curriculum-related activities and preparation of the Academic calendar, planning of programs for curriculum enhancement are taken up by Academic committee which is in charge for making Timetable at the department level – teacher-wise, class-wise slots for core papers, elective papers, soft skills, project work, seminars, guest lectures, and Remedial classes of the various Departments etc. Academic Calendar of events is prepared by the committee which takes into consideration National, State, and Local holidays. Different teaching methods and pedagogy such as the Chalk and talk method, PPT presentations and ICT enabled methods are followed by teachers. Regular classes (theory and practical), Tutorials and Remedial Classes are conducted for the benefit of students. Round the year evaluation of students' performance through assignments, tutorials and test examination are conducted by all departments. For programs with practical exams, mock practical exams are conducted before the Final exams. Seminars and Conferences, Students' Seminars, Academic Tours and Excursions are conducted by various departments to enrich the academic quality of the College. Guest teachers are recruited by the college to ensure successful completion of the syllabus. Talking feedback from different stakeholders like Students, Teachers, Parents, and Employers on Curriculum, Head of the Department addresses the issues with the subject teacher to facilitates appropriate actions. The academic and intellectual developments of the Institution rests on the Institution Library which is a depository of all knowledge and information to the Faculty and Students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Diploma in PC Application	15/11/2017	730	YES	YES

	Nil	**15/11/2017**	**30**	**YES**	**YES**
Certificate on Computer Awareness				
	Nil	**11/12/2017**	**90**	**YES**	**YES**
Certificate on Communica tive English				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**187**	**95**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Counselling	**18/12/2017**	**54**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**Sociology Hons**	**26**
BA	**Education Hons**	**68**
BSc	**Botany Hons**	**15**
BSc	**Zoology Hons**	**15**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Raiganj Surendranath Mahavidyalaya is affiliated with the University of Gour Banga. IQAC plays a fundamental role in feedback collection from various stakeholders like Students, Teachers, Parents, Alumni, and Employers and reporting the analysis thereafter to the competent authority for appropriate action. There are five types of feedback forms developed by the IQAC: 1. Students' Feedback on the Syllabus and its transaction at the institution. 2. Faculty Feedback on Curriculum 3. Parents satisfaction survey 4. Alumni Feedback on Curriculum 5.Employers Feedback. Student Feedback: IQAC has collected structured feedback from outgoing students regarding content of the course, quality and methodology of curriculum delivery, usefulness of the courses in terms of knowledge, understanding, application. The responses were received from more than 2000 outgoing students on subject knowledge. In conclusion, students are happy with the curriculum and the relevance of course contents with the knowledge that the students have gained. They are happy with the secure, peaceful environment of the college. Students complained of unclean toilets. Students of a few Science departments suggest that better equipment are required in the laboratories. Teacher's Feedback: The analysis of the teachers' feedback reflects the adequacy of the syllabus and availability of teaching-learning facilities. Various suggestions related to the modifications in the curricular content are noted and reported to the Academic Council for the overall improvement and further necessary action. Alumni Feedback: The contribution of alumni to the activities of the College is substantial especially in the design and development of the curriculum which in turn helps in the institution profile. Employers' Feedback: Employers' feedback also obtained. The Objective of this feedback is to collect the current inputs on the relevance of University UG Curriculum for employ-ability and job placement as required by the educational sector from time to time. Parents feedback: Analysis of parents from all three undergraduate years gave feedback during the course of the academic session. Parents have reaffirmed their faith in the College for maintaining safe, academic atmosphere in the campus at all points of time. The care and concern of College authorities towards the overall well-being of the students have also been appreciated. Parents were also happy with the fact that they could contact departmental teachers regarding any concern they had about their children. At the end of the academic year, IQAC analyses the data department wise and discusses the reports of feedback forms from all stakeholders in the IQAC meeting. Action Taken: i)The TIC communicated the main content of the feedback to the teachers concerned or to the specific Departments or to the concerned non teaching staffs for necessary improvements. ii) library materials were updated with the syllabus, course content and sequence of units in the syllabus. iii) group D staff were directed to clean toilets more frequently during the day. iv) The proposals given by different committees and departments for necessary improvements are discussed in the Administrative Body meeting of the college for necessary action including funds allotment for purchase of required laboratory equipment centrally and books in each department.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	Nill	Nill	Nill

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2643	0	22	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	18	2	1	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	24	2	1	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.Sc.	Nill	Nill	Nill

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

     Strict adherence to the academic calendar in the internal evaluation was
 executed. to ensure continuous evaluation internal examinations were conducted
  at two levels- classroom tests were conducted by each department and tre-test
   for university exams were centrally conducted by the college academic council.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

 Yes, the academic calendar was prepared following the university guidelines and
    schedules. The conduct of examinations was strictly adhered to the academic
                                    calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Undergraduate programme	BA	GENERAL	1085	386	35.57
Undergraduate programme	BA	HONS	328	296	90.24
Undergraduate programme	BSc	GENERAL	15	14	93.33
Undergraduate programme	BSc	HONS	111	91	81.98

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
The Einstein's theory of Relativity and the Black Holes in the Universe	Mathematics and Physics	06/04/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	4.32
National	Economics	1	Nill
National	History	1	Nill
National	Bengali	1	Nill
International	Bengali	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
History	1
Bengali	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Stabilized Cu2O Nanoparticles on Macroporous Polystyrene Resins [Cu2O@ARF]: Improved and Reusable Heterogeneous Catalyst for On-Water Synthesis of Triazoles via Click Reaction	Sujit Ghosh, Sankar Saha, Debasish Sengupta, Shreyasi Chattopadhyay, Goutam De, Basudeb Basu	Industrial Engineering Chemistry Research	2017	22	University of North Bengal	36

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	0	2	0
Attended/Seminars/Workshops	1	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood Relief Camp	NSS	5	85
Blood donation	NSS	4	67

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
	Women Cell	International Womens Day	5	102
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17	16.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	**Existing**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	**Partially**	**2.0**	**2005**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**10705**	**Nill**	**168**	**Nill**	**10873**	**Nill**
Reference Books	**450**	**Nill**	**Nill**	**Nill**	**450**	**Nill**
e-Books	**674**	**Nill**	**Nill**	**Nill**	**674**	**Nill**
Journals	**10**	**Nill**	**Nill**	**Nill**	**10**	**Nill**
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**24**	**2**	**1**	**0**	**1**	**0**	**2**	**30**	**0**
Added	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**32**	**2**	**1**	**0**	**1**	**0**	**2**	**30**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
19.5	18.16	17.5	16.72

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Our college has a reliable physical infrastructure, strong academic programmes, and supportive facilities. It also has a well-planned, well-developed, well-organized, and decentralised maintenance system. The Finance Committee meets at the beginning of each session to discuss the colleges budget, and funds are allocated for all the aforementioned facilities as necessary. However, when necessary for the sake of our College, the Governing Body approved the budgeted amount or any other significant expense. The following are the procedures of maintain ance specifically run for the College: • Maintenance of Academic Facilities: Departmental Heads or the teachers of the affected departments should preferably submit written requests to the Teacher-in-Charge for any academic requirements, such as requests for Books and Journals, IT facilities, or requests for organising special lectures, seminars, and workshops. The request for demand does, however, also provide rough budgets. In the meetings with the administrator, finance committee, library committee, or any other body related to it, the teacher-in-charge then makes the requests or demands. After that, a tender notice is published for large acquisitions. Of course, all purchases must properly abide by government financial regulations. • Maintenance of Physical Support Facilities: Our college stops at nothing to ensure that this mechanism is maintained. In this sense, all of the Colleges departments and constituent parts maintain contact with the office. The office makes arrangements for everything on a war footing in accordance with the demands of the departments and other units. This includes regular cleaning of the laboratories and classrooms as well as any other urgent maintenance pertaining to electricity, plumbing, lab equipment, and computers. The Support-Staff Committee takes good care of the Auditorium, Seminar, and Conference hall, which are frequently used for academic and cultural programmes. In addition to monitoring CCTV, the Support-Staff Committee also plans routine maintenance for the water purification systems. For routine maintenance of electrical devices and appliances including water pumps and generators, the College has also hired one electrical specialist on a temporary basis. • Campus Supervision and Security: There are six guards who are in charge of ensuring the college campus is always secure and three sweepers who are in charge of cleaning the surrounding area and the classrooms on a regular basis. There is also one gardener who is in charge of beautifying the campus. • IT Infrastructure: To maintain the IT Infrastructure, which consists of pcs, servers, and Wi-Fi, the institution has hired workers on a casual basis to conduct routine maintenance and to oversee the IT division. Software for detecting and removing malware and viruses is installed and uploaded as needed.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Studentships	620	161200
Financial Support from Other Sources			
a) National	1. SC/ST/OBC AND MINORITY SCHOLARSHIP, 2. KANYASHREE SHOLARSHIP 3. SVMCH	2337	396000
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	11/12/2017	47	college

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Orientation in higher education , Career Counselling Programe by Placement Cell	500	450	60	400

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated		visited	participated	
NA	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	50	Bachelor in Arts	Bengali,Education, History, Political Science	In different Universities like UGB,KU, RBU,NBU, NSOU and Govt, Govt aided and Private B.Ed Colleges.	Post Graduate Degree in Regular and Distance mode, B.Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Sports and Exhibition and Cultural Programe	College	50

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	nil	Nill	Nill	Nill	NA	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Title: Report on Student Council, Academic Committees, and Administrative Bodies of College An overview of our colleges Student Council, Academic Committees, and Administrative Bodies is given in the report that follows. These organisations have a significant impact on the academic atmosphere, student participation, and smooth administrative operation. This report seeks to better understand their positions, accountability, and contributions to the campus community. I. Student Council: The Student Council serves as a

representative body for the students, acting as a liaison between the student body, faculty, and administration. It comprises elected student representatives who advocate for student interests and work towards improving the overall college experience. The key functions AND responsibilities of the student Council includes. 1. Representation: The council represents the student voice in decision-making processes at various levels within the college, including academic policies, extracurricular activities, and student welfare initiatives. and responsibilities of the Student Council include: 2. Organizing Events: The council plays a pivotal role in organizing student-centric events such as cultural festivals, sports tournaments, and seminars, promoting a vibrant campus life, 3. Addressing Grievances: The Student Council acts as a mediator between students and the administration, addressing grievances, concerns, and suggestions to ensure a conducive learning environment. ii. Academic Committees: The college establishes various Academic Committees to focus on specific areas of academic development and improvement. These committees typically consist of faculty members, administrators, and student representatives. Some prominent academic committees include: 1. Curriculum Development Committee: This committee is responsible for reviewing and updating the colleges curriculum, ensuring its relevance to industry standards, and incorporating emerging trends in respective fields. 2. Examination Committee: The Examination Committee oversees the planning, scheduling, and conducting of examinations, ensuring adherence to academic regulations and maintaining the integrity of the evaluation process. 3. Research Committee: The Research Committee promotes and supports research activities among faculty and students, fostering a culture of innovation and knowledge creation within the college. III. Administrative Bodies: The administrative bodies of the college are responsible for managing the day-to-day operations, infrastructure, and support services. Some significant administrative bodies include: 1. Administrative Staff: The administrative staff plays a crucial role in providing administrative support to students, faculty, and other stakeholders. They manage admission processes, maintain student records, handle financial matters, and facilitate communication within the college. 2. Library Committee: The Library Committee is responsible for managing and developing the college library, ensuring access to a wide range of educational resources, both print and digital, to support research and learning activities. 3. Facilities Management: This body oversees the maintenance of college infrastructure, including classrooms, laboratories, hostels, and other facilities, ensuring a safe and conducive environment for academic pursuits. Conclusion: As a whole, the Student Council, Academic Committees, and Administrative Bodies support the growth and operation of our college. They take steps to ensure that students are represented, that academic standards remain elevated, and that administrative procedures are effective. All parties involved in the college community benefit from the joint efforts of these organizations by having a comprehensive and enriching educational experience.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

An alumni association is an organization formed by graduates or former students of a particular educational institution. Raiganj Surendraanth Mahavidyalaya Alumini Association was formed on 27/05/2016 under the Certificate of Registration of Societies West Bengal Act of 1961 bearing registration no: 56502 of 2016-2017. Its primary purpose is to foster a sense of community and maintain a connection between the institution and its alumni. Alumni associations often provide various benefits and services to their members, such as: 1. Networking opportunities: Alumni associations facilitate networking among former students, allowing them to connect with each other, exchange

ideas, and build professional relationships. 2. Career support: Many alumni associations offer career services, including job boards, job fairs, mentoring programs, and career counseling, to help alumni in their professional development. 3. Continuing education: Some associations provide opportunities for alumni to continue their education through workshops, seminars, or access to online resources. 4. Events and reunions: Alumni associations organize social events, reunions, and gatherings to bring former students together, fostering a sense of belonging and nostalgia. 5. Communication and publications: Associations often publish newsletters or magazines to keep alumni informed about the institutions latest news, achievements, and updates on fellow alumni. 6. Social Welfare activities: Association strongly believe in the community service, and therefore holds various programmes for the underpriviledge and excluded members of the society.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

7200

5.4.4 – Meetings/activities organized by Alumni Association :

Introduction: The Alumni Association of RSM has been actively engaging and organizing various meetings and activities throughout the year to foster connections between alumni, promote professional development, and contribute to the overall growth of the college community. This report aims to provide an overview of the recent meetings and activities conducted by the association .Meeting 1: Annual General Meeting Date: 27/05/2016 The Annual General Meeting served as a platform for alumni to gather and discuss important matters related to the association and college. The meeting was attended by a significant number of alumni, including several distinguished guests. The agenda included updates on alumni achievements, financial reports, election of new board members, and brainstorming ideas for future activities. Activities Organised: Networking Event The Networking Event focused on fostering connections between alumni and current students. The event provided an opportunity for alumni to share their professional experiences, offer guidance, and facilitate mentorship relationships. It included panel discussions, interactive sessions, and networking opportunities, ensuring a vibrant exchange of ideas and knowledge. Activity 2: Career Fair: The Alumni Association organized a Career Fair, inviting alumni from diverse platforms to showcase their sucess stories and provide employment opportunities for both recent graduates and experienced professionals. The fair attracted a wide range of participants, creating a dynamic environment for networking, job hunting, and exploring potential career paths. Activity 3: Alumni Lecture Series The Alumni Lecture Series featured prominent alumni who excelled in their respective fields. These accomplished individuals shared their insights, experiences, and expertise with the college community, inspiring students, faculty, and fellow alumni. The lecture series covered various topics such as entrepreneurship, leadership, and innovation, enriching the intellectual environment of the college. Activity 4: Community Service Initiative To give back to the community, the Alumni Association organized a community service initiative in collaboration with local organizations. Alumni volunteers participated in activities such as environmental cleanup, charity drives, and mentorship programs, aiming to make a positive impact on society while strengthening the associations bonds .Conclusion: The Alumni Association of Raiganj Surendranath Mahavidyalaya has been actively engaging its members through various meetings and activities that cater to their professional, networking, and community service needs. These initiatives have fostered a sense of pride, connection, and involvement among

the alumni while contributing to the growth and development of the college community as a whole.The association continues to explore new avenues to enhance alumni engagement and create meaningful opportunities for allumini, to contribute.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To speak the truth, it is to be noted that a number of subcommittees under the supervision of IQAC are formed comprising of representatives from all stakeholders of the college for coordinating different academic activities, co-curricular and extra-curricular activities. What is more, the institution practices the process of decentralization and a participative management .It is true that good infrastructure creates an excellent academic ambiance for the students thereby enhancing their learning outcome on the campus. NSS units of our college have been actively involved in various social and community works such as blood donation camps, awareness on various health related issues etc It is ensured by the members of management, the Principal and faculty members that quality education and high efficiency are maintained under all circumstances. Draft of quality policy is therefore created by a committee in consultation with members of the faculty, giving utmost priority to the mission and vision of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College is affiliated to the University of Gour Banga, and follows the admission process as prescribed by the said university. The only mode of admission as per the university norms is online. The admission process includes- publications of online form fill up date for admission to the college through newspapers and college websites followed by the process of shortlisting the candidate for Honours and General streams, and that of payment of fees along with original documents verification.
Industry Interaction / Collaboration	NA
Human Resource Management	It is true that the centralized system of taking leaves by teaching and non-teaching staff of the College is incorporated and well maintained, and in conformity with that a good monitoring system is adopted. There is a provision of on-duty leave for the faculty members who are interested in participating or presenting papers in workshops, seminars, symposium and

	conferences. The college also provides on-duty leave for the faculty member for Ph.D enrollment seminars and Ph.D defending seminars. Further, the roster for the non- teaching job is well maintained and closely monitored by the Head of the Institution.
Library, ICT and Physical Infrastructure / Instrumentation	As far as Library, ICT and Physical Infrastructure / Instrumentation is concerned, in Raiganj Surendranath Mahavidyalaya, the resource repository is the basis of a learning activity. What is more, the ambience of the library in the college speaks off well in terms of availability of books and the like. Approximately, throughout the session the library provides an accessibility of 10873 textbooks,450 reference books, 674 ebooks,6 newspapers career news and 10 Indian journals and magazine . The library also provides Semi Automation (soul 2.0) about 10800.
Research and Development	There is no denying the fact that research is a core activity for higher education. Therefore, the primary focus for enhancement of higher education is a concern. The faculty developments also rely on research and development. Keeping this in mind, the college encourages every faculty to carry research activities which is also required for faculty under CAS program. The members of the faculty have participated and presented their papers in every sphere be it regional, state level, national level or international level workshops, seminars, symposium and conferences. It is also to be noted here is that the faculties have enriched themselves by attending various faculty induction and refresher programs. Departments of the college also organize workshop and seminar for the students for effective learning, and to develop cognitive ability among the students.The college welcomes peer talk for the enhancement of knowledge for faculties and the students.
Examination and Evaluation	The process of examination and evaluation is part and parcel of a college. Raiganj Surendranath Mahavidyalaya is no exception. The college is affiliated to the University of GourBanga, Malda and follows the curriculum, evaluation pattern and the exam pattern as prescribed by the

	university. The internal examination is followed centrally in the college which includes class tests, mid-term exams and a selection test before declaring the candidate eligible to appear in the final university examination. Under the university the college follows (111) system. The evaluation of answer scripts are revealed to the students, and makes the students aware of their mistakes. The results are therefore, put up for publication on the notice board, and for the students poor performance, the college and the departments organize remedial classes for them. The entire examination process and evaluation and publication of results in due time are monitored by the Examination Committee under the guidance of the Head of the Institution. The college also has Academic sub-committee to monitor the process of examination in the college. Again, various departments of the college organize field trips, survey, projects, assignments etc. to ensure the learning outcome among the students. The students appear in their final university exam in the center other than their home center. All the modes of internal examination are executed under the supervision of the Examination Committee guided by the supervision of the Head of The Institution and IQAC.
Teaching and Learning	Characteristically the focus of the College is to adopt the best and convenient method of teaching which enables the students to learn effectively. Various departments of the college through various modes of communication give a detailed idea of the course with the course objectives and desired learning outcomes. Secondly, a convenient teaching method is incorporated to familiarize the students learning outcome through various modes including ICT enabled class as well as traditional chalk and talk method along with brainstorming sessions, both inductive and deductive method of teaching learning process. Thirdly, a value added course is introduced for the betterment of the students. The value added programs for the academic year 2017-2018 includes Language lab for a few months. The students from first to third year are

	eligible to participates the course.Miscellaneous methods of teaching learning include remedial classes, tutorials, workshops and internship for the students. The faculty members are encouraged to participate in various workshops, seminars, symposiums and conferences to enhance their skill to make teaching learning a fun. Faculty members from various departments also participate in the faculty development program and refresher course to understand the changing trends and pattern of teaching and learning process. The college follows an academic calendar for the students to remain updated.
Curriculum Development	The College under the guidance of University of GourBanga, Malda follows a specified curriculum. Faculty members of various disciplines from the College are also the members of the Board of Studies (BoS) and are engaged in curriculum framing and updating to meet the essence of curriculum enhancement from time to time. In addition to that, various responsibilities assigned to its affiliating colleges and faculty members by the university through official mode of communication include framing of university question papers for the final exam, evaluation of answer scripts, scrutiny of the same and various other responsibilities assigned by the university on a regular basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	For the sake of smooth running of any institution like ours,both planning and development are indispensable. On the basis of the mission and vision of the college, the developmental programs are planned. The planning includes curriculum framing, the systematic preparation of lesson plan and work diary by the faculty members. The availability of a well-equipped library can be accessed by both the faculty and the students. Facilities like class rooms , clean campus, wash rooms, common rooms and other infrastructural development are the result of effective planning. All the developmental planning is closely monitored by the Head of the Institution. Tenders are

	also invited for all necessary purchase related matters.
Administration	In this respect, the resolution ,based on various aspects like Recruitment, admission, and infrastructural development, academic and other administrative decisions are passed by the authority, and relevant information and administrative notices are frequently published in the college website.
Finance and Accounts	A college can not be run without the help of Finance and Accounts departments. In Raiganj Surendranath Mahavidyalaya, employees are registered first in COSA upto September,2017 and then in HRMS w,e,f, October,2017. The salary and other income expenditures are monitored in HRMS through online mode. The usual deduction of professional tax and other deductions as admissible are shown in the said platform. The income tax is deducted as per convenience of the employees. Pay slip is generated after the receipt of the salary followed by signature of the employees at designated place.
Student Admission and Support	After the completion of the admission process, all the necessary information like exam fee, registration due date, scholarship etc can be availed through the college website, notice board for the sake of the students.
Examination	The process of examination is the part and parcel of an institution of ours. In Raiganj Surendranath Mahavidyalaya, the notice regarding the date of exam to be conducted at college level and university level is notified through the college website and notice board. The Examination Committee and Academic Sub Committee along with the Heads of various Departments decide on the mode of internal assessment keeping in mind the guidelines set by the university. The university communicates to all the affiliating colleges regarding the examination routine and the center for the students in specified format on time.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support

for which financial support provided	which membership fee is provided	

Nill	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Provident fund and gratuity as admissible. 2.Medical attention when required. 3. Maternity leave and paternity leaves as admissible for female and males respectively. 4. Financial support to faculty for attending conferences/ seminars/ workshops in India and abroad. 5. On duty leave is provided for attending examination, valuation, BOS /BOE meeting, workshop, seminar, conference, orientation course, refreshers course, faculty development program etc.	1.Provident fund and gratuity as admissible under govt. 2. Health insurance schemes. 3. Maternity, paternity leave as admissible to women and men employees respectively. 4. Casual leaves (CL) and earned leaves (EL). 5. Salary-in advance can be availed by staff in need. 6. Orientation programs for non-teaching staff. 7. Free Wi-Fi facilities are made available. 8. Gym facility is available for Non-teaching staff.	1.Fee Structure showing Fee concession for meritorious students. 2.Scholarships are provided to the students for motivating students to get university ranks and for achieving excellence in results. 3. Counselling. 4. Restroom, Ramp facilities are available for especially challenged students. 5. Free Wi-Fi facilities are made available 6. Half-fee concession from college authority. 7. Gym is available for students.

6.Casual leaves (CL) and earned leaves (EL) - For teaching staff. 7. Staffs are allowed to use college ICT facilities for their research work. 8. Salary in-advance can be availed by staff if needed. 9. Well-equipped staff rooms for all the faculty members. 10. Free Wi-Fi facilities are made available. 11. Gymnasium for teachers.		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is conducted by College Authority in assisted by B.RAY ASSOCIATES and external Audit is conducted by the Auditor appointed by the Government of WB(accountant).The field which are checked by the auditor are 1.Thorough assessment of the strength of internal check. 2. Vouch the grant-in-aid from the government carefully. 3. Verify the receipts of monthly fees from students, from counterfoils or carbon copy of the receipts. The auditor should also see whether cash received has been banked daily or not. 4. Other charges from the students such as examination fees, laboratory fees, fines etc should be carefully verified. 5. Any fees received in advance should be properly adjusted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities and supports from the Parent – Teacher Association are very important for overall development of a college like ours. In Raiganj Surendranath Mahavidyalaya, the Parents and the Teachers frequently meets to discuss and evaluate various academic and non-academic progress of the students. The meetings of this sort put emphasis on various issues and factors - 1. To inform various discrepancies of the students relating to attendance and internal examination. 2. To discuss the importance of cleanliness of the campus and 3. To focus on other relevant matters. Nevertheless, mention may be made of

the fact that the Parent-Teacher meeting is also organised to make the guardians aware of augmenting education specifically of a girl child and of the necessity of stopping the practice of early marriage of the said.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One day seminar on The Einsteins theory of Relativity and the Black Holes in the Universe organised by Mathematics and Physics Department in collaboration with IQAC	06/04/2018	06/04/2018	06/04/2018	160
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day Celebration	08/03/2018	08/03/2018	32	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
To reduce consumption of electricity, our institute has taken several

infinitives to reduce electric burn, as part of these institute replacing incandescent light bulb with a more modern alternative such as fluorescent lamps. Every year college organizes awareness camp regarding saving electricity. By emphasizing the practice of tree plantation in our college, we nurture a sense of environmental responsibility in students, fostering their understanding and appreciation for natures importance.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!								
No file uploaded.								

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!			

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Raiganj Surendranath Mahavidyalaya celebrated Independence Day	15/08/2017	15/08/2017	62
Raiganj Surendranath Mahavidyalaya celebrated Republic Day	26/01/2018	26/01/2018	47
Teachers Day was celebrated	05/09/2017	05/09/2017	84
World AIDS Day	01/12/2017	01/12/2017	54
International Language Day Celebration	21/02/2018	21/02/2018	58
World Environment Day	05/06/2018	05/06/2018	44
International Yoga Day	21/06/2018	21/06/2018	59
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| 1. Various tree plantation. 2. Highly discourage of using plastic. 3. Vermicomposting pits for solid waste management. 4. Horn free campus. 5. Campus cleaning campaign by college NSS unit. 6. Vermicomposting pit |

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Green Campus. 2.Use of ICT and LMS 3. Swachhta Abhiyan 4. Gymnasium Facilities. Our institute continues best practices inculcated previous year along with introducing the followings: Practice 1: Title: Green campus Objective: Planting trees holds significance in creating a sustainable and thriving environment in any educational institution. The idea behind the green campus activity was to propagate the message that planting trees helps to maintain a clear eco-friendly environment, reduces pollution and improves the green ambiance. The objective is to improve the efficient use of all resources, including energy and water, and to reduce consumption and the amount of waste produced, recovering and recycling waste where possible and conserve ecological systems and resources within the college campus. The Context: The college introduced tree plantation program as the whole world is facing the problem of global warming and other environmental-related issues. To recover from such a problem planting trees is become inevitable one of the most important aspects today. The institution has taken steps to become an environmentally conscious space and regulate its demand for limited natural resources. This became necessary because the world is facing incomparable environmental challenges such as climate change, pollution, waste mismanagement, and the biodiversity crisis. The Practice: The college runs its practices on regular basis. It is important that students must be made aware of their duties and responsibilities towards society and the world at large. Being sensitive and responsive to the environment is a trait that has to be inculcated in children at a young age. This framework includes generic guidelines to make green campus activities as far as possible and includes discussion and guidance on sectors such as campus planning, designing and development, green catering and waste management. Evidence of Success: Each initiative undertaken by the College is a small step to contribute to the greater good of humankind. As it may be understood these initiatives take time to bring about significant changes however, the efforts are bearing fruit and gradual changes are becoming visible. Practice 2: Title: Use of ICT is conducted. Student related activities like preparation of lesson plan, work diary, assignments, LSM and study materials preparation etc is managed by central support system by both the department and centrally. Free Wi-Fi facility is provided throughout the campus with highspeed internet connection (bandwidth 100 Mbps). Two seminar halls with ICT facilities are used for seminar/ conferences/workshop/students related cultural activities/Govt. sponsored program. A good number of computers with internet connection are provided to the students for their academic activities. Practice 3: Title: Swachhata abhiyan Objective: Extreme spotlight on the issues and practices of Cleanliness The Context: The main aim of the college is to clean and tidy the college campus and its surrounding with the help of NSS members as well as RSM students and staffs. The Practice: It runs on a regular basis. Evidence of Success: We have successfully run this program and as a result of it we have a very stunning campus which attracts people to visit our campus. The visitors also praise us for our campus. Practice 4: Gymnasium Facilities: Title: Gymnasium Objectives: To make our students and staff fit and healthy Context: Regular exercise improves not only physical health but also improves mental ability by improving confidence, perseverance, concentration, bravery and so on. Practice: Students and staff run its practice on regular basis. Evidence of success: Our students and staff health is our best example. Problems encountered: No major problems have been detected till now.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute focuses keenly on the holistic development of students and provides them with every opportunity and resource to facilitate their holistic development. It is very much important in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively. As far as our mission and vision in concerned, college always try to implement the distinctiveness in the work. Our college has a large number of students from rural areas and poor background, but they are not poor in talent, knowledge and humility. Our college staff identify their talent and encourage them. The college organizes the women empowerment programs for making them confident enough to struggle the battle of life. There is an anti- ragging cell and IQAC cell in the college. There are also vocational training courses, by providing vocational education the institution able to produce bright students. It facilitates with the ambience of discipline, innovation, creativity and innovative learning experiences. The institution incessantly updates its infrastructural facilities as per necessity and requirement. Seminars, workshops and conferences hold great importance in a students life. They are platforms not only to learn new aspects, different perspectives of other people and latest information, but also a good way of networking. Attending a seminar includes communication skills, it helps gaining expert knowledge and renewing motivation and confidence. Our college organizes seminars both national and international levels regularly. Teachers and students participate and present papers actively in these seminars. Seminars, workshops organized by our institution enhance the skills of the students reflect the contemporariness of the vision of the institution. Students also involved in community development activities such as cleaning drives and distributing free meals, cloths and medicine in all flood affected areas. The institution also actively engaged in blood donation camp and flood relief camp and many more.

Provide the weblink of the institution
https://rsmraiganj.in/

8.Future Plans of Actions for Next Academic Year

1. Encourage various departments to organize special lectures, National and International seminars, hands on workshops. 2. Plantation of the medicinal garden in the campus. 3. Seminar on gender equity. 4. Value added certificate courses, which will impart lifeskills among the students are proposed. 5. Enhancement of sports facilities