



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	RAIGANJ SURENDRANATH MAHAVIDYALAYA
Name of the head of the Institution	Dr. Sankar Kr. Roy
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+918945954418
Mobile no.	7319593993
Registered Email	mda_sunam@yahoo.co.in
Alternate Email	rsmiqac2017@gmail.com
Address	P.O. - SUDARSHANPUR
City/Town	RAIGANJ
State/UT	West Bengal
Pincode	733134

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. K.R. Bhattacharyya
Phone no/Alternate Phone no.	+919062311185
Mobile no.	8240781447
Registered Email	rsmiqac2017@gmail.com
Alternate Email	mda_sunam@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://rsmraiganj.in/wp-content/uploads/2023/07/AQAR_17-18.pdf">http://rsmraiganj.in/wp-content/uploads/2023/07/AQAR_17-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://rsmraiganj.in/wp-content/uploads/2023/07/RSM-Academic-Calendar-2018_19.pdf">http://rsmraiganj.in/wp-content/uploads/2023/07/RSM-Academic-Calendar-2018_19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.51	2016	16-Dec-2016	15-Dec-2021

<b>6. Date of Establishment of IQAC</b>	19-Aug-2015
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebration of International Women's Day	08-Mar-2019 1	83

World Blood Donation Day celebration	14-Aug-2018 1	79
International Mother Language Day Celebration	21-Feb-2019 1	81
World AIDS Day celebration	01-Dec-2018 1	77
Adrish Biswas Memorial Lecture by Prof. Bikash Roy organized by Research Group in collaboration with IQAC.	30-Jan-2019 1	72
Observance of World Environment Day	05-Jun-2018 1	95
Seminar on ' Aquaculture as tool in treatment of waste water' by Nature Club, IQAC and Dept. Of Zoology, RSM), Resource Person- Dr. Pratap Mukhopadhyay, retired scientist, CIFA-ICAR	12-Jan-2019 1	65
Awareness Program on Fishing Cat- the state animal of West Bengal by Department of Zoology, Resource person- Ranjana Saha, Wildlife Biology Research Laboratory, Calcutta University	14-Feb-2019 1	35
Seminar on Life Sketch and Contribution of Swami Vivekananda towards Education by Department Of Education, Name of the Resource Person- Dr. Ritu Chettri, Asst. Professor of Education	12-Jan-2019 1	75

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	Govt. of West Bengal	2018 365	24138873
Institution	NSS	UGB	2019 365	4000

Institution	RUSA 2.0	RUSA, MHRD, New Delhi and Govt of West Bengal (60:40)	2018 365	10000000										
<a href="#">View Uploaded File</a>														
9. Whether composition of IQAC as per latest NAAC guidelines:			Yes											
Upload latest notification of formation of IQAC			<a href="#">View Link</a>											
10. Number of IQAC meetings held during the year :			4											
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website			No											
Upload the minutes of meeting and action taken report			No Files Uploaded !!!											
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No											
12. Significant contributions made by IQAC during the current year(maximum five bullets)														
i) Organised Adrish Biswas Memorial Lecture by Prof. Bikash Roy organized by Research Group in collaboration with IQAC ii) Observed World Environment Day iii) Observed International Womens Day iv) Organised Seminar on Aquaculture as tool in treatment of waste water on 12 JAN, (Nature Club and Dept. Of Zoology, RSM), Resource Person Dr. Pratap Mukhopadhyay, retired scientist, CIFAICAR v) Make campus more clean and green														
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year														
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Green Campus Programme</td> <td>Successfully implemented</td> </tr> <tr> <td>Motivate the students through various academic programmes</td> <td>Successfully implemented</td> </tr> <tr> <td>Augmentation of infrastructure under RUSA Scheme</td> <td>Successfully Started</td> </tr> <tr> <td colspan="2">No Files Uploaded !!!</td> </tr> </tbody> </table>					Plan of Action	Achivements/Outcomes	Green Campus Programme	Successfully implemented	Motivate the students through various academic programmes	Successfully implemented	Augmentation of infrastructure under RUSA Scheme	Successfully Started	No Files Uploaded !!!	
Plan of Action	Achivements/Outcomes													
Green Campus Programme	Successfully implemented													
Motivate the students through various academic programmes	Successfully implemented													
Augmentation of infrastructure under RUSA Scheme	Successfully Started													
No Files Uploaded !!!														
14. Whether AQAR was placed before statutory body ?			No											

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	30-Nov-2016
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	23-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has taken the overall Management Information System (MIS) support from various agencies to assist academic and administrative works. Following modules have been covered under MIS: Admission process is conducted by "Online Admission Portal" by Infonatics. Student related activities like Lesson plan, work diary, assignments, LSM and study materials preparation etc., is managed by MIS support system by campusXpert. All cocurricular activities online teaching are conducted by using campusXpert software and cloudClassroom software.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being affiliated to the University of Gour Banga, Raiganj Surendranath Mahavidyalaya follows the curriculum at the UG level designed by the said University to achieve academic excellence & professional competency. The college offers the Under Graduate Course (under University of Gour Banga), Post Graduate Course (Distance mode under Rabindra Bharati University) and Vocational Course. The UG courses are Bachelor of Arts (Hons), Bachelor of Science (Hons). Two NSS Units are also running in the College. Specifying the goals and objectives, some certificate courses are also offered by the Institution. The Academic Year commences with an Orientation Programme for the all-new batch of students who get to know about the curriculum and academic life in the College and also get an insight into higher education. Syllabus distribution is done at the beginning of each academic session at the departmental level and intimation given to students in advance. The college has

designed a well planned master routine keeping into account the prescribed format of class distribution required for effective curriculum delivery. The ratio of honours and general courses has been managed according to the requirement of UGC curriculum. The documentation process of effective delivery of curriculum is done through Lesson plans at the beginning of the academic year. Student feedback system ensures the quality of the effectiveness in curriculum delivery, at the end of the academic year. ICT enabled teaching learning process, use of various softwares, educational websites, and smart class room has enhanced the quality and effectiveness of curriculum delivery. Proper and updated instruments are provided to the students. Apart from Regular classes, Tutorials and Remedial Classes are also conducted for the benefit of students. Round the year evaluation of students' performance through assignments, tutorials and test examination are conducted by all departments. Seminars and Conferences, Students' Seminars, Academic Tours and Excursions are conducted by various departments to enrich the academic quality of the College. Guest teachers are recruited by the college to ensure successful completion of the syllabus. The academic and intellectual edifice of the Institution rests on the Institution Library which is well- stocked to cater to the needs of the faculty and students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Diploma in PC Application	19/11/2018	730	YES	YES
Certificate on Computer Awareness	NIL	19/11/2018	30	YES	YES
	NIL	03/12/2018	90	YES	YES
Certificate on Communicative English					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	192	115

### 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Counselling	10/12/2018	57
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Sociology Hons	26
BA	Education Hons	68
BSc	Botany Hons	15
BSc	Zoology Hons	15
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college has a process of obtaining feedback from the students, self-feedback by faculties, feedback by parents and feedback by alumni. The reports are analyzed and suggestions are discussed with the respective faculties by the TIC and is used for the proper evaluation of teaching and learning. This facilitates further promotion of the quality of teaching-learning. Students' Feedback: During the 2018-19 session, students of the outgoing final year gave their feedback on vital parameters like overall ambiance and infrastructure of the College, quality of teaching at departmental level, communication with teachers both inside and outside classroom, library facilities, social function and Sports activities, and so on. Most students appreciated the natural and green environment of the College. They were also mostly satisfied with the interaction and aid provided by teachers inside and outside the classroom regarding both academic and non-academic issues. They gave a positive feedback about the assistance provided by the college in terms of knowing about, applying and acquiring various aids, scholarships and grants, including institutional, state and national level schemes. Some students informed the College the need for more number of classrooms, larger and better-equipped laboratories and more number of classes dedicated to General subjects. They also requested the need for more number of dustbins in the campus. The Library lacked adequate reading space and computer with internet facility. Action Taken: The TIC interacted with teachers on a one-to-one basis and discussed any points that required attention as evident from Student's Feedback. The number of dustbins has been increased and cleaners instructed to clean the campus more often. It has been planned to purchase Books and computers under RUSA 2.0. New building under RUSA 2.0 scheme are supposed to be constructed which would, upon completion largely help in increasing the number of classrooms and the number</p>

of classes for particular papers can also be increased then. Also new laboratory instruments will be procured under RUSA 2.0 for each of the four lab based Science departments. Teacher's Feedback: The analysis of the teachers' feedback reflects the adequacy of the syllabus and availability of teaching-learning facilities. Steps are being initiated to appoint more guest lectures on the various subjects and topics suggested by the teachers, alumni and students. Department Heads have been asked to conduct meetings and suggest Add-on or Certificate courses which will have practical implementation. Various suggestions related to the modifications in the curricular content are noted and reported to the Academic Council for the overall improvement of the Institution and further necessary action. Parents Feedback: Feedback from parents has been largely positive. They were happy with regular interaction with teachers and found them approachable and concerned about the welfare of their wards. The apolitical, safe and natural environment on campus and the security arrangements were also appreciated. Alumni Feedback: The contribution of alumni to the activities of the College is substantial especially in the design and development of the curriculum which in turn helps in the institution

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sociology	123	267	96
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2448	0	20	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	18	9	1	0	7
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Since the college hosts the majority of its students from economically and socially weaker sections, the college administration has taken a special drive to guide the students both for academic progression as well as career counseling. All the teaching faculties both permanent as well as contractual of specific departments are chosen as the mentor of the respective honours students. The students from general subjects are offered common mentorship where all the members of the teaching council collectively assure mentorship to students of



general courses ensuring academic, social, and career-orientated mentorship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2448	20	1:122

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	20	6	2	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Sociology	3	18/06/2019	08/08/2019
<a href="#">View Uploaded File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Strict adherence to the academic calendar in the internal evaluation was executed. to ensure continuous evaluation internal examinations were conducted at two levels- classroom tests were conducted by each department and Pre-test for university, exams were centrally conducted by the college academic council.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, the academic calendar was prepared following the university guidelines and schedules. The conduct of examinations was strictly adhered to the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://rsmraiganj.in/wp-content/uploads/2023/07/Student-Prograssion-Report-Enrolled-and-Pass-Percentage-Statistics-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
BA	BA	Education	60	48	80
BA	BA	English	78	60	76.92
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="#">NIL</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

National	History	2	0
International	Economics	1	0
National	Economics	2	6.84
National	Botany	1	4.46
International	English	2	0.25
International	Mathematics	10	5.22
National	Bengali	3	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
English	2
Bengali	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Cosmological time crystal: Cyclic universe with a small cosmological constant in a toy model approach	P. Das, S. Pan, S. Ghosh, P. Pal	Physical Review D	2018	42	21	Raiganj Surendranath Mahavidyalaya
Observational constraints on oscillating dark-energy parametrizations	S. Pan, E. N. Saridakis, W. Yang	Physical Review D	2018	42	42	Raiganj Surendranath Mahavidyalaya

Tale of stable interacting dark energy, observational signatures, and the H0 tension	W. Yang, S. Pan, E. Di Valentino, R. C. Nunes, S. Vagnozzi, D. F. Mota	JCAP	2018	42	247	Raiganj Surendranath Mahavidyalaya
Limiting curvature mimetic gravity and its relation to Loop Quantum Cosmology	J, de Haro, L. Areste Salo, S. Pan	Gen. Relt. Grav	2019	42	30	Raiganj Surendranath Mahavidyalaya
Cosmological constraints on an exponential interaction in the dark sector	W. Yang, S. Pan, A. Paliathanasis	Mon. Not. R. Astron. Soc	2019	42	51	Raiganj Surendranath Mahavidyalaya
Effects of anisotropic stress in interacting dark matter - dark energy scenarios	W. Yang, S. Pan, L. Xu, D. F. Mota	Mon. Not. R. Astron. Soc	2019	42	42	Raiganj Surendranath Mahavidyalaya

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	5	2	0	0
Attended/Seminars/Workshops	2	1	1	0

No file uploaded.

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Save water awareness campaign	NSS	2	42
Dengue prevention awareness campaign	NSS	2	39
Blood Donation awareness campaign	NSS	2	57
Youth Parliament Competition	Govt. of WB	2	25
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS	NSS	WORLD AIDS DAY	2	77
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
27.6	25.59

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10873	Nill	76	Nill	10949	Nill
Reference Books	450	Nill	Nill	Nill	450	Nill
e-Books	674	Nill	Nill	Nill	674	Nill
Journals	10	Nill	Nill	Nill	10	Nill
Library Automation	10800	Nill	Nill	Nill	10800	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	32	2	1	0	1	0	2	0	0

Added	0	0	0	0	0	0	0	0	0
Total	32	2	1	0	1	0	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14.2	13.31	13.4	12.28

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college allocates financial resources optimally and judicially in order to maintain and utilize the existing physical, academic and support facilities. The college focuses on ensuring proper utilization of funds. Regular meetings are held with respective committees to find out the requirements of different departments regarding maintenance of the facilities. Laboratory - Record of maintenance account is maintained by the lab assistants and supervised by HODs of the concerned departments. The repairing and maintenance of sophisticated laboratory equipment are done by the technicians of related supplier enterprises as and when required. Regarding maintenance of laboratories, the students are sensitized regarding the cleanliness and proper waste disposals. Library - The requirements (book-lists) are taken from all the departments and HODs are involved in the process. The lists are submitted to the Library committee. The finalized list of required books is duly approved and signed by the HOI. The proper account of visitors, comprising of students and staff, is maintained on a daily basis. The reading rooms and adjacent area are maintained regularly and the students are sensitized to keep it clean and to maintain silence. Other issues such as weeding out of old titles, schedule of issue/return of books etc. are resolved by the Library Committee. To ensure return of books, 'no dues' certification from the library is mandatory for students at the time of filling up the forms to appear in the final examination conducted by the University. Sports - Regarding the maintenance of sports equipment carom boards, volley balls, footballs, cricket equipment etc., the Sports sub-committee takes necessary actions and submits the requisition to the HOI and purchase is done according to the approval of the HOI. Computers - Computers, Printers, Photo-copiers are maintained regularly through AMC and non-repairable systems are stored aside and are disposed of in due time. Classrooms - The College has a Building committee for maintenance and upkeep of infrastructure. The college puts priority on improvement of existing infrastructure as some parts of the college building is over 35 years old. The repair and maintenance is done on a regular basis. The college development fund is utilized for maintenance and repairing of class room furniture, other furniture and electrical equipment as required. With the help of full time sweepers cleanliness of class rooms, corridors, toilets and college campus is

maintained. Temporary labourers are also hired from time to time to maintain the college compound, especially to clean the shrubs and over growths after the rainy season. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity of class rooms and alerted regarding wastage of water. Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students.. Regular monitoring of electrical and fixtures is done and repaired immediately. Separate provision is made for maintenance of computers, LCD and other digital devices. Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Scholarship	600	160000
Financial Support from Other Sources			
a) National	1. SC/ST/OBC AND MINORITY SCHOLARSHIP, 2. KANYASHREE SHOLARSHIP 3. SVMCH	4530	435000
b)International	nil	0	0
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	03/12/2018	50	College
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Orientation in higher education, Career Counselling programme by Placement Cell	500	430	55	400



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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	350	B.A. and B.SC.	Chemistry, Physics, Zoology, Botany, Mathematics, Bengali, English, Education, Political Science, Sociology,	In different Universities like UGB, KU, RBU, NBU, NSOU and Govt, Govt aided and Private B.Ed Colleges.	Post Graduate Degree in Regular and Distance mode, B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Sports Meet	College	50
No file uploaded.		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2018	nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**Title: Report on Student Council, Academic Committees, and Administrative Bodies of College** An overview of our colleges Student Council, Academic Committees, and Administrative Bodies is given in the report that follows.

These organisations have a significant impact on the academic atmosphere, student participation, and smooth administrative operation. This report seeks to better understand their positions, accountability, and contributions to the campus community.

**I. Student Council:** The Student Council serves as a representative body for the students, acting as a liaison between the student body, faculty, and administration. It comprises elected student representatives who advocate for student interests and work towards improving the overall college experience. The key functions AND responsibilities of the student Council includes.

- 1. Representation:** The council represents the student voice in decision-making processes at various levels within the college, including academic policies, extracurricular activities, and student welfare initiatives.
- 2. Organizing Events:** The council plays a pivotal role in organizing student-centric events such as cultural festivals, sports tournaments, and seminars, promoting a vibrant campus life.
- 3. Addressing Grievances:** The Student Council acts as a mediator between students and the administration, addressing grievances, concerns, and suggestions to ensure a conducive learning environment.

**ii. Academic Committees:** The college establishes various Academic Committees to focus on specific areas of academic development and improvement. These committees typically consist of faculty members, administrators, and student representatives. Some prominent academic committees include:

- 1. Curriculum Development Committee:** This committee is responsible for reviewing and updating the colleges curriculum, ensuring its relevance to industry standards, and incorporating emerging trends in respective fields.
- 2. Examination Committee:** The Examination Committee oversees the planning, scheduling, and conducting of examinations, ensuring adherence to academic regulations and maintaining the integrity of the evaluation process.
- 3. Research Committee:** The Research Committee promotes and supports research activities among faculty and students, fostering a culture of innovation and knowledge creation within the college.

**III. Administrative Bodies:** The administrative bodies of the college are responsible for managing the day-to-day operations, infrastructure, and support services. Some significant administrative bodies include:

- 1. Administrative Staff:** The administrative staff plays a crucial role in providing administrative support to students, faculty, and other stakeholders. They manage admission processes, maintain student records, handle financial matters, and facilitate communication within the college.
- 2. Library Committee:** The Library Committee is responsible for managing and developing the college library, ensuring access to a wide range of educational resources, both print and digital, to support research and learning activities.
- 3. Facilities Management:** This body oversees the maintenance of college infrastructure, including classrooms, laboratories, hostels, and other facilities, ensuring a safe and conducive environment for academic pursuits.

**Conclusion:** As a whole, the Student Council, Academic Committees, and Administrative Bodies support the growth and operation of our college. They take steps to ensure that students are represented, that academic standards remain elevated, and that administrative procedures are effective. All parties involved in the college community benefit from the joint efforts of these organizations by having a comprehensive and enriching educational experience.

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

An alumni association is an organization formed by graduates or former students of a particular educational institution. Raiganj Surendraanth Mahavidyalaya Alumni Association was formed on 27/05/2016 under the Certificate of Registration of Societies West Bengal Act of 1961 bearing registration no: 56502 of 2016-2017. Its primary purpose is to foster a sense of community and maintain a connection between the institution and its alumni. Alumni associations often provide various benefits and services to their members, such as:

1. Networking opportunities: Alumni associations facilitate networking among former students, allowing them to connect with each other, exchange ideas, and build professional relationships.
2. Career support: Many alumni associations offer career services, including job boards, job fairs, mentoring programs, and career counseling, to help alumni in their professional development.
3. Continuing education: Some associations provide opportunities for alumni to continue their education through workshops, seminars, or access to online resources.
4. Events and reunions: Alumni associations organize social events, reunions, and gatherings to bring former students together, fostering a sense of belonging and nostalgia.
5. Communication and publications: Associations often publish newsletters or magazines to keep alumni informed about the institutions latest news, achievements, and updates on fellow alumni.
6. Social Welfare activities: Association strongly believe in the community service, and therefore holds various programmes for the underprivilege and excluded members of the society.

### 5.4.2 – No. of enrolled Alumni:

50

### 5.4.3 – Alumni contribution during the year (in Rupees) :

7200

### 5.4.4 – Meetings/activities organized by Alumni Association :

**Introduction:** The Alumni Association of RSM has been actively engaging and organizing various meetings and activities throughout the year to foster connections between alumni, promote professional development, and contribute to the overall growth of the college community. This report aims to provide an overview of the recent meetings and activities conducted by the association.

**Meeting 1: Annual General Meeting** Date: 27/05/2016 The Annual General Meeting served as a platform for alumni to gather and discuss important matters related to the association and college. The meeting was attended by a significant number of alumni, including several distinguished guests. The agenda included updates on alumni achievements, financial reports, election of new board members, and brainstorming ideas for future activities.

**Activities Organised:**

**Networking Event** The Networking Event focused on fostering connections between alumni and current students. The event provided an opportunity for alumni to share their professional experiences, offer guidance, and facilitate mentorship relationships. It included panel discussions, interactive sessions, and networking opportunities, ensuring a vibrant exchange of ideas and knowledge.

**Activity 2: Career Fair:** The Alumni Association organized a Career Fair, inviting alumni from diverse platforms to showcase their success stories and provide employment opportunities for both recent graduates and experienced professionals. The fair attracted a wide range of participants, creating a dynamic environment for networking, job hunting, and exploring potential career paths.

**Activity 3: Alumni Lecture Series** The Alumni Lecture Series featured

prominent alumni who excelled in their respective fields. These accomplished individuals shared their insights, experiences, and expertise with the college community, inspiring students, faculty, and fellow alumni. The lecture series covered various topics such as entrepreneurship, leadership, and innovation, enriching the intellectual environment of the college. Activity 4: Community Service Initiative To give back to the community, the Alumni Association organized a community service initiative in collaboration with local organizations. Alumni volunteers participated in activities such as environmental cleanup, charity drives, and mentorship programs, aiming to make a positive impact on society while strengthening the associations bonds .Conclusion: The Alumni Association of Raiganj Surendranath Mahavidyalaya has been actively engaging its members through various meetings and activities that cater to their professional, networking, and community service needs. These initiatives have fostered a sense of pride, connection, and involvement among the alumni while contributing to the growth and development of the college community as a whole.The association continues to explore new avenues to enhance alumni engagement and create meaningful opportunities for allumini, to contribute.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Teacher in Charge is the Head of the institution who takes lead role in decentralizing the works by forming various committees namely Teacher's council, Finance Committee, Purchase Committee, IQAC, Library Committee and other committees in tune with the honorable for smooth functioning of the college along with day to day activities.The College promotes the culture of participative management. Participative management levels are: Management, Teacher in Charge, faculty, non teaching staff and students. The convenors of the committees are provided full authority and autonomy to work according to competency and capability to achieve the goal of the institution. The various committees which comprise of members from the staff, and accordingly they contribute by participating in decision making process as a practice of participative management in college. The head of the departments, the convenors of various committees and cells along with the staff representatives of decision making bodies play an important role in determining the institutional policies and implementing the same. The faculty is actively involved in planning and implementing of the academic calendar and teaching plan. The planning and organization of co-curricular and extracurricular activities are done by teaching, non-teaching staff and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As Raiganj Surendranath Mahavidyalaya is affiliated to Gour Banga University, there is little scope for framing of syllabus. We are to follow the syllabus prepared by the respective U.G. Board of Studies of the University of Gour Banga. However, for the sake of

orientation the respective faculty members are frequently sent to the workshops organised by different U.G. Board of studies for different subjects for discussion on syllabus /course curriculum, teaching method, evaluation process etc.

#### Teaching and Learning

In order to improve the quality of teaching and learning the college takes the following measures. Annual Teaching Plan of each subject is prepared at the commencement of each academic year in order to achieve the intended learning outcomes. Orientation classes are conducted at the beginning of the regular classes. Extra classes are held for weaker students and special guidance is provided to the students before their University Examination. Assignments and project works are given to the students as a part of their course curriculum. Academic and extracurricular activities are organized for the students to give the platform of overall personality development. Test examination/Internal assessments are held to make the students competent for their university examinations.

#### Examination and Evaluation

Raiganj Surendranath Mahavidyalaya has set up the examination committee to keep an eye on both the college and university examination process and to make effective implementation of the evaluation process. Therefore, the following exercises are strictly followed. The examination committee prepares the schedule of the examination and it is circulated at least fifteen days prior to the beginning of the examination. The same is also displayed on the college notice board/website. Strict invigilation is maintained in the examination hall as per the instruction of the examination committee.

#### Research and Development

Emphasis on research on new topics is an integral part for the overall development of an institution of higher education like ours. In Raiganj Surendranath Mahavidyalaya the faculty is encouraged to register themselves for M.Phil/Ph.D. Internet facilities have been extended in the college campus so that teachers could use it for research works. Faculty members are also motivated for research

publications in peer reviewed journals with high impact factors, and are encouraged to present papers in International/National/State Level Seminars, workshops and to act as resource persons. They are also allowed to Exhibit the publication of research work in the college library to inspire others for further research works.

Library, ICT and Physical Infrastructure / Instrumentation

Raiganj Surendranath Mahavidyalaya is equipped with a library where both the teachers and students can access approximately 10949 text and reference books. In addition to this apart from the college library, departmental library facilities are available in the college. There are two smart classrooms in the college. What is more, ICT facilities have been installed for smart learning processes and better technical aid during lectures and seminars. Computer Lab has been upgraded.

Human Resource Management

Faculty members are allotted classes by preparing class routine. TIC monitors the classes taken by the teachers as per routine. Further, different office works are also distributed among the non-teaching staff as per their designations and through discussion. Several committees consisting of teaching and non-teaching staff have been formed. Each committee is entrusted with a particular function or task. Principal monitors the activities of these committees so that tasks may be completed in time. Motivating and facilitating the faculty members to participate in Refresher, and Orientation courses. Arrangement of computer training programmes related to Tally and MS office for Non-teaching staffs is executed. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Cell is made with a view to fulfilling the objectives.

Industry Interaction / Collaboration

NIL

Admission of Students

For constant support and assistance to the student community, online tools are used to keep in touch and to inform them about various notices from time to time. Admission notices on the website are provided for the students. Besides, they are informed about different academic and official activities



through notices displayed in the website.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Raiganj Surendranath Mahavidyalaya has a dedicated system to deliver message/information to the students while taking admission to First Year. The Government of West Bengal has initiated e-governance system through various modules like HRMS which are the integral part of our College management. The college regularly uses this system along with online payment facility through Payment Gateways and Bank for the students.</p>
Administration	<p>As per as the Administration of Raiganj Surendranath Mahavidyalaya is concerned, this institution has a dedicated system to display/circulate the notices in the Notice Board or by means of uploading in the college website. Communication to different departments or the staff are done through Notice, Circular/e- mail from the office of the TIC. The student database is maintained by a dedicated College Automation Software. In addition to this, IQAC notices are circulated by the coordinator through Notice/e-mail.</p>
Finance and Accounts	<p>In Raiganj Surendranath Mahavidyalaya, softcopies as well as hardcopies are available and preserved for all financial transactions. All collections from the students are made through bank and payment gateway. The salary payments to the staff from treasury are made through HRMS portal and bank.Provident Fund(PF)subscription and payment to the staff are done online through HRMS.In this connection, it is to be further stated that Raiganj Surendranath Mahavidyalaya has been selected for RUSA 2.0 scheme as a result of which a amount of Rupees 1,00,00, 000/- ( Rupees One crore only) has been sanctioned and the college has received the said amount.</p>
Student Admission and Support	<p>For constant support and assistance to the students community, online tools are used to keep in touch and inform them about various notices from time to time. Admission notices on the website are provided for the students. Besides,</p>

	they are informed about different academic and official activities through notices displayed in the website.
Examination	<p>When a student is admitted in College through Online Process, the database of such student is automatically prepared. For the Registration of the students to the University, such database is used.</p> <p>At the time of filling up forms for University Examination, all required information are supplied to the university as per their requisition. All examination related documents such as admit cards, registration certificate, etc. are prepared based on the database of the students. Marks of the university examinations are uploaded Online through University Portal.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshers Course	1	23/07/2018	17/08/2018	26
Orientation Programme	1	15/11/2018	05/12/2018	21
STC (Winter	2	01/12/2018	15/12/2018	15



School)

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#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Provident fund and gratuity as admissible. 2. Medical attention when required. 3. Maternity leave and paternity leaves as admissible for female and males respectively. 4. Financial support to faculty for attending conferences/ seminars/ workshops in India and abroad. 5. On duty leave is provided for attending examination, valuation, BOS /BOE meeting, workshop, seminar, conference, orientation course, refreshers course, faculty development program etc. 6. Casual leaves (CL) and earned leaves (EL) - For teaching staff. 7. Staffs are allowed to use college ICT facilities for their research work. 8. Salary in-advance can be availed by staff if needed. 9. Well-equipped staff rooms for all the faculty members. 10. Free Wi-Fi facilities are made available. 11. Gymnasium for teachers.</p>	<p>1. Provident fund and gratuity as admissible under govt. 2. Health insurance schemes. 3. Maternity, paternity leave as admissible to women and men employees respectively. 4. Casual leaves (CL) and earned leaves (EL). 5. Salary-in advance can be availed by staff in need. 6. Orientation programs for non-teaching staff. 7. Free Wi-Fi facilities are made available. 8. Gym facility is available for Non-teaching staff.</p>	<p>1. Fee Structure showing Fee concession for meritorious students. 2. Scholarships are provided to the students for motivating students to get university ranks and for achieving excellence in results. 3. Counselling. 4. Restroom, Ramp facilities are available for especially challenged students. 5. Free Wi-Fi facilities are made available 6. Half-fee concession from college authority 7. Gym is available for students.</p>

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College maintains accounts systematically. The finance committee takes review of financial position of the college. Institution financial audits regularly. The audit firm named B.Ray Associate is appointed. After conducting the audit work, initiatives are taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities in the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1.The parents actively participate in the meeting held at different times Called by the department 2.Parents are provided feedback form in the meeting for giving their valuable suggestion for overall development of the institution 3.Discussions in the Parent -Teacher meeting are focused on the progress of their wards' learning, grievances and suggestions for future course of action</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1.Computer Training of the office staff so that they are able to handle the online admission and registration of students. 2.Staff of Accounts Section was trained to be proficient with handling e-Pradan, WBIFMS and HRMS Module of the Higher Education Dept,. Govt. of West Bengal. 3.Office staff are provided training for E-Pension, Students' Registration</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	0
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Women's Day	08/03/2019	08/03/2019	55	28
The syllabus covers topics like feminist thoughts, patriarchy, foeticide, infanticide, rape, dowry, etc.	02/07/2018	30/06/2019	165	185

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Alternate sources of energy and energy conservation measures Environmentally friendly options and environmentally friendly light source was introduced to reduce their energy use, as well as attract a social consciousness among students. ? Solar Panels were installed at the roof of the college as alternative energy resource. ? LED lights were installed in some departments to reduce the energy consumption. ? High energy efficient equipments (four star five star rated equipments) such as refrigerators, ceiling fans etc. were purchased by institute. Waste Management: Efforts were made to keep campus, keep clean, neat and tidy, Dustbins were placed in the college premises, corridors and office. Use of paperless technology i.e., sharing of data virtually was encouraged. Cleanliness drive was conducted to collect solid waste in the campus by NSS students. Green campus initiatives: The institution has been taking initiative to develop Green Campus. Every year, the volunteers of NSS and staff members undertake tree plantation drive. Use of single use plastic material was banned in the campus. Students were made aware about the harmful effects of plastic on ecology. We suggest the employees of the college whose residence is close to the college campus to walk to college and students nearby area were suggested to use either cycle or public transport to attend college. Institute took following green campus initiatives for greening the campus are as follows: • Use of Bicycles• Ban on use of single use Plastic • Landscaping with trees and plants. As a measure of vector control management program, the NSS volunteers of the College visited different Departments to sprinkle bleaching powder (2 teachers and 10 students participated) . In a similar attempt, campus cleaning activity was done by the NSS volunteers, teachers, students and staff of Raiganj Surendranath Mahavidyalaya.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	and disadvantages	contribute to local community					
2018	1	1	01/12/2018	1	World AIDS Day celebration	Awareness generation about pathology of AIDS and social concepts	77
2019	1	1	21/02/2019	1	International Mother Language Day Celebration	To promote linguistic and cultural diversity among students, teachers and other staffs of the college.	81
2018	1	1	14/06/2018	1	World Blood Donation Day celebration	To generate awareness about blood donation procedure and consequences.	79
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observance of Independence Day	15/08/2018	15/08/2018	76
Raksha Bandhan celebration	27/08/2018	27/08/2018	89
Teachers' Day celebration	05/09/2018	05/09/2018	92
Republic Day Celebration	26/01/2019	26/01/2019	78
Adrish Biswas Memorial Lecture by Prof. Bikash Roy	30/01/2019	30/01/2019	72

organized by Research Group in collaboration with IQAC.			
Observance of World Environment Day	05/06/2019	05/06/2019	95
Netaji Birthday celebration	23/01/2019	23/01/2019	81
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Being highly committed to the protection of environment, several eco-friendly practices are taken up by the institution such as 1. adoption of three 'R's Reduce, Reuse and Recycle 2. organizing cleaning drive, 3. solid waste management, 4. sapling exchange programmes, 5. encouraging ecofriendly products. The greenery of the campus is a haven to many birds. 6. Care is taken to ensure that hazardous waste of Chemistry Department do not mix with the general waste of college. 7. Initiatives are taken for a plastic free college campus and segregation of wastes. Separate coloured tubs are maintained for this purpose. 8. Efforts for Carbon neutrality: The greenery in the College campus effectively neutralizes the harmful carbon dioxide. Utmost care is taken to maintain the greenery in and around the campus.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practices 1- Arrangement of Seminars** Seminars play a very important role in every students life. Its importance is immense as it helps students understand concepts, get updated knowledge and learn new perspective on things. Seminars encourage passionate dialogue and active engagement, enhancing students communication skills and knowledge. Attending seminars is the opportunity for the students to learn from different environment than classroom. This benefits the students to learn very effectively and efficiently. Encouraged by the tremendous enthusiasm shown by the students in the 1st Annual Students' Seminar in 2017, the Department of Zoology organized the 2nd Annual Students' Seminar during 06 – 08 December' 2018. The Chief Guest for the event on (06 Dec' 2018) was Dr. Sudip Barat, retired Professor of Zoology, University of North Bengal. This edition of the Annual Seminar was a notable regional event, where there were 5 keynote presentations by distinguished speakers/teachers of Zoology/Biology from the Gour Banga region. Besides, a total of 22 students from our college, as well as nearby Colleges, like Balurghat College and Balurghat Mahila Mahavidyalaya presented their papers. The Chairman for the final day (08 Dec' 2018) was Dr. Ayan Paul, Asst. Professor of Botany, Raiganj University. Special Classes by Distinguished Visiting Professor Dr. Pratap Mukhopadhyay, retired Scientist (Principal Scientist till 2013) of Central Institute of Freshwater Aquaculture (CIFA-ICAR) was in the Zoology Dept., Raiganj Surendranath Mahavidyalaya as a Visiting Professor during 10-11 January' 2019. In collaboration with the Nature Club, Raiganj Surendranath Mahavidyalaya, the Dept. of Zoology, Raiganj Surendranath Mahavidyalaya organized a seminar entitled, "Aquaculture as a tool in the treatment of waste water" on 12 January 2019. Dr. Pratap Mukhopadhyay, retired Scientist (Principal Scientist till 2013) of Central Institute of Freshwater Aquaculture (CIFA-ICAR) was the main speaker in the event. A one-day seminar was organized by the Department of Education of our college on Life Sketch and Contribution of Swami Vivekananda Towards Education on 2nd March, 2019. Alongside the invigorating talk of the resource person, the students presented

their short demonstration on the topic. An interactive session was there between the resource person and the students with which the program of the day ended. A special lecture was organized by the Department of Education of our college on Democracy and National Integration on 10th May, 2019. It was a wonderful session concluded with an interactive session between the resource person and the students. Best Practice 2- Campus Cleaning Program Cleanliness in an educational institution is very important for the health and safety of the people concerned. Clean educational institution promotes a healthy learning environment for the students. The quality of learning is greatly influenced by our environment. A tidy, clean and organized learning environment can help students focus on their studies and tasks much more easily and make them more active and productive. Maintaining cleanliness in college campus also sets a good example to the students. Our college has two units of NSS - NSS-1 and NSS-2. NSS volunteers and staff clean the campus regularly. They remove the unwanted weeds, plastic cups, papers etc. from the college premises. They have kept wastebasket and dustbin in every corner of the college for proper disposal of the waste materials and things. They have planted trees in the garden area and in the college premises for the beautification of the college. They have also kept posters and placards of a clean and green campus in every corner of the college to spread awareness among all. The students of each Department also clean their classrooms one day in every week.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Raiganj Surendranath Mahavidyalaya believes in the holistic development of the students and aims at promoting the innate talents of the students through academic and artistic initiatives. The distinctiveness of the institution lies in its vision to mould a generation of empowered women through liberal cultural practices that transform the life outlook of young women. The practices would impart in them a sense of freedom and independence that can empower their life through a process of development. The college has adopted and implemented various measure to cater to the changing needs of young women in this respect. Apart from stressing on intellectual growth, physical fitness is also seen as crucial to women's development. The institution through its well equipped gymnasium, yoga classes, and karate classes ensures that this very important aspect of the growth of young women. Traditionally, the college has placed equal stress on academic as well as extracurricular activities. Every year, cultural competition are organised which includes exhibition, poster making, dance and singing in which enthusiastic and inclusive participation is encouraged. Besides, the college holds an annual cultural program on its prize distributing day, where a full fledged cultural program is put up by the students to showcase their talents in the arts. The institution has nature club which is functioning on the college with the prime motive of organising events that may benefit nature and nature related cases, women's cell aims at intellectual and social upliftment of students of the college, working to raise awareness on gender equality, student's council of the college aims at the all-round development of the students with variety of activities. The institution also has NSS (National Service Scheme), the National Service scheme aimed at developing students personality through community service. Cleaning initiatives in the campus and nearby areas, initiatives for environmental awareness and a clean and green premises and locality are an important part of the holistic training the college impart to it's students. Students also work harmoniously

with the college administration and Teachers Council for the enhancement of the academic and cultural prospects of the college.

Provide the weblink of the institution

#### **8.Future Plans of Actions for Next Academic Year**

1) Upgradation of library under RUSA 2.0 Scheme 2) Development of a Digital Library 3) Organise National and International seminar in various departments. 4) Upgradation of Science laboratories under RUSA 2.0 Scheme 5) Make campus more clean and green