



**RAIGANJ SURENDRANATH  
MAHAVIDYALAYA  
SELF STUDY REPORT 2015**



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## Acknowledgement

This Self-Study Report-2015 was initially undertaken under the leadership of the then honorable Principal, **Dr. Prabir Roy** of Raiganj Surendranath Mahavidyalaya, Raiganj. He retired on 30<sup>th</sup> November, 2015. Dr. Prithwiraj Jha, the new teacher-in-charge took over the charge from 1<sup>st</sup> December, 2015. The final report is submitted under his guidance. The entire IQAC team and the college authority that helped in the preparation of this SSR duly acknowledge the unstinting support and encouragement of our respected Principal.


## PREFACE

Raiganj Surendranath Mahavidyalaya registered under 2f & 12B of the UGC Act submits Self Study Report for assessment and accreditation for the first cycle.

The Self Study Report is submitted in the prescribed format: A) Preface, B) Executive Summary, C) Profile of the Institution, D) Criteria-wise analytical report, E) Inputs from each of the department F) Declaration by the head of the institution.

During the preparation of Self Study Report, we have collected data individual-wise, department-wise and institution-wise. In this regard, cooperation and assistance from all the stakeholders are gratefully acknowledged.

Published by:



*Dr. Prithwiraj Jha*

Date- 23/12/2015

Teacher-in-Charge

Raiganj Surendranath Mahavidyalaya (RSM),

Raiganj- 733134, Uttar Dinajpur, West Bengal.

Prepared by: Internal Quality Assurance Cell, RSM.

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## SECTION A: EXECUTIVE SUMMARY- SWOC ANALYSIS

Raiganj Surendranath Mahavidyalaya, Raiganj, West Bengal submits Self Study Report (SSR) for accreditation by NAAC for the first cycle in December, 2015. This SSR has been a product of a humble and honest effort for ensuring academic excellence in the face of all challenges that a backward district along the Bangladesh international border, with a sizeable minority population, and a very low literacy rate invariably pose before us.

### CURRICULAR ASPECTS

- ❖ The College offers 12 courses with Honours, 6 general courses (B.A. /B.Sc.) at U.G. level.
- ❖ Raiganj Surendranath Mahavidyalaya follows the curricula designed by University of Gour Banga. A number of faculty members of the college are in the Board of Studies of the University taking part in framing and modifying curricula as and when necessary.
- ❖ The College runs from 11AM to 5.00PM, from Monday to Saturday.
- ❖ Study Centre of Distance Education of Rabindra Bharati University is operating in the college.
- ❖ The College also offers UGC sponsored Coaching Programmes for Remedial coaching, coaching for entry in services etc.
- ❖ The College also offers vocational courses in engineering and technology (ET) at the 10+2 level, sponsored by West Bengal Council of Vocational Education Training.
- ❖ The college has one language lab for training and enhancing speaking and writing skills in English.

### TEACHING, LEARNING & EVALUATION

Efforts are constantly made to keep all the aspects of this most important facet of education on the desired level of excellence despite all circumstantial impediments.

- ❖ Absolute transparency is observed in all affairs relating to admission procedure, such as, advertising date and time, submission of application forms, Preparing Merit list and counselling with alert attention to justice and student welfare.
- ❖ Admission to the Vocational Courses equal to 10+2 level class course in engineering and technology (ET) is made under direct supervision of the West Bengal Council of Vocational Education Training.
- ❖ That the College is the first choice to majority of students is proved by high merit marks of the applicants admitted to this college and the infrastructure conducive for learning.
- ❖ Attempts are made to identify and meet the individual requirements of both the advanced and backward students of a class through class tests and extra hours of teaching.
- ❖ There are two seminar rooms equipped with projectors which are shared across the departments.
- ❖ In some departments, MCQ test is taken in compliance with the competitive exams that are offered across the country.
- ❖ Arrangements for modern technology-aided teaching methods are made increasingly.
- ❖ Measures for encouraging students to use library facilities to its full extent are being adopted. Installation of computers, Wi-Fi connectivity in all departments is a positive step towards student welfare.
- ❖ Teacher-parent meet at departmental level and grievance redressal mechanism in general are effective sources of feedback.

- ❖ Cultural Programmes, sports events and academic Seminars arranged on regular basis to help and to build up the students' personality.

## **RESEARCH, CONSULTANCY AND EXTENSION**

- ❖ The College encourages faculty to take part in the research activities. A number of teachers are engaged in UGC Minor Research projects and other research works.
- ❖ Seminars at regular intervals, publication of magazines, student-based wall-magazines with original and creative contributions and special library facilities for scholars are efforts to encourage research activities in the college.

## **INFRASTRUCTURE & LEARNING RESOURCE**

Scope for development being infinite, the infrastructure and learning resource of the college is an ongoing process of progression.

- ❖ Construction work is in progress for extension of lecture theatres and office building. A portion of the old building is being restructured as a modern smart class room cum Conference Hall. Plan for another expansion of the third floor is already passed.
- ❖ Standard facilities available in the campus are parking lot, Drinking Water, Refreshment Stall, Recreational Spaces for Boys and Girls, Grievance Redressal Intimation Box, Manual Notice Boards, one big conference hall, Space for one hall for smart Class, Research room for Faculty members.
- ❖ College has one library with adequate number of books, net connectivity and photocopy facilities.
- ❖ Number of computers used for different purposes within campus is 61, photocopier 5, scanner-2 and printer-3,2 L.C.D. projectors.
- ❖ Two Power generators of 7.5 KVA capacities serve the need of the entire campus.



## **STUDENT SUPPORT AND PROGRESSION**

The College always tries to help the students to excel in their career.

- ❖ Remedial coaching for backward students is provided
- ❖ Coaching for Entry in Services for SSC is provided.
- ❖ Health care facilities are available for students.
- ❖ College has NSS and a separate unit for NCC is approved
- ❖ Student progression data is being collected from the year 2014.

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

College recognizes good governance as the key to a successful institution.

- ❖ Since 2001, college is using software for office automation. Very recently, college has procured cloud based ERP software for office automation and institute management.
- ❖ College has created relevant policies.
- ❖ Academic audit, Gender Audit, Administrative Audit and Green audit are conducted.

## **INNOVATION AND BEST PRACTICES**

A number of innovative practices have been introduced.

- ❖ Inter disciplinary classes are held
- ❖ Model Exhibition is held yearly.
- ❖ Usages of trash-bins are encouraged.
- ❖ Steps are taken to minimize electricity waste.

- ❖ “Save paper save trees”- is a campaign raised by IQAC.
- ❖ Minimal use of AC is another drive by IQAC

## SWOC ANALYSIS

### **STRENGTH**

- ❖ A sprawling three-storied building with three galleries, smart class room, a separate guest house, a spacious canteen and one playground is a source of right kind of academic ambience.
- ❖ Tradition of perfect order and discipline within campus is a legacy that the students instinctively learn to uphold.
- ❖ The College is very meticulous to maintain an ideal condition in the examination halls.
- ❖ The Teachers and the administrative staff are easily accessible to the students, creating a homely atmosphere in the campus.
- ❖ NSS is quite actively engaged in welfare programmes.
- ❖ As no incident smacking of indiscipline or moral turpitude is reported to occur in the college precincts students prefer this college to others in the vicinity.

### **WEAKNESS**

- ❖ Number of staff both in the teaching and administrative category is not adequate for the number of students the college has to accommodate.
- ❖ Size and number of rooms available are not adequate for the various requirements arising with introduction of new courses and programmes.

- ❖ Students from backward communities constitute a large portion of enrolment, posing difficulties for the teachers in class teaching.
- ❖ Scarcity of teaching days, because of lengthy examination schedule and evaluation process, is an insoluble problem.
- ❖ Students from distant areas show tendency to irregularity in class attendance.

## **OPPORTUNITIES**

- ❖ Well-enriched library serve the requirement both of the average and advanced students.
- ❖ The college offers a large number of courses and subject-combination options to ensure horizontal mobility in course choice.
- ❖ Financial helps are provided in fee for the needy students.
- ❖ Placement and Guidance cell creates in the students an awareness of the current situation in job - market.
- ❖ Advance students develop interest in research from the UGC projects running in the various departments.

## **CHALLENGES**

- ❖ Students demand and want of sufficient number of colleges in the district make it difficult for the college to impose limit to admission, particularly in general course.
- ❖ A section of students is irregular in class attendance because of family condition and sometimes because of intellectual immaturity. Measures like Guardian-Teacher meet and Individual counselling do not click always in this regard.
- ❖ Conventional examination system does not always create in the student a knack for free thinking which is important for personality development. Measures for developing intellectual power for applied purpose appear insufficient.

**SECTION B: PREPARATION OF SELF-STUDY REPORT**

**1. Profile of the Affiliated/Constituent College**

1. Name and Address of the College:

Name:	<b>Raiganj Surendranath Mahavidyalaya</b>	
Address:	<b>Vill: Sudarsanpur P.O.+ P.S - Raiganj District: Uttar Dinajpur</b>	
City:Raiganj	Pin:533134	State: West Bengal
Website:	<a href="http://www.snmraiganj.in">www.snmraiganj.in</a>	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fa x	Email
Principal/Teacher-in-charge	Dr. Prithwiraj Jha	0:03523-253055	+919434746455	03523-253055	rsmiqac@gmail.com
VicePrincipal	NA	0 :			
Steering Committee Co-		0 : R:			

3. Status of the Institution:

<b>Affiliated College</b>	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

4. Type of Institution:

a. By Gender	
i. For Men	<input type="checkbox"/>
ii. For Women	<input type="checkbox"/>
iii. <b>Co-education</b>	<input checked="" type="checkbox"/>
b. By Shift	
i. Regular	<input type="checkbox"/>
ii. <b>Day</b>	<input checked="" type="checkbox"/>
iii. Evening	<input type="checkbox"/>

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/anyother) and provide documentary evidence.

6. Sources of funding: Government

<b>Grant-in-aid</b>	<input checked="" type="checkbox"/>
Self-financing	<input type="checkbox"/>
Any other	<input type="checkbox"/>

7. a. Date of establishment of the college : **21/10/1986** (dd/mm/yyyy)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

c. Details of UGC recognition:

Under Section	Date, Month&Year (dd-mm-yyyy)	Remarks(Ifany)
i. 2(f)	24-06-1997	
ii. 12(B)	24-06-1997	

(Enclose the Certificate of recognition/s 2(f) and 12(B) of the UGC Act)(**Find in Annexure- I**)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ Clause	Recognition/ Approval details Institution/ Department Programme	Day, Month andYear (dd-mm-yyyy)	Validity	Remarks
i.	NIL			
ii.	NIL			
iii.	NIL			
iv.	NIL			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (asrecognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE) ?

Yes  No

If yes, date of recognition :.....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency.....and

Date of recognition :.....(dd/mm/yyyy)

10. Location of the campus and area in sq. mts:

Location*	Urban
Campus area in sq. mts.	<b>2.54 acres</b>
Built up area in sq. Ft.	<b>28,000 Sq Ft.</b>

(\*Urban, Semi-urban, Rural, Tribal, HillyArea, Any other sspecify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) orincase the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities

- Sportsfacilities

**Playground**

Swimmingpool. **Nil**

**Gymnasium**

Hostel- 01 (Girl's hostel under construction)

Boys'hostel

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

Girls' hostel

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

Working women's hostel

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available—cadrewise) **NIL**
- Cafeteria— **One**
- Health centre— **One**

Firstaid, Inpatient, Outpatient, Emergency care facility, Ambulance-

Health centre staff- **NIL**

Qualified Doctor      Fulltime  Part-time

Qualified Nurse      Fulltime  Part-time

- Facilities like banking, post office, book shops - **NIL**
- Transport facilities to cater to the needs of students and staff - **NIL**
- Animal house - **NIL**
- Biological waste disposal - **NIL**
- Generator or other facility for management/ regulation of electricity and voltage✓
- Solid waste management facility - **NIL**
- Waste water management - ✓
- Water harvesting - **NIL**

12. Details of programmes offered by the college  
(Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No.of students admitted

	Under-Graduate	B.A. & B. Sc.	I+I+I	H.S. Pass	Bengali & English	5000 approx.	4,500 approx.
	Post-Graduate						
	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	<input type="text"/>
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes Like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
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Science	A) Physics B) Mathematics C) Chemistry D) Botany E) Zoology F) Statistics G) Economics (if math in the combination)	UG ( Hons & General)	NIL	
Arts	A) Bengali B) English B) C) History D) Economics E) Sociology F) Education, G) Political Science a) Sanskrit b) Urdu, Philosophy c) Geography d) Physical Education	UG ( Hons & General)  UG (General)	NIL	
Commerce	NIL			
AnyOther (Specify)	College has study centre for PG in distance mode under Rabindrabharati University			

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M. Com...)

- a. **annual system** -
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

16. Does the college offer UG and/ or PG programmes in Teacher Education?

Yes  No

If yes,

- a. Year of Introduction of the programme(s).....(dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....

Date: .....(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....

Date: .....(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/ University/ State Government					26		14		04	
<i>Recruited</i>					11	09	10	01	03	
<i>Yet to recruit</i>					06		03		01	

Sanctioned by the Management/ society or other authorized bodies										
<i>Recruited</i>				18	08	12	02			
<i>Yet to recruit</i>										

\*M-Male\*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			02		05	03	10
M.Phil.							
PG			01		03	06	10
Temporary teachers							
Ph.D.							
M.Phil.							
PG					18	08	26
Part-time teachers							
Ph.D.							
M.Phil.						01	01
PG					05	03	08

22. Number of Visiting Faculty/Guest Faculty engaged with the College.

03

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-13		2013-14		2014-15		2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	773	464	726	386	870	380	960	435
ST	176	79	202	94	226	116	136	115
OBC	86	16	205	146	228	125	231	122
General	1456	1012	1510	970	1624	1026	1676	1235
Others								

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	100%				
Students from other states of India	NA				
NRI students	NA				
Foreign students					
Total					

25. Drop out rate in UG and PG (average of the last two batches)

UG

PG

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

**(a) including the salary component**

**(b) excluding the salary component**

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

29. Is the college applying for Accreditation

Cycle1  Cycle2  Cycle3  Cycle4

Re-Assessment

*(Cycle 1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 referstore- accreditation)*

30. Date of accreditation\*(applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle1:.....(dd/mm/yyyy) Accreditation Outcome/Result.....Cycle2: .....(dd/mm/yyyy) Accreditation Outcome/Result.....Cycle3:..... (dd/mm/yyyy) Accreditation Outcome/Result.....

***\*Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year.

254

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

185

33. Dateof establishment ofInternal Quality Assurance Cell (IQAC)

IQAC 19/08/2015(dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC. **NA**

AQAR

(i) ..... (dd/mm/yyyy)

AQAR (ii) .....

(dd/mm/yyyy)AQAR (iii).....

(dd/mm/yyyy)AQAR

(iv) .....(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include.  
(Do not include explanatory/descriptive information)

## SECTION C: CRITERIA-WISE ANALYTICAL REPORT

### Criterion -I Curricular Aspects

#### 1.1 Curriculum Planning and Implementation

##### 1.1.1 State the vision, mission and objectives of the Institution and describe how these are communicated to students, teachers, staff and other stakeholders.

##### Vision

Raiganj Surendranath Mahavidyalaya (RSM) is committed to the pursuit of excellence in higher education, character building, development of personality and responsible citizenship. The vision statement of the college is depicted in our college emblem which includes an ink-pen and an eye entitled 'RSM' (Raiganj Surendranath Mahavidyalaya) in the middle surrounded by four bright suns. The ink-pen resembles power of knowledge and eye means inner vision. The four bright suns depicted in the emblem resemble educational activities, cultural activities, games and sports activities and social services.

##### Mission

- ❖ To spread basic higher education through limited capacity of the institution among the local community.
- ❖ To provide value based, job oriented quality education to economically and socially backward section of the society especially to down trodden.
- ❖ To empower the students through modern learning techniques and participation in curricular-extracurricular activities.
- ❖ To build good character and moral value of the young generation of the society through not only quality education but also games and sports activity.

##### Objectives

- ❖ To develop a learner friendly environment within the college premises.
- ❖ To provide every possible infrastructure, recommended by the Government, to all

the learners with the limited resource of the institution.

- ❖ To maintain optimum transparency in admission of students and faculty appointments (guest), upholding merit as the foremost criterion.
- ❖ To bring awareness among students regarding the social, political, economic, and environmental realities of contemporary world the college has conducted various cultural activities, awareness camps, go to the village programme through NSS wings, etc.
- ❖ To maintain a robust work culture, discipline combined with freedom of thought and expression, and sense of national consciousness.

The vision and mission statement is communicated to the stake holders through management – staff meetings, interaction with students, meetings of Alumni association and various programmes arranged for local community. The general administrative body and various committees of the college deal the policy matters. The college is running by a Governing Body which is formed as per rule and meet at regular intervals to discuss the administrative matters and development of the institution.

The college has a large number of scholarships to promote the pursuit of excellence. Innumerable scholarly activities –including seminars, conferences and workshops-are organized to reinforce this. In all of these, students and teachers work closely together. Tutorials and lectures are conducted with utmost regularity. This total ambience distinguished by an earnest and dedicated attitude to work as well as to the welfare of students is the most powerful communication there can be.

**1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

Raiganj Surendranath Mahavidyalaya, being an affiliated college, does not have the freedom to develop its own curriculum. Even so, efforts are made, within the limitations of the prescribed framework, to complement the curriculum wherever felt to be necessary. This task is left to the initiative of departments.



The college is located in economically upcoming region with down trodden back ground. The students approaching the college come from rural and majority of them are first generation learners. A large number of students seek self-employment; therefore, courses are so designed that they can generate employment opportunities for themselves as well as for the community from the establishment. The college has been working on these lines and it is well exhibited in student support and value orientation.

### **1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/ or institution) for effectively translating the curriculum and improving teaching practices?**

The most important support that a teacher may aspire to is an over-all institutional culture and commitment to the pursuit of excellence, combined with discipline. Teachers are also given sufficient freedom to use their capacity for initiative and innovation in the way they teach. The institution endeavours to the utmost to ensure that no impediments remain in the way of efficient teaching. The massive renovation of the college infrastructure as well as the up-gradation of lab facilities in the recent years is a case in point. The research interests of teachers are encouraged and their achievements specially applauded.

### **1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

Efforts are made to ensure that the curriculum is implemented efficiently and innovatively. This includes a wide variety of things from the recruitment of faculty, work culture, institutional vision, supervision and review through departmental meetings – Student-Faculty-Committee meetings as well as the Principal’s meeting with departments – the efficient functioning of the tutorial system. Teachers of the college are also on the Board of Studies, formed by the University that deals with the curriculum in different subjects.

**1.1.5 How does the institution network and interact with beneficiaries such as industry.**

Such interfaces have been, in the past, on a low key. On institutional level, the college has no regular transaction with other organizations with curriculum link, except the University to which it is affiliated. Interaction with various organizations also occurs through resource persons in the seminars organized periodically.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

Feedbacks from all stakeholders are invited in the college website. Many of the teachers of our college are in different BoS itself. Teachers of the college interacts with the other members of the Board of Studies (BoS) in this matter. Seven subject teachers are the member of Board of Studies of University of Gour Banga.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes, give details on the process (Need Assessment, design, development and planning) and the courses for which the curriculum has been developed.**

As an affiliated college there is no such scope to develop curriculum for any course.

**1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The departments hold class tests on the subjects taught and form an idea of the students' individual grasp. The students with apparent deficiency are counselled outside the class

or they are recommended to join the UGC assisted Remedial Coaching, which is offered in the college.

## **1.2 Academic Flexibility**

### **1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

The college has tried to equip the students to compete in the global employment market by introducing advanced professional courses in computer application and spoken English. The college offers a wide range of short term computer courses for the development of need based computing skill including DOECC in 'PC Application' in collaboration with WEBEL informatics from 2004. These courses utilized relevant inclusion an integration of information and communication technology (ICT) in the curriculum. The college has started 'English Language Proficiency Certificate' (ELPC) course in 2013 with around forty students.

### **1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If yes, give details.**

As per the statute of University of GourBanga there is no provision for pursuing dual degree programmes simultaneously, and therefore, the college does not offer any such programme.

### **1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.**

The college has under graduate programs in Arts and Science faculties as prescribed by GourBanga University. It offers 11 different programs in the Arts faculty 6 programs in Science faculty. The college has been associated with DDE RabindraBharati University,

Kolkata for its M.A courses in Bengali, English, Sanskrit, History, Political Science, Geography and Environmental Science from 2005. The range of option in connection with Core and Elective Subjects as granted by the University is also offered by the college, except minor restrictions that are imposed for the sake of framing an integrated class schedule. It has two NSS units with around two hundred students. The college also has UGC assisted enrichment programmes, such as, Remedial Coaching, Coaching for Entry in Services and Coaching for NET & SET.

**1.2.4 Does the institution offer self-financed programmes? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The college offers three short term need based self-financed courses designed and run by the institution, such as:

- ❖ Spoken English Course (ELPC)
- ❖ Vocational course
- ❖ PC Application course

In these short term courses the curriculums designed by the college with specific objectives keeping in view the vision & mission of the college and the local need.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If yes, provide details of such programme and the beneficiaries.**

The college has started short term certificates courses such as UGC sponsored S.C, S.T. coaching for competitive examinations, PC Application and ELPC. Also the college has set up a Career Guidance Cell for guidance to the students in choosing careers and courses after graduation to prepare students for state/national level competitive examination. They help the students to seek employment opportunities after graduation. These programs provide the additional options to the students in competitive exams, computer literacy, communication skills etc.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If yes, how does the institution take advantage of such provision for the benefit of students?**

As an affiliated college of University of GourBanga there is no provision for combining regular and distance modes of education.

**1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

This happens only to a limited extent and much of it happens in an informal way. Departments are encouraged to integrate complementary material in the courses prescribed, wherever they find it necessary. Seminars, conferences and workshops are conducted by a host of subject-societies and general ones to enhance classroom learning and to enlarge the range of their awareness, concerns and expertise.

**1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?**

This question has already been dealt with under 1.2.1 and 1.2.5.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

A wide range of topics are covered expertly through high powered programmes organized under the auspices of various departments and clubs. The college has formed the Nature

club, Cine club, Research and Consultancy group, Women cell, etc., in last few months. Through these bodies, we have some plan to implement in future.

#### **1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

The college has observes several days of national importance with due respect through its NSS wings such as Independence Day, Republic Day, Teachers day, World Environment Day, and many more. The students of our college also participate in the Mock Parliament, Science Fair, state and university level quiz competition and annual sports meet, etc. The Department of Bengali celebrates the International Language Day in every year. The students union of this college celebrates the social cultural programme and departmental exhibition in which respective teachers of the departments also guided the students to plan the theme of the exhibition.

#### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.**

As an affiliated institution the college has no scope for enriching the curriculum. However, the college has an active and continual feedback system through the Student – Faculty Committees. The scheme of teachers self-appraisal is an operation. It has also introduced the scheme of student’s feedback about the teacher’s performance and other important issues like curricular aspect, student support. The feedback of the students are properly analyzed and made available to the teachers to act upon.

#### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

- ❖ Through the Principal/TIC obtaining in person the feedback from various departments by meeting and interacting with them on a departmental basis.
- ❖ The IQAC ensures that the students participate in these enrichment programmes and derive maximum benefit from them.

## 1.4 Feedback System

### 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Various faculty members of this college have been involved in evolving curricula for various courses. At present we have seven faculties who are the members of the UG Board of Studies of University of GourBanga.

### 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If yes, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The regular report from the college Internal Quality Assurance Cell is a long way in helping the college in its policy formation for Quality Education. The student's feedback regarding teachers is analyzed and discussed regarding the evaluative comments. The feedback taken is actively discussed in the formation of syllabus meeting held by various formation committee convey the feedback at university level.

### 1.4.3 How many new programmes/courses were introduced by the institution during the last five years? What was the rationale for introducing new courses/programmes?

Serial No.	Name of the Course	Year of Introduction
1.	Mathematics (Honours)	2011
2.	Philosophy (General)	2010
3.	Sanskrit (General)	2010
4.	Geography (General)	2010
5.	Urdu (General)	2015





## CRITERION II: TEACHING-LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

Raiganj Surendranath Mahavidyalaya follows the policy of the Government of West Bengal, and University of Gour Banga for the admission of students to various undergraduate programmes. The institution gives wide publicity to the admission process through notification in college website and notice boards. The provisional merit lists are exhibited on the notice boards of the college, and in the website. Merit list is prepared as per a formula framed by the University. Complaints if any regarding the merit points assigned are considered and changes are affected, if required. Students are informed of the date of counselling, admission and other required information through notice board and / or website.

#### 2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The admission procedure is as per the university rule. Applications for admissions to undergraduate programmes are called just after publication of Higher Secondary result. After scrutinizing applications, provisional merit lists of students are published. At the time of counselling it is ensured that the students get equal and enough opportunity to select their first choice among the four subjects they applied for in a single admission form. A student can switch over to a new subject even after opting for another, in case any vacancy occurs in his chosen subjects because of such exercise of options at the time of counselling until the vacancies are all filled. The whole process is supervised by the Admission Committee of the college. The process of admission is fully computerized.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Name of the Programme	Year	Percentage of Marks (%)	
		Highest Marks	Lowest Marks
BENGALI	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
BOTANY	2014 - 15	63	52
	2013 - 14	61	47
	2012 - 13	64	44
	2011 - 12	67	50
	2010 - 11	61	42
CHEMISTRY	2014 - 15	76	52
	2013 - 14	74	43
	2012 - 13	72	49
	2011 - 12	71	50
	2010 - 11	68	42
ECONOMICS	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
EDUCATION	2014 - 15	68	45
	2013 - 14	67	43
	2012 - 13	68	44
	2011 - 12	69	51

	2010 - 11	63	42
ENGLISH	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
GEOGRAPHY	2014 - 15	67	43
	2013 - 14	67	41
	2012 - 13	57	42
	2011 - 12	67	50
	2010 - 11	61	42
HISTORY	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
MATHEMATICS	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
PHILOSOPHY	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
PHYSICAL EDUCATION	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42

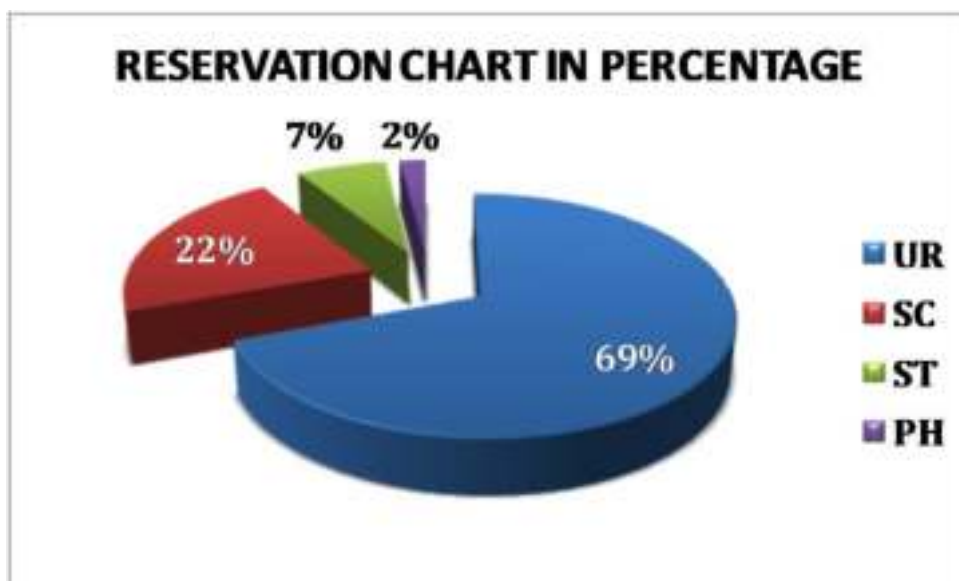
<b>PHYSICS</b>	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
<b>POLITICAL SCIENCE</b>	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
<b>SANSKRIT</b>	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
<b>SOCIOLOGY</b>	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42
<b>STATISTICS</b>	2014 - 15		
	2013 - 14		
	2012 - 13		
	2011 - 12		
	2010 - 11		
<b>ZOOLOGY</b>	2014 - 15	65	45
	2013 - 14	67	43
	2012 - 13	57	44
	2011 - 12	67	50
	2010 - 11	61	42

#### 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If “yes” what is the outcome of such an effort and how has it contributed to the improvement of the process?

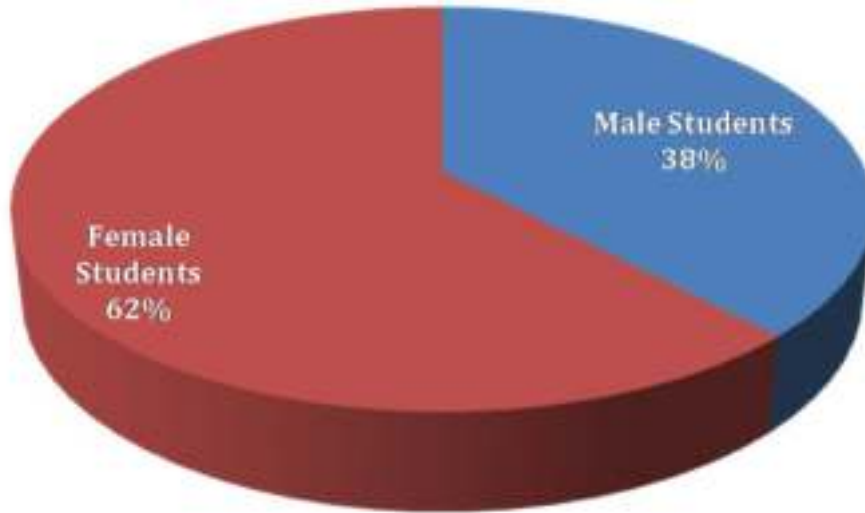
The institution assures that all admissions done are as per the norms and regulations of University of Gour Banga and the State Government. Students are admitted to each programme after careful scrutiny of their credentials and qualifications, and the admission process is undertaken by the Admission Committee, which meticulously reviews the process. At the end of the admission process, profile of the students and the admission process is reviewed by the admission committee, and corrective actions are proposed to be implemented for the next year.

#### 2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

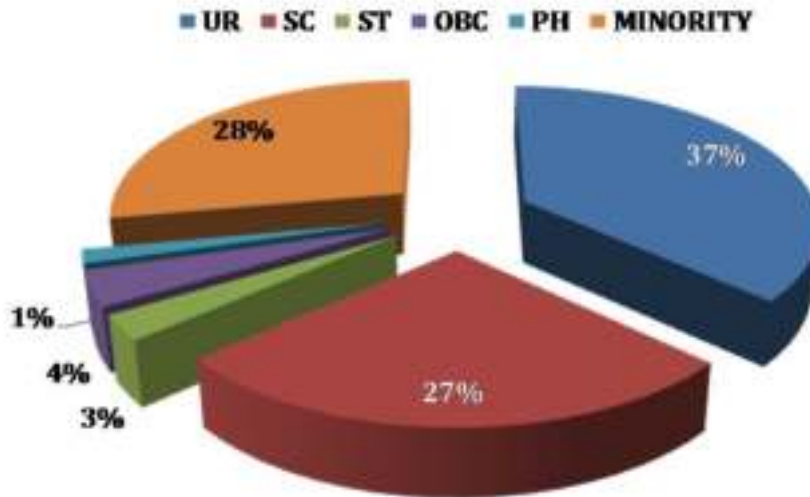
Raiganj Surendranath Mahavidyalaya upholds the spirit of the constitution of India. The genuine concern for equity can be seen in the admission process of the college.



**RATIO OF BOYS AND GIRLS ADMITTED IN 2014-15**



**ACTUAL REPRESENTATION OF STUDENTS BELONGING TO DIFFERENT RESERVATION CATEGORIES AS IN 2014-15**



### **2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

Over last several years, it has been observed that the demand for admission to the General courses and Humanities is very high at Raiganj Surendranath Mahavidyalaya. But, number of applications for admission to Raiganj Surendranath Mahavidyalaya has increased significantly in last few years, mainly in the Honours courses, both in science and humanities, though the demand for admission to this college is higher in comparison to other colleges in the district. But there is a huge and increasing demand for admission to general course in humanities since long. Reasons behind this trend are as follows –

- ❖ Huge scope for admission to engineering courses within the state.
- ❖ Most of the students aim to pursue their higher studies in major cities, like – Kolkata, Malda, etc.
- ❖ Flourish of distance education mode.
- ❖ Fall in demand for the subjects such as Economics, Philosophy, Sanskrit etc, in view of shortage of scope in employment though School Service Commission which is one of the largest provider of recruitment in the state of West Bengal.
- ❖ Migration of a number of students to various courses mainly in Kolkata.

To cater to the high demand for higher education in the district, the college strives to start more UG programmes in the campus, and few PG course in near future. In view of existing demand of the students, the college hosts a study centre for the distance education course of Rabindra Bharati University, West Bengal.

## **2.2 Catering to Diverse Needs of Students**

### **2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to Government policies in this regard?**

The institution is sensitive towards the needs of the differently-abled students. Their applications for admission are considered and such students have been given admitted in the previous years as per rules. Necessary arrangements for easy mobility and convenient seating of differently-abled students are made. Office attendants are specifically available for helping differently-abled students. Library is equipped with specially designed study materials for differently-abled students.

**2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If "yes", give details on the process.**

On the first day of the session teachers of each department together meet the new students in an orientation programme to acquaint them to the campus life. On this occasion discussions regarding the course curriculum and its future prospect, individual knack and educational background of the students are held. In some departments, regular class tests are conducted to assess the knowledge and skills of newly admitted students and accordingly, remedial classes are organized for the students who score below the required level in the class test.

**2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge / Remedial/ Add-on/ Enrichment Courses, etc.)**

The college conducts several remedial classes, special lectures by guest faculties to improve the knowledge level of the students.

**2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc?**

Awareness programmes are organized by Women's cell and IQAC to sensitize its students on issues such as gender, inclusion, environment etc. NSS unit of the College take special



care to keep the campus green, clean and plastic free by regular vigilance and occasional drives and programmes. The college has already opened Anti-ragging Cell, Women's cell and grievance cell.

### **2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?**

Advanced learners are identified through class test results and day to day interaction. For such students, additional tutorial classes are organized. The college offers e-books and internet (both LAN and wi-fi) facility which provides sufficient exposure to our advanced learners. Students are encouraged to participate in the seminars, model exhibition and other academic programmes.

### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?**

The students who are at the risk of drop out are identified through regular interaction in classes as well as by analyzing the student progression data of exam results. The college provides half free in tuition fees to a number of needy students. They are also encouraged to apply in different Government schemes for financial help.

## **2.3 Teaching-Learning Process**

### **2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

The academic programmes of the college are based on the academic calendar of Gour Banga University. A detailed academic calendar is prepared at the college level and at the

department level. Modular curriculum plan is also developed. Teaching Plan is supplied to the students. Planning and preparation is done for laboratory works. Charts and procedures for all the experiments are prepared and made available to students. Test examination before the University Exam is regularly held. The final evaluation of students is done according to the university schedule. The results of examinations are declared and score cards are issued by the university.

### **2.3.2 How does IQAC contribute to improve the teaching-learning process?**

IQAC cell, Raiganj Surendranath Mahavidyalaya was initially formed in a meeting of teachers and Principal. Subsequently two external members were selected for the same as per UGC /NAAC norms. For smooth functioning of academic affairs of the college IQAC has formed various cells. IQAC conducts several seminars and workshops. In addition, IQAC also reviews the progress on the modular curriculum plan and suggests corrective actions for any deviations.

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

Raiganj Surendranath Mahavidyalaya believes in the motto of building up personal relationship between teachers and students. Usual chalk and talk method is supplemented by audio visual aids. All the departments take tutorial classes where elaborate interaction between students and teachers help the learners to discern and rectify their weaknesses. Students are encouraged to meet the teachers outside the class. All the departments are connected with internet facility (either LAN or Wi-Fi) along with at least one desktop. The college has two conference halls (MILANAYATAN and RABINDRA KAKHO) with necessary equipments of smart class, which is utilized by all the departments as and when required. Mainly the science departments take classes through power point slides. The students are able to go online and access information from library.

### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

The various academic and co-academic programs are conducted to help the students to improve their communication skill, analytical ability, moral code of conduct, decision making skill, self esteem and creative thinking. An interdisciplinary approach is encouraged among students through seminars and discussions with teachers of other departments. Occasionally a group of teachers meet the students of various departments to develop in them necessary awareness in academic and ongoing happenings. Leadership skill and management skill of the students are developed through works like campus beautification, participation in NSS, quiz contest etc.

### **2.3.5 What are the technologies and facilities available and used by the faculty members for effective teaching? Eg, Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

Two well equipped audio visual class rooms are being used at present. The faculty members in the institution use both conventional aids like blackboard and electronic teaching aids to ensure effective learning experience for students. Through the use of power point presentations, simulation software and the process of teaching-learning is made more interesting and effective. Students have access to internet where they can gather vast amount of information from a number of e-journals and effectively update themselves with current knowledge.

### **2.3.6 How are the students and faculty members exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

Regional, national, international and college level seminars are conducted at regular interval in the college and students and faculty get opportunity to listen to and interact with the subject experts. Experts from industry and academy are invited to deliver talks and students and faculty members are benefited academically from these sessions. Teachers update themselves through orientation programme, refresher course, faculty development programme, subject based workshop and seminar as prescribed by the UGC. Details of workshops and seminars conducted recently are available in the section 3.1.6

**2.3.7 Detail (process and the number of students \ benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/ mentoring/ academic advice) provided to students?**

Several students have been supported through different counselling programme.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty members during the last four years? What are the efforts made by the institution to encourage the faculty members to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

The college is well aware of the rapid changes in the field of higher education and research keeping pace with the innovative teaching-learning practices. The following are the measures adopted:

- The faculty members effectively utilize the internet for data collection, preparation of notes and for enhancing the student participation in learning.
- Movies and documentaries particularly in PG section related to the curriculum are exhibited before the classes so that teaching can be made effective and easier.
- Hands-on learning is encouraged through field visits, industrial visits and project works.

- Students are also prompted to use scanners and printers for academic purposes
- Promotion of student-centric learning through interactive classes, seminars and practical sessions.
- Students are motivated to access e-books.
- Introduction of curriculum planning using a cloud based software.
- Introduction of MCQ test for a number of subjects.

### **2.3.9 How are library resources used to augment the teaching-learning process?**

The college has one central library, which is well equipped, connected with internet facility, and sufficient reading space and congenial ambience. The students can access books, newspapers, journals and magazines from the library, and if required can photocopy the materials. Apart from this, all the major departments of the institution are equipped with books, model question papers, old question papers and schemes of evaluation. New editions are added regularly and the library stock is updated with current volumes. Students are issued books both from the central library.

### **2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If “yes”, elaborate on the challenges encountered and the institutional approaches to overcome these.**

The college has the practice of covering the syllabi as per lesson/modular plans made with a view to complete the syllabi within available working days, though sometimes classes are hampered due to unavoidable circumstances. Tutorial classes and remedial coaching classes are held to compensate the shortfall.

### **2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The faculty members themselves are encouraged to collect the feedback of students for the betterment the teaching learning practice. Faculty members are also advised to improve teaching strategies based on the result analysis of the concerned papers.

## **2.4 Teacher Quality**

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

The faculty members of the college are recruited by West Bengal College Service Commission as per the norms framed by UGC and the Government of WB. Temporary lecturers are recruited by the Selection Committee consisting of the Principal / Teacher – in-Charge, the Head of the Department concerned and a subject expert by interviewing eligible candidates. Teachers regularly update themselves by attending orientation programmes, refresher courses, faculty improvement programmes seminars, workshops etc.

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty members to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

The college encourages existing faculty members to cope with the changes occurring in the syllabi from time to time. New faculty is recruited as guest lecturers whenever any new course is introduced in the college. Relevant portion of the syllabus of the new programme are taken up by the existing faculty of other departments as per convenience.

**2.4.3 Provide details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a) Nomination to staff development programmes**

Academic Staff Development Programmes	Number of Faculty members nominated
Refresher courses	11
Orientation Programme	09
Summer / Winter school, workshops etc.	14

**b) Faculty members Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**

- National and regional seminars, invited talks were conducted by the departments.
- The college subscribes to a number of journals related to different disciplines.
- Teachers and students are encouraged to access information from INFLIBNET and web resources.
- The faculty members attend the training programmes conducted by the University on Evaluation and Assessment.

**b) Percentage of faculty members**

- invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
  - 25 percent
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

- 80 percent
- Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies
- 70 percent

**2.4.4 What policies/systems are in place to recharge teachers? (eg. providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement, etc.)**

Teachers are supported to receive research grants from UGC and other academic bodies, and two of our teachers are running their Minor Research Projects funded by UGC. Four of our teachers are engaged in doctoral research. One faculty member is at the final stage of submission of his thesis under FIP scheme being relieved by the college. The college facilitates research activities and encourages teachers to attend and present papers in seminars and conferences. Most of our faculty members have published works in reputed journals and eight of them have authored / edited academic books.

**2.4.5 Give the number of faculty members who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty members.**

Awards received so far by the teachers of this college are not exclusively related to teaching excellence. However, the institutional emphasis on the effort to develop excellence in teaching by various measures and methods adopted from time to time certainly inspired and motivate the teachers to bring out the best in them.



#### **2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

The college has started multi steps interactive evaluation systems for teachers. The basic steps are -

- Feedback from students
- Feedback from Self
- Feedback from Peers
- Feedback from Principal

Accordingly, complacency score and competency scores are created for each faculty. The institution collects feedback at the end of each year through specially designed questionnaire, and the data thus received is reviewed by the faculty members concerned and required alterations in teaching strategies and methods are effected in the subsequent years. The procedure facilitates better transaction of learning materials in and out of the classroom and creates better academic ambience.

### **2.5 Evaluation Process and Reforms**

#### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty members are aware of the evaluation processes?**

The evaluation methods are informed to the students well in advance before the university examinations. The previous university examination question papers and model questions are made available to the students in the departmental libraries. The students

are informed of class tests and assignments. Students are also informed of the schemes of evaluation, updates on curriculum revision, alterations in the question patterns and do's and don'ts during practical examinations.

### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

University has introduced UG programme Annual System (1+1+1) in the year 2004, before which it was (2+1) system. In 2014, home centre has been abolished for the University Examination. The institution has adopted these reforms and follows the system meticulously. Some departments has started MCQ test.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

Being an affiliated college, it follows the rules prescribed by the university in connection with the implementation of examination. Exam Committee is constituted comprising teaching and non-teaching members of the staff for smooth functioning and implementation of the policies adopted. Principal/Teacher-in-Charge acts as centre in charge.

### **2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.**

Departments conduct mainly class test as part of the formative evaluation of the UG programme in the college. As a result, the students can face the examinations without fright and can gather thorough understanding of the subject. For the practical examinations, sufficient exposure to the examination is provided by the departments

concerned and it is helpful to the students to perform well during the University examinations.

### **2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)**

The college observes strict discipline in the whole examination procedure. The students are encouraged to grow the habit of taking examination with full seriousness and integrity. The system of *away centres* in the examination has been implemented by the university in order to maintain sanctity of the examination system.

### **2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

Apart from the learning side of the curriculum as specified by the university college takes care of the building of the students' personality through various usual campus activities, such as cultural programmes, athletics organized by the Students' Union, extension programmes arranged by the college and academic programmes arranged by the departments.

### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

Written grievances are submitted by the students, and considered by the cell. The Grievance Cell considers complaints of students. After result is published, the university announces a specific time schedule for re-evaluation in a proforma along with fees, which is submitted to the university by the college.

**2.5.8 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes, provide details on the process and cite a few examples.**

Each department prepares a result sheet of the Test Examination for Honours students which is mainly used for purpose of the filling the individual university examination forms. Individual performance of the students is taken into account by the respective departments, and adequate measures are taken for conveying suggestion for improvement to the students if necessary.

## **2.6 Student Performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If yes, give details on how the students and staff are made aware of these?**

For a number of subjects, modular curriculum is developed with clearly stated learning outcome for each module. The college aims to orient the young students towards academic excellence, personality development and social commitment. The curriculum and the syllabi of the academic programmes offered in this college are transacted in such a way that these objectives are realized by the successful completion of the programmes. These learning outcomes are communicated to the students' right from the beginning of the academic programmes during the fresher's welcome and the departmental orientation session.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

Monitoring of progress and performance of the students is done by

- Periodical class test
- Identifying advanced and backward students
- Counselling different categories of students in a class
- Communicating students' performance is done by
- Displaying university result on Notice Board and in the college website
- Discussing class performance in teacher-parent meet

### **2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

Ours is an economically backward district where most of the students hail from the needy section of the society. Expenses of higher education are made bearable to the poor students by financial assistances granted by the college and different schemes of Government. As part of teaching-learning strategy, the institution provides the students with free internet access, photocopy facility at a minimum cost in the library, INFLIBNET, remedial coaching, entry in services facilities and opportunity of interaction with experts through special lecturers, seminars and workshops.

### **2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

All the programmes offered in this institution equip the students to undertake jobs and materialize their career ambitions. The college has initiated the practice of holding career and higher education seminars. Career Guidance and Placement Cell has been formed in the campus to enhance the career opportunity and skills of the students. Students are provided with career magazines which enable them to cope with the current trends in the job market. Certificate course is proposed on Basic computer learning to interested students.

### **2.6.5 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?**

The institution collects data on student learning primarily on the basis of the result obtained in the examinations. The college offers academic guidance to those students who fail to complete their programmes through remedial coaching and tutorial classes.

### **2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

The college monitors and ensures the achievement of learning outcomes by putting emphasis on class attendance, off the class consultation in the departments, occasional class tests, central test examination, guardians' meet held by the departments, encouraging attending the seminar and the model exhibition.

### **2.6.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes, provide details on the process and cite a few examples.**

Each department prepares a result sheet of the Test Examination for Honours students which is mainly used for purpose of the filling the individual university examination forms. Individual performance of the students is taken into account by the respective departments, and adequate measures are taken for conveying suggestion for improvement to the students if necessary.

### **2.6.8 Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

- The college is considering feasibility of launching some job oriented courses.

- We are thinking of increasing the number of Smart Classes in our college very soon.
- The library is being remodelled for increasing facilities for the students
- Open auditorium and Indoor stadium are proposed.

## **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

### **3.1 Promotion of Research**

#### **3.1.1 Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?**

For social studies, the college has a well equipped research centre with high speed internet connectivity, computers, research journals, access to online data etc. For other subjects, the college does not have a research centre currently. However, some of the faculty members are actively engaged in research work. The college is hosting a UGC-Minor Research Project with Abhinandan Das, Department of History, as the Principal Investigator of UGC sponsored Minor Research Project. Dr. Debashri Mondal one of the faculty members of the Department of Zoology is working as a Principal Investigator in a UGC- Minor Research Project. Many individual research works are also ongoing in the college.

#### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

Yes, the institution has a Research Committee named “Research and Consultancy Group” (RCG) to monitor and address the issues of research and consultancy activities. The committee comprises of the Principal/TIC of the college as the Chairman, Principal Investigator of the ongoing UGC Minor Research Projects as the Convener and other faculty members of different departments of the college as members.

The committee encourages as well as assists the faculty members to apply for minor/major research projects. The RCG also collects details of potential funding agencies



in government and private sectors to obtain financial assistance for the research projects of faculty members and students in the college.

It is a sincere endeavour of the committee to organize seminar/ symposia/ conference regularly in order to motivate and attract the faculty members and students towards active research. The committee also extends its support and cooperation to the departments in holding departmental seminars.

Some of the faculty members have shown interest and they are in constant touch with the RCG in regard to preparation of their respective research proposal.

### **3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

The college is already hosting two Minor Research Projects, funded by UGC, Government of India. The institution has taken various measures to facilitate smooth progress and implementation of the projects. The details are explained below.

- **Autonomy to the principal investigator**

The college offers maximum autonomy to the principal investigators (PI) to carry out the research work as per the respective projects.

- **Timely availability of resources**

The college has ensured timely availability of resources for the smooth progress of the project.

- **Adequate infrastructure and human resources**

The college has provided with adequate work space, electricity, broadband internet connection (both wired and wireless), help from administrative staff and computing facilities to the investigators and research scholars of the projects.

- **Time-off, reduced teaching load, special leave etc. to teachers**

The college understands the fact that reduced teaching load on the basis of work arrangement and special leaves are required for the faculty members involved in active Research. The teaching departments of the institution provide reduced teaching loads to other PIs of the Minor Research Projects on mutual understanding.

- **Support in terms of technology and information needs**

The IQAC cell regularly conducts trainings for the faculties involved in research. Although the college has an honest intention to extend support in terms of technology and information needs, it sometimes cannot fulfil the expectations of the researchers only because of lack of fund for the purpose. However, the college has prepared a detailed proposal to the UGC for financial assistance for the purpose.

- **Facilitate timely auditing and submission of utilization certificate to the funding agencies.**

The college is always sincere to provide with full support for the preparation of utilization certificate and auditing of the research funds. The service of the college administrative staff for the preparation and submission of utilization certificates of the projects is commendable.

### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

The college has endeavoured to improve research aptitude among students by conducting seminars/symposia mentioned in para 3.1.6. The students are given opportunity to interact with the researchers attending such events where they are motivated towards basic research. In some other departments e.g. Botany, Zoology, Sociology, Geography, Education, etc., the students develop research culture through field studies. Successful development of research culture is revealed by the fact that the college has produced competent researchers who are now working world wide in significant positions.

### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/ collaborative research activity, etc.**

Sl. No	Name of the faculty	Activity
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1.	<b>Dr. Debarshi Mondal</b>	<ul style="list-style-type: none"> <li>• Obtained fellowship under a project of National Environmental Engineering Research institute (CSIR), Nagpur.</li> <li>• Recipient of a UGC Minor Research Project.</li> <li>• Acted as Judge in the district science fair competition on 28<sup>th</sup> September, 2015 at the invitation of the District Youth Officer, Uttar Dinajpur district.</li> </ul>
2.	<b>Sri Abhinandan Das</b>	<p>Abhinandan Das, Assistant Professor in History, is pursuing his doctoral research work under the guidance of Prof. Amit Bhattacharyya, Department of History, Jadavpur University. He is also leading a Minor Research Project on “Politics of Industrialization in West Bengal, 1948 – 2000”, funded by UGC since 2013. He has published a book on AsutoshMookherjee and Mathematics, jointly with Prof. Chittabrata Palit, Jadavpur University, funded by INSA, New Delhi.</p>
3.	<b>Dr. Prithwiraj Jha</b>	<p>Received “<b>Distinguished Scientist Award</b>” at the national level conference on “Biodiversity: threats and conservation through traditional and biotechnological approaches” organized by the Dum Dum Motijheel College, Kolkata, West Bengal (India) during February 4 – 6, 2012.</p> <p>Acted as <b>Chairman</b> in a technical session (Aquaculture-Session 6) at the "FABA 2014: International Symposium on Fisheries and Aquatic Sciences" organized by the Central Fisheries Research Institute (CFRI), Trabzon, Turkey during September 25 to 27, 2014.</p>
4.	<b>Dhritiman Chakraborty</b>	<p>Dhritiman is pursuing his doctoral research on “Postcolonial Political” from Center for Studies in Social Sciences, Kolkata (CSSSC). He is also working on several research papers jointly with different researchers and academicians. His article</p>

		length interview with Prof. Ajay Gudavarthy and several book reviews would be published in different peer-reviewed journals. He is also assigned two more books to review by two noted journals.
5.	<b>Dr. Ajoy Mandal</b>	Dr. Mandal has recently completed his doctoral research on modern Bengali novel and subaltern people under the guidance of Prof. Achintya Biswas, Jadavpur University.
6.	<b>Dr. Adris Biswas</b>	Dr. Biswas is now independently working on Fake and formation of Bengali Intelligentsia in late colonial and succeeding period. He has submitted his manuscript for publication in an esteemed Bengali publishing house. His earlier book on <i>Battala Publications</i> based in Kolkata came from another renowned publishing house called <i>Gangchil</i> in Kolkata.
7.	<b>Dr. Sarifuddin</b>	<p>He is actively engaged in number of collaborative works and projects with-</p> <ol style="list-style-type: none"> <li>1. <b>Vijaya B. Kolachalama, Ph.D.</b> Charles Stark Draper Laboratory, 555 Technology Square Cambridge, MA, USA – 02139, Cardiovascular Division, Brigham and Women's Hospital, 75 Francis Street Boston, MA, USA – 02115.</li> <li>2. <b>Professor H I Andersson</b>, Norwegian University of Science and Technology, Trondheim, Norway.</li> <li>3. <b>Professor Norsarahaida Amin and Dr. Norzieha Mustapha</b>, UTM Centre for Industrial &amp; Applied Mathematics (UTM-CIAM), Universiti Teknologi Malaysia, 81310 UTM Skudai, Johor, Malaysia.</li> <li>4. <b>Professor G. C. Layek</b>, Department of Mathematics, Burdwan University, Burdwan, West Bengal, India.</li> <li>5. <b>Professor S. Chakravorty and Professor P.K. Mandal</b>,</li> </ol>

		Department of Mathematics, Visva-Bharati, Santiniketan (a central university), West Bengal, India.
8.	<b>Sujit Ghosh</b>	Sujit Ghosh, Assistant Professor in Chemistry, is undergoing his research work in Organic Chemistry under UGC-FDP scheme. He has two peer reviewed papers in international journals. His research interests include: development of new methodology and catalysts in organic synthesis.
9.	<b>Nilima Moktan</b>	Nilima Moktan, Asst. Prof. In Education, is currently pursuing his doctoral research work on education and ethics from University of Gour Banga, Malda. She has published several research papers in various reputed journals.
10.	<b>Dr. Kamala Bhattacharyya</b>	Her research work is on photophysical and thermodynamics studies of surfactants in solution. She has several papers in different national and international journals.
11.	<b>Dr. Rakhee Das Biswas</b>	Dr. Das Biswas has carried out her pre-doctoral and post doctoral research work in the field of foliar fungal pathogens, immune defence, agriculturally important microorganisms of soil and DNA fingerprinting of phytopathogens of tea.
12.	<b>Dr. Abhijit Sarkar</b>	Dr. Sarkar has carried out her doctoral research at Banaras Hindu University, and post-doctoral research work at university of Kalyani, in the field of abiotic stress related effect on agricultural crops. He has published more than 35 research and review articles in major National and International Journals.

**3.1.6. Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.**

- The college periodically conducts various programmes (workshops/ seminars/

conferences/ training programmes/sensitization programmes) with a focus to strengthen the research culture among teaching staff and students. Moreover, the faculty members along with students participate in various research-related events in the country and abroad. Also the teachers of different departments deliver lectures among Higher Secondary students of schools on the recent developments in various fields of science so that the students after completion of their H.S. courses are attracted towards the research activities.

- Researchers of eminence are invited by almost all the departments of the college, sometimes to take special classes. The students get the opportunity to interact with them and thus to get kindled up towards getting involved in research activities.

The details of these programmes/ events are furnished below

A list of eminent researchers who have kindly visited the College and have taken the trouble of interacting with a large number of students is given in section 3.1.7

Sl. No	Year/Date	Title	Funding Agency	Level	Organized by
1.	27 <sup>th</sup> -28 <sup>th</sup> November, 2008	Remembering the Revolt of 1857: Nationalist thought in postcolonial India	UGC	State Level	Department of English, RSM
2.	14 <sup>th</sup> -15 <sup>th</sup> February, 2012	Green Chemistry for environmentally begins chemical synthesis	UGC	State Level	Department of Chemistry RSM in collaboration with Department of Chemistry, NBU

3.	26 <sup>th</sup> -27 <sup>th</sup> August, 2012	Biodiversity and Sustainability vis-à-vis Economic development of West Bengal	UGC	National Level	Department of Botany, RSM in collaboration with Department of Zoology, Alipurdoor college
4.	5 <sup>th</sup> – 11 <sup>th</sup> September, 2012	Work shop on Application of Statistical Methods: An Interdisciplinary approach	UGC	National Level	RSM
5.	2 <sup>nd</sup> – 3 <sup>rd</sup> May, 2015	National Congress “Lokosanskritir Nana Diganta”(Different Aspects of Folklore)	Folklore FCI and RSM	National Level	RSM and Folklore Congress of India (FCI)
6.	28 <sup>th</sup> September, 2015	Convention on “To Kill or Not to Kill? Rethinking Punishment, Governance and Justice”	IQAC, RSM	State-Level	Dept. of English & Dept. of Philosophy
7.	27 <sup>th</sup> Nov. 2015.	Workshop & Book Launch of “Heights of Life” by poet, Tanmoy Bhattacharya	Dept. of English, RSM	Regional	Dept. of English, RSM

8.	9 <sup>th</sup> October, 2015	Convention on "A Dialogue with Indian History - through Subaltern Approach	Dept. of College History & Level IQAC, RSM	Dept. of History, RSM
9.	7 <sup>th</sup> October, 2015	Seminar on "Asi Nabboi er Meyeder Kobita" (Women's Poetry of 80s - 90s)	Dept. of State Bengali & Level IQAC, RSM	Dept. of Bengali, RSM

### 3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Sl. No	Research Areas	Expertise
1.	History	<b>Abhinandan Das</b> , Assistant Professor in History, is undergoing his doctoral research work in the Department of History, Jadavpur University since 2009. He is also leading one UGC Minor Research Project. His research interest is: <ul style="list-style-type: none"> <li>❖ Industrial history of Bengal.</li> <li>❖ Science and nationalism in colonial India.</li> </ul>
2.	Mathematics	<b>Dr. Sarifuddin</b> is actively engaged in the field of Bio-fluid dynamics, mathematical modeling and computer simulation in general alongwith mathematical modeling of Newtonian and non-Newtonian blood flow past arterial stenosis, in particular. He is now working with the Percutaneous Transluminal Coronary Angioplasty (PTCA) with Drug Eluting Stent (DES).
3.	Chemistry	<b>Dr. Kamala Bhattacharyya</b> : Her research work is on photophysical and thermodynamics studies of surfactants



		<p>in solution. She has five papers in different national and international journals.</p> <p><b>Sujit Ghosh</b>, Assistant Professor in Chemistry, is undergoing his research work in Organic Chemistry under UGC-FDP scheme. He has two peer reviewed papers in international journals. His research interests include: development of new methodology and catalysts in organic synthesis.</p>
4.	Zoology	<p><b>Dr. Debashri Mondal</b> is currently acting as a principal investigator in a UGC sponsored Minor Research Project (MRP), titled “Investigations of toxic effects of a selected <i>neem</i> based biopesticide on the edible and ornamental fish, <i>Channapunctatus</i> (Bloch).”</p> <p>She is also an active researcher in the field of Hydrobiology, Limnology and Ecotoxicology. She has done her specialization in Fisheries and Ph.D. on the Physico-chemical properties, density and diversity of aquatic micro flora and fauna and some bacteriological analysis of a Hill stream Lake (Mirik Lake) of Darjeeling Himalaya. Presently she is analyzing the toxic effects of <i>neem</i> based biopesticides used in the agricultural fields on a non-target fish <i>Channapunctatus</i> (Bloch) which has edible and ornamental value in the commercial market. Dr. Mondal has published eleven papers in peer reviewed journals and one book chapter.</p> <p><b>Dr. Prithwirajjha</b> has done his specialization in Fisheries. He is working in the field of ornamental fish aquaculture, ichthyofaunal diversity and inland fishery resources management. He has more than 30 papers in peer reviewed journals, 5 chapters in books and has also edited</p>

		<p>2 books. He has been involved as presenter, reviewer, chair and committee member in a number of conferences in India and abroad.</p>
5.	Botany	<p><b>Dr. Rakhee Das Biswas</b> has carried out her pre-doctoral and post-doctoral research work in the field of foliar fungal pathogens, immune defence, agriculturally important microorganisms of soil and DNA fingerprinting of phyto-pathogens of tea. She published more than 15 papers in different National and International journals.</p> <p><b>Dr. Abhijit Sarkar</b> is presently working on seed and seedling study on major forests of both Uttar and Dakshin Dinajpur.</p>
6.	Bengali	<p><b>Dr. AjoyMandal</b> has carried out his doctoral programme in the field of Modern Bengali novel and subaltern people. He has more than 5 papers in different journals, 6 chapter in books and 3 edited books. His research interests are local history, folklore, Bengali drama.</p> <p><b>Dr. Adris Biswas</b> is engaged in archival works and in colonial/postcolonial historiography. He has published number of essays and books on subaltern and marginal works published from different parts of Kolkata.</p>
7.	English	<p><b>Dhritiman Chakraborty</b> is currently pursuing his doctoral research on <b>Postcolonial Political</b> from Centre for Studies in Social Sciences, Calcutta (CSSSC). He has also published his research works that include Folk Political, Subaltern Politics in India, Postcolonial Literature, Feminism, Poststructuralism and New Social Movements in India.</p> <p>He is also trained in field-work based research and ethnography.</p>

### 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Raiganj Surendranath Mahavidyalaya (RSM) always aims at attracting researchers of eminence to visit the college so that the faculty members as well as students get the opportunity to interact with them. The visit of such eminent researchers significantly enriches the teachers and students of the college and improves the research culture prevailing in the campus. The large number of seminars/ conferences/ symposia/ workshops enlisted in section 3.1.6 shows that the college receives dignitaries of different institutes regularly in the campus. In addition, the different departments of the college invite eminent researchers to visit the respective departments and the teachers and students interact with them. Such a list of eminent visitors is given below:

Department	Eminent researchers visited	
English	1.	a. <b>Dr. Amitranjan Basu</b> , ex-Fellow in IAS, Shimla. b. <b>Dr. Anindya Sekhar Purakayastha</b> , Associate Prof. KNU, Asansol, West Bengal. c. <b>Dr. Purbayan Jha</b> , Assistant Prof., UGB, West Bengal. d. <b>Dr. Jayanta Bhattacharya</b> , noted Independent Researcher. e. <b>Dr. Ichamuddin Sarkar</b> , Professor, Dept. of History, NBU
History	2.	a. <b>Dr. Anita Bagchi</b> , Professor in History, North Bengal University b. <b>Dr. Malay Sankar Bhattacharyya</b> , Editor of Historical Review and distinct author.
Zoology	3.	a. <b>Dr. Debanjan Chakraborty</b> , Research Assistant Professor, Dept. of Pathology, the Ohio State University, USA b. <b>Prof. T. K. Chowdhury</b> , NBU. c. <b>Dr. Kaushik Chakraborty</b> , Independent Researcher
Bengali	4.	a. <b>Dr. Gopal Chandra Mishra</b> , VC, Gour Banga University, Malda b. <b>Dr. Barun Kumar Chakraborty</b> , Emeritus Professor, Kalyani

	<p>University and President, Folk Lore Congress of India.</p> <p>c. <b>Prof. Bikash Roy</b>, Dept. of Bengali, GBU</p> <p>d. <b>Dr. Dipak Kumar Roy</b>, Dept. of Bengali, NBU</p> <p>e. <b>Sutapa Sengupta</b>, Dept. of Bengali, Jadavpur University</p> <p>f. <b>Dr. Souren Bandopadhyaya</b>, Dept. of Bengali, GBU</p> <p>g. <b>Dr. Bijan Kumar Mandal</b>, Curator, Gurusaday Dutta Museum.</p>
Chemistry	<p>5. a. <b>Prof. Satya Priya Moulik</b>, Dept. Of Chemistry, Jadavpur University</p> <p>b. <b>Prof. Subhash Ch. Bhattacharyya</b>, Dept. Of Chemistry, Jadavpur University</p> <p>c. <b>Prof. Chitta Ranjan Sinha</b>, Dept. Of Chemistry, Jadavpur University</p> <p>d. <b>Prof. Sanjay Bhar</b>, Dept. Of Chemistry, Jadavpur University</p> <p>e. <b>Prof. Basudeb Basu</b>, Dept. Of Chemistry, NBU</p> <p>f. <b>Prof. Amiya Kr. Panda</b>, Dept. Of Chemistry, NBU</p> <p>g. <b>Prof. N. C. Ganguly</b>, Dept. Of Chemistry, Kalyani University</p>

### 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Nearly 10% of the faculty members have already benefited from leave for their research work. It is observed that the leave availed help them to advance their research work to a notable level due to the uninterrupted involvement in research, while being exempted from teaching loads and examination duties. The active involvement in research during their leave revamp the academic strength of the faculty members and it directly improves the academic quality of students in the campus on their return.

### 3.1.10 Provide details of the initiatives taken up by the institution in

**creating awareness/ advocating/ transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).**

We have a plan to take such initiatives through our newly formed Planning Board and Research and Consultancy Group in near future.

### **3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college does not have an exclusive budget head for research activity. Minor requirements like computers, internet facilities etc are met by the college. Faculty members, on the other hand, have to meet the major expenditure through financial assistance from external funding agencies. However, the college authority always provides with the infrastructural facilities and administrative support to the researchers leading Research Project. The Planning Board of the college will submit a proposal to UGC under XII Plan provisions for setting up of Central Research Laboratory Facilities in the college very soon.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

The Research and Consultancy Group (RCG) of the college has recommended to the college authority for such seed money to the faculty for research. With a positive intention the college authority is working out how to provide such seed money. Till now no such amount has been disbursed.

### 3.2.3 What are the financial provisions made available to support student research projects by students?

The College does not have permissible fund to support student research projects directly. However, the student projects are supported, by providing with computers, internet facilities, library service, e-book, e-journal access, etc. The Research and Consultancy Group of the college has recommended to the college authority for direct financial assistance to the student research projects.

### 3.2.4. How do the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

The research works that many faculty members of the college are engaged in are interdisciplinary in nature.

Name	Designation	Research Works	Disciplines it covers
Dr. Abhijit Sarkar	Asst. Prof	Environmental Biotechnology	Botany, Environmental Sc.
Dr. Sarif Uddin	Asst. Prof	Mathematical modelling	Mathematics, Biology
Abhinandan Das	Asst. Prof	Industrial History	History, Economics, Development Studies, Political Economy
Nilima Moktan	Asst. Prof	Education and Ethics	Education, Psychology, Philosophy, Social Theory
Dhritiman Chakraborty	Asst. Prof	Postcolonial Theory	Political Economy, Political Studies, Sociology and

			Cultural Anthropology
Dr. Prithwiraj Jha	Asst. Prof.		
Dr. Debasree Mondal	Asst. Prof.		

Apart from these individual research works, several conferences, symposia were organised by different departments that deal with interdisciplinary issues. Following is the list of some of the events that were product of the collaborative efforts-

1. The Convention on **To Kill or Not to Kill? Rethinking Capital Punishment and Governance** was jointly conducted by Dept. Of English and Philosophy. It interested students and researchers in the field of political studies, literature and philosophy.
2. Regular Screening of Iranian movies, off-beat Indian and vernacular movies drew the attention of students across disciplines. The film club has been successful in stoking up interest regarding movies, world cinema and alternative forms of expression through film and documentary screening.
3. Occasional talks organised by different departments are generally chosen on topics that have relevance beyond the immediate discipline. The purpose is to bring to the students to the cutting edge research in newer fields. For example, Dr. Amitranjan Basu of IAS, Shimla dealt with **Psychoanalysis after Globalisation** whereas we have plans to organise similar events in gender issues, what do we mean by Indian culture and Indian intellectual tradition in near future.

### 3.2.5 How does the institution ensure optimal use of various equipments and research facilities of the institution by its staff and students?

The research facilities for the experimentalists are not at all adequate due to lack of proper instrumentation. Some facilities are easily available for the theoreticians such as general library, Broad Band, Wi-Fi internet connectivity, software, computing facilities, etc. These are used on a shared basis among students and faculty members. Most of the research related facilities are made available, with priority, to students during their academic project tenure under the supervision of the teachers concerned. Faculty members avail these facilities as and when require.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If, yes, give details.**

No, the institution has not received funding from any beneficiary agency or industry so far. However, the institution has formed a Research and Consultancy Group suggested to the College authority to make public appeal for generous contribution for developing research facility in the College.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of on-going and completed projects and grants received during the last four years.**

Two UGC-Minor Research Projects are on-going and/or completed in the college as mentioned below:

Nature of the project	Name of the Principal Investigator	Duration	Title of the Project	Funded by	Total Grant	
					Sanctioned (Rs.)	Received (Rs.)



Minor Research project	Sri Abhinandan Das	2013-2015	“Politics of Industrialization in West Bengal, 1948-2000: Case Studies of Durgapur and Haldia Industrial Zones”	UGC	1,00000/-	93,000/-
Minor Research Project	Dr. Debashri Mondal	2014-2016	“Investigations of toxic effects of a selected neem based biopesticide on the edible and ornamental fish, Channapunctatus (Bloch).”	UGC	2,52844/-	2,12844/- (yet to receive)

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college has a Centralized Computing Facility (C-Lab) equipped with desk top computers, uninterrupted power supply and necessary softwares. Broadband internet connectivity, e-book, e-journal facilities, printing, copying and scanning facilities and an annually updated general library are available to students and researchers. The students utilize these facilities for carrying out their academic projects.

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The College has formed, as per UGC-Guidelines, a Planning Board for proper planning, aiming at overall development of the College. The Board has pointed out some prioritized

areas most significant of which is setting up of Central Research Laboratory Facilities (CRLF). The Board has also recommended for construction of a new Science Block. Consequent upon the proposals/recommendations the college authority has prayed for required fund from UGC. Also the state government schemes are being explored for the purpose. The existing laboratories are being upgraded in respect of renovation, extension, procurement of instruments upto the own capacity of the college. The college is continuously encouraging and assisting the faculty members to apply for financial assistance from the UGC, government departments and other funding agencies in the form of major and minor research projects in emerging fields.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If, yes, what are the instruments/ facilities created during the last four years?**

The college has received assistance for enhancing research facilities only from funding agencies, and not from beneficiary agencies.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

The college is open to research scholars and students from outside the campus to utilize the facilities available in college for pursuing their projects/research under the guidance of faculty members in the college. In addition facilities are made available in the college website for scholars from outside the college may place and request for new requisition or renewal of any books or research journals available in the library.

The college has also setup Wi-Fi zone in the campus where outside scholars and students can access advanced journals such as Broad-band connection also.

**3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?**

The college has one library for undergraduate courses and research works. The library is annually updated. Various journals and a good collection of digital resources and a large number of books and e-book facilities are available for the readers. Wi-Fi zone, internet is the other resources available in the libraries.

**3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

The college is not officially in collaboration with any research institute. However, our faculty members carry out their research works in collaboration with various agencies across globe. Details are provided below-

Name	Designation & Department	Research Project	Collaboration
Dr. Sarifuddin	Assistant Prof. of Mathematics		He is actively engaged in number of collaborative works and projects with- <b>Vijaya B. Kolachalama, Ph.D.</b> Charles Stark Draper Laboratory, 555 Technology Square Cambridge, MA, USA – 02139, Cardiovascular Division, Brigham and Women's Hospital, 75 Francis Street Boston, MA, USA – 02115. <b>Professor H I Andersson,</b> Norwegian University of Science and Technology, Trondheim, Norway. <b>Professor Norsarahaida Amin and Dr. Norzieha Mustapha,</b> UTM Centre for Industrial & Applied

		<p>Mathematics (UTM-CIAM), Universiti Teknologi Malaysia, 81310 UTM Skudai, Johor, Malaysia. <b>Professor G. C. Layek</b>, Department of Mathematics, Burdwan University, Burdwan, West Bengal, India. <b>Professor S. Chakravorty and Professor P.K. Mandal</b>, Department of Mathematics, Visva- Bharati, Santiniketan (a central university), West Bengal, India</p>
<p><b>Dr. Abhijit Sarkar</b></p>	<p>Asst. Prof. of Botany</p>	<p>Collaborating with –</p> <ul style="list-style-type: none"> <li>• Prof. Randeep Rakwal, University of Tsukuba, Japan</li> <li>• Prof. Bongani Ndimba, University of Western Cape, South Africa</li> <li>• Prof. Chandan Sengupta, University of Kalyani, INDIA</li> <li>• Dr. Rajeev Pratap Singh, Banaras Hindu University, India</li> </ul>
<p><b>Dr. Prithwirajha</b></p>	<p>TIC &amp; Asst. Prof of Zoology</p>	<p>Collaborating among researcher across India and especially North Bengal as chief editor of Indian Journal of Social and Natural Sciences (ISSN 2277-6117), published by Raiganj GourBanga Research Forum, Raiganj, India. Member of Editorial Board in</p>

		<p>Zoological Research (ISSN 0254-5853), published by Kunming Institute of Zoology, Chinese Academy of Sciences, Kunming, China.</p> <p>Member of Editorial Board in Journal of Animal and Veterinary Advances (ISSN 1680-5593), published by Medwell Journals, Faisalabad, Pakistan.</p> <p>Member of Editorial Board in The SciTech, Journal of Science and Technology (ISSN 2278-5329), published by The SciTech Publishers, Balurghat, India.</p>
<p><b>Dhrtiman Chakraborty</b></p>	<p>Asst. Prof. of Dept. of English</p>	<p>Working with <b>Dr. Anindya Sekhar Purakayastha</b>, Associate Professor of KNU in an ICSSR funded research project on New Social Movements.</p> <p>Also working with <b>Dr. Debarshi Talukdar</b> in a collaborative project on Postcolonial Thinking in India with the assistance of <i>Gour Banga Samaj Anusandha Samiti</i>, Malda</p> <p>Has been co-investigator in a UGC minor Research Project on <i>Gambhira and Folk-Political</i>.</p>

### 3.4 Research Publications and Awards

#### 3.4.1 Highlight the major research achievements of the staff and students in terms of

- ❖ Patents obtained and filed (process and product)

*NIL*

- ❖ Original research contributing to product improvement

*NIL*

- ❖ Research studies or surveys benefiting the community or improving the services

#### SURVEY

- ❖ Research inputs contributing to new initiatives and social development

#### 3.4.2 Does the Institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, the college has no such research journals right now. But we have some planning to publish two peer reviewed academic journals on natural science and social science.

#### 3.4.3 Give details of publications by the faculty and students

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed journals (b1: national / b2: international)
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books

- f. Books Edited
- g. Books with ISBN/ISSN numbers with details of publishers
- h. Citation Index
- i. SNIP
- j. SJR
- k. Impact factor
- l. h-index

Sl no.	Faculty	a	b1	b2	C	d	e	f	g	h	i	j	k	L
1.	<b>Dr. Prithwiraj Jha</b>	15	4	5	9	-	4	2	2	16			4.48	
2.	<b>Chandana Saha</b>	3					2	1	2					
3.	<b>Dhritiman Chakraborty</b>	26	3	12			9	1					1.025	
4.	<b>Abhinandan Das</b>	6	1			2	3		1					
5.	<b>Dr. Debashri Mondal</b>	12	3	8	12		1			75			0.68	
6.	<b>Dr. Ajoy Mandal</b>	13	5				6	2	2					
7.	<b>Dr. Pravash Roy Choudhury</b>	05				5	2	2	2					
8.	<b>Dr. Adris Biswas</b>	15	5			4	8	4	4					
9.	<b>Dr. Abhijit Sarkar</b>	35	2	29	31		04	03	03	325				10
10.	<b>Dr. Kamala Bhattacharyya</b>	5	2	3										
11.	<b>Sujit Ghosh</b>	2		2	5								10.399	
12.	<b>Nilima Moktan</b>	2	1	1										

13.	Dr. Sarifuddin	16	16	15					106	16.09	6
14.	Arup Sanyal	1	1								

### 3.4.3 Publications in proceedings of Seminar, Conference, Symposium, Workshop etc and other publications along with invited lecture, chairing a session, being organizers etc.

<sup>a</sup> Full paper in proceedings

<sup>b</sup> Abstracts in proceedings

<sup>c</sup> other publications

<sup>d</sup> total publication

<sup>e</sup> Invited lecturer/ chairperson for a session / organising Seminar/ Conference/Symposia/ Workshop .

<sup>f</sup> Participation in Seminar/ Conference/ symposia/ Workshop with presenting a paper

<sup>g</sup> Participation in Seminar/ Conference/ symposia/ Workshop without presenting a paper

Sl. no	Name of the Faculty	Designation	Department	a	b	c	d	e	f	g
1	Abhinandan Das	Assistant Professor	History	1	5		6	2	3	9
2.	Dr. Debashri Mondal	Assistant Professor	Zoology		12		24	1	10	10
3	Dr. Abhijit Sarkar	Assistant Professor	Botany	2	33		35		17	7
4.	Dr. Adrish Biswas	Assistant Professor	Bengali	3	12		15		16	13
5.	Dhritiman Chakraborty	Assistant Professor	English	1	6	8	26	5	24	8
6.	Dr. Ajoy Mandal	Assistant Professor	Bengali	3	10		13	2	16	8
7.	Dr. Sarifuddin	Assistant	Mathematics		1	4	16	6	6	5



		Professor								
8.	<b>Arup Sanyal</b>	Associate Professor	Economics	1			1	0	1	8
9.	<b>Madhumita Roy</b>	Assistant Professor	Education	0	0	2	2	0	0	2
10.	<b>Nilima Moktan</b>	Assistant Professor	Education	1			4		12	7
10.	<b>Dr. Sankar Roy</b>	Associate Professor	Sociology							9
11.	<b>Dr. Pravas Roy Choudhury</b>	Associate Professor	Bengali							11
12.	<b>Dr. Prithwiraj Jha</b>	Assistant Professor	Zoology	3			16	3	14	11
13.	<b>Dipanwita Das</b>	Assistant Professor	Physics							3
14.	<b>Shila Saha</b>	Assistant Professor	English							6
15.	<b>Chandana Saha</b>	Assistant Professor	History	3			4	2	6	8
16.	<b>Rakhee Das Biswas</b>	Assistant Professor	Botany	2				1	4	9
17.	<b>Pranati Majumdar</b>	Assistant Professor	Political Science							7
18.	<b>Dr. Kamala Bhattacharya</b>	Assistant Professor	Chemistry					1		6

19.	<b>Sujit Ghosh</b>	Assistant Professor	Chemistry						1	6	9
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### 3.4.4 Provide details (if any) of Research awards received by the faculty

Name	Department	Awards
<b>Abhinandan Das</b>	History	Awarded UGC Minor Research Project to work on “Politics of Industrialization in West Bengal, 1948-2000: Case Studies of Durgapur and Haldia Industrial Zones” in 2013.
<b>Dr. Prithwirajjha</b>	Zoology	
<b>Dr. AbhijitSarkar</b>	Botany	Awarded DBT – Research Associateship
<b>Dr. DebashriMondal</b>	Zoology	Awarded UGC Minor Research Project in 2014.
<b>DhritimanChakrabirty</b>	English	Was jointly awarded UGC minor research project for investigating into the <i>Folk Political and Gambhira</i> . The project report was submitted in 2013 to the UGC.

### Recognition received by the faculty from reputed professional bodies and agencies, nationally and international

Name	Department	Recognition	National/International
<b>Dr. Adris Biswas</b>	Bengali	Received <i>Charles</i>	International

*Wallace Fellowship*  
from British  
Council of India to  
work in the British  
Library, London.

### List of the faculty members awarded with Ph.D. degree and the year of award

Sl no.	Name	Designation	Year of degree awarded
1.	Dr. Pravash Roy Choudhury	Associate Professor	1998
2.	Dr. Sankar Roy	Associate Professor	1991
3.	Dr. Kamala Bhattacharyee	Assistant Professor	2000
4.	Dr. Adrish Biswas	Assistant Professor	2010
5.	Dr. Rakhee Das Biswas	Assistant Professor	2006
6.	Dr. Debashri Mondal	Assistant Professor	2009
7.	Dr. Prithwirajjha	Assistant Professor	2006
8.	Dr. Ajoy Mandal	Assistant Professor	2015
9.	Dr. Abhijit Sarkar	Assistant Professor	2012
10.	Dr. Sarifuddin	Assistant Professor	2009

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The industrial growth in the district of Uttar Dinajpur is poor although some industries have grown recently. So it is very difficult to establish institute-industry interface.

#### 3.5.2 What is the stated policy of the institution to promote

### **consultancy? How is the available expertise advocated and publicized?**

The faculty members of the college are also individually extending their consultancy service in respect of research development, data processing to different organizations and individuals. The College has planned to provide such consultancy services through the institution.

### **3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

The institution offers full support to the faculty members to utilize their expertise for consultancy service. The available resources are freely accessible to the faculty members for their consultancy works. Teaching loads of such faculty members are conveniently adjusted by the departments for pursuing their consultancy services.

### **3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

The institution provided consultancy services however, no revenue was generated as the services were provided free of cost.

### **3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

The institution does not yet generated revenue through consultancy services.

### **3.5.6. Extension Activities and Institutional Social Responsibility (ISR).**

The college perform several social programmes like – blood donation camp, celebration of – World Environment Day, through NSS.

### **3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

Our college is situated in Raiganj, North Dinajpur district of West Bengal which is one of the country's 250 most backward districts (source: –Ministry of Panchayati Raj ||, September 8, 2009). It reveals that the population of this district is mainly rural (about 80% of total population) and the scheduled caste (SC) and scheduled tribe (ST) population in the district are 27% and 11% respectively. The minority population in the district is about 65% most of which fall in the OBC category. Thus, the backward class communities in the district cover more than 50% of the total population. The SC community in the district consists of 59 sub-communities, the main sub-castes being Rajbanshi, Namasudra, Kaibarta, Malo, Poundra, etc., Santala, Oraon, Mores, Mundas, Malpaharis etc., are the main sub-communities of a total of 38 different sub-communities that constitute the ST population in the district.

The economy of the district is based on agriculture mainly and it is very weak in the sense that it ranks the district as one of the most underdeveloped district in West Bengal. The yield per acre of land is low as reflected in the low per capita income. Backwardness in industrialisation, possession of no mineral resources, shortage of capital and entrepreneurship etc. are the other weaknesses of the economy of the district.

Our college considers that it is our noble duty to shoulder the responsibilities to improve the living conditions through extensive awareness campaigns and other activities. Some of the faculty members are endeavouring for the purpose. The students also participate in these programmes.

Poverty compels a large number of students of our college to become earners for their families although they spend some time in the educational institutions as part-time learners. This is why this section of students is observed to be backward in the education. Our college wishes to take up remedial measures for these backward students mainly hailing from SC/ST/OBC and minority communities of different parts of the district. These

helpless students are deprived of obtaining regular guidance from the end of their families in respect of preparing themselves for higher education in general and jobs/research activities in particular. Our college considers that it is our duty to guide these students towards prosperous future providing Remedial Coaching / CoachingClasses for Entry in Services.

The overall development of the district is possible only when this backward section is uplifted and developed in a proper way based on collective effort. RSM College desires to dedicate itself in this noble job.

### **3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The college extends all possible support to the students to involve in social movements that promote citizenship roles. The NSS unit of the college work with a focus on promoting citizenship roles in students. The staff advisor and the coordinators of the respective units track the involvement of the students. The attendance of the students in these activities is registered. The students are also encouraged to participate in National Integration Camps of NSS.

### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

The feedback received from alumni, outgoing students, higher education institutions and the feedback on the different programmes undertaken by the college provide adequate material for the assessment of the quality of the performance of the institution.

### **3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

The outreach programmes of the college are undertaken by the different cells operating in the college. However, the college does not undertake activities that require heavy financial implications for want of funds. Blood donation campaigns, road safety awareness programmes, awareness campaigns on various issues are a few of the outreach programmes undertaken by the institution. These activities make our students more oriented towards society; develop their personality and responsible citizenship.

Due to lack of funds no significant amount could be allocated in the budgetary provisions of the college so far.

### **3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

The college encourages the faculty and students to participate in extension activities. The Staff council elects coordinators and members for the various fractions functioning in the college. A number of students are connected with NSS activities. Many of which are connected with extension programmes.

### **3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The college encourages extension activities to promote social – justice, social – responsibilities, and good citizenship amongst its students. The local community benefitted immensely through the works put in by our students. Frequent programmes with thye villagers by our college have indeed raised the quality of life of these people.

The NSS unit organized special camps (each for seven days) in following two villages –

- Manipara Sohari, Raiganj, Uttar Dinajpur
- Karandighi gram panchayet 2, Raiganj, Uttar Dinajpur

The special camp performed the following awareness programme –

- Nutrition awareness
- Sanitation awareness
- Environmental awareness

The other programmes organized by NSS of our college are –

- Tree plantation
- Blood donation
- Cleaning of college campus

These activities make our students more oriented towards society to develop their personality and to be a responsible citizen.

The NSS unit also performed cultural programmes which developed an intimate relationship between students and villagers.

### **3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The virtue of blood donation is driven home through blood donation campaigns, and the college periodically conducts this programme in association with the Blood Bank operating in the Raiganj Hospital.

### **3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The college convenes meetings with local bodies. The meetings discuss various community related topics that must be addressed by the college. The blood donation campaign is done in collaboration with Raiganj Hospital and other volunteer organizations. The institution maintains good rapport with political and social activists and organizations, and assures their involvement in the programmes undertaken by the college.



**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

We maintain healthy relation with other colleges and institutions in and around Raiganj. The college allows these institutions to convene NSS camps and other activities in college campus up on their request. For seminars and workshops faculty members and students from neighbouring institutions are invited. The college also promotes student empowerment programmes in collaboration with other institutions. Students are received and sent to attend job recruitment drives and trainings. College provides ground for various welfare programmes.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

No such award is received by the college yet.

**3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

The college is not officially in collaboration with any research institute. However, our faculty members carry out their research works in collaboration with various agencies across globe. Details are provided below-

Name	Designation & Department	Collaboration
Dr. Sarifuddin	Assistant Prof. of Mathematics	He is actively engaged in number of collaborative works and projects with- <b>Vijaya B. Kolachalama, Ph.D.</b> Charles Stark

		<p>Draper Laboratory, 555 Technology Square Cambridge, MA, USA – 02139, Cardiovascular Division, Brigham and Women's Hospital, 75 Francis Street Boston, MA, USA – 02115.</p> <p><b>Professor H I Andersson</b>, Norwegian University of Science and Technology, Trondheim, Norway.</p> <p><b>Professor Norsarahaida Amin and Dr. Norzieha Mustapha</b>, UTM Centre for Industrial &amp; Applied Mathematics (UTM-CIAM), Universiti Teknologi Malaysia, 81310 UTM Skudai, Johor, Malaysia.</p> <p><b>Professor G. C. Layek</b>, Department of Mathematics, Burdwan University, Burdwan, West Bengal, India.</p> <p><b>Professor S. Chakravorty and Professor P.K. Mandal</b>, Department of Mathematics, Visva- Bharati, Santiniketan (a central university), West Bengal, India</p>
<p><b>Dr. Abhijit Sarkar</b></p>	<p>Asst. Prof. of Botany</p>	<p>Collaborating with –</p> <ul style="list-style-type: none"> <li>• Prof. Randeep Rakwal, University of Tsukuba, Japan</li> <li>• Prof. Bongani Ndimba, University of Western Cape, South Africa</li> <li>• Prof. Chandan Sengupta, University of Kalyani, INDIA</li> <li>• Dr. Rajeev Pratap Singh, Banaras Hindu University, India</li> </ul>
<p><b>Dr. Prithwiraj Jha</b></p>	<p>TIC &amp; Asst. Prof of Zoology</p>	<p>Collaborating among researcher across India and especially North Bengal as chief editor of</p>

	<p>Indian Journal of Social and Natural Sciences (ISSN 2277-6117), published by Raiganj GourBanga Research Forum, Raiganj, India.</p> <p>Member of Editorial Board in Zoological Research (ISSN 0254-5853), published by Kunming Institute of Zoology, Chinese Academy of Sciences, Kunming, China.</p> <p>Member of Editorial Board in Journal of Animal and Veterinary Advances (ISSN 1680-5593), published by Medwell Journals, Faislabad, Pakistan.</p> <p>Member of Editorial Board in The SciTech, Journal of Science and Technology (ISSN 2278-5329), published by The SciTech Publishers, Balurghat, India.</p>
<p><b>Dhrtiman Chakraborty</b></p>	<p>Asst. Prof. of Dept. of English</p> <p>Working with <b>Dr. Anindya Sekhar Purakayastha</b>, Associate Professor of KNU in an ICSSR funded research project on New Social Movements.</p> <p>Also working with <b>Dr. Debarshi Talukdar</b> in a collaborative project on Postcolonial Thinking in India with the assistance of <i>Gour Banga Samaj Anusandha Samiti</i>, Malda</p> <p>Has been co-investigator in a UGC minor Research Project on <i>Gambhira and Folk-Political</i>.</p>

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 Physical Facilities**

#### **4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

Following the guidelines of the University Grants Commission, the college has constituted a body of IQAC which looks into all kinds of quality enhancement in teaching infrastructure including a special care for building up an academic ambience. In regular intervals, IQAC interacts with faculty members of different departments to review and consult how infrastructures can be best utilized and how newer challenges can be met in view of the changing demands of the students. IQAC also reviews the projected student strength for the next year. Accordingly, recommendation is made to the Principal for creation and enhancement of infrastructure. The college has also sought specialized assistance to modernize infrastructure. IQAC also tries to inculcate a broader idea of infrastructure among faculty members to ensure optimum utilization of all facilities and constant quest for creative and inventive possibilities within available resources. For physical infrastructure, we have

- Two Modern Audio Visual Smart Class-rooms. One is named “Rabindra Kakho” with special decoration from paintings of Rabindranath Tagore.
- One Audio Visual Conference Hall named “Milanayatan”.
- Separate Research Room for teachers with access to INFLIBNET and high speed internet facility
- Separate Departmental Chambers with basic infrastructure.
- One Girl’s Hostel with the accommodation strength of 60 (under construction)
- Library with internet connectivity and INFLIBNET facility

#### **4.1.2 Detail the facilities available for**

**a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories,**

**botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

❖ No. of Class Rooms –	<b>Nineteen (19)</b>
❖ No. of Departmental Rooms –	<b>Twelve (12)</b>
❖ No. of Administrative Rooms –	<b>Six(06)</b>
❖ No. of Laboratories –	<b>Sixteen (16)</b>
❖ No. of Libraries –	<b>One (01)</b>
❖ No. of Teachers Rooms –	<b>One (01)</b>
❖ No. of Integrated Research Room –	<b>One (01)</b>
❖ No. of Green Zone –	<b>One (01)</b>
❖ No. of Seminar Halls –	<b>Two (02)</b>
❖ No. of Gymnasium –	<b>One (1)</b>

### Details of infrastructure

1. Administrative Section	Infrastructure	Additional Information
<b>Principal's Chamber</b>	a. Number of Desktop Computer-Three (03)	
	b. Number of Laptop-One (02)	
	c. Number of Printers-Three (03)	(02 Lan Printer, 01 Inject Printer)
	d. Broadband connection	Wi-fi Connectivity
	e. Telephone	Yes
	f. Fax	No
	g. Xerox machine -Two (02)	
	h. Scanner - One (01)	

	i. Server -Two (02)	
	j. Camera - One (01)	
	k. Handicam -One (01)	
	l. Webcam -Two (02)	
<b>College Office</b>	a. Computers-Five (05)	
	b. Photocopier-One (01)	
	c. Internet Connection	Broadband, Wi-Fi
	d. Telephone	Yes
	e. Currency counting machine	No

<b>2. Technology Enabled Smart Class Room- 02</b>		
<b>SL.No.</b>	Infrastructure "RabindraKokho" for	Additional Infrastructure
1.	Sound System	
2.	LCD/LED Projector	Wi-Fi enabled
3.	Smart Board	
4.	Pulpit	
5.	Special Furniture	
6.	Air-conditioned	

<b>Conference Room "Milanayatan" &amp; Seminar Zone</b>		
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SL. No.	Infrastructure	Additional Details
1.	LCD/LED Projector	Wi-Fi enabled
2.	Special Furniture	
3.	Sprawling Gallery	
4.	Sound System	
5.	Kitchen & Dining with attached toilet	
6.	Guest House & Balcony with attached toilet	

### Semi-Computerized Library

SL.No.	Facility	Quantity
1.	Books	11,329
2.	Journals	10
3.	New Arrivals	Separate List of 100 books at display
4.	E-Learning	Three Monitors
5.	Computer	Five (05)
6.	Printer	One (01) Laser Printer
7.	Scanner	One (01)
8.	Photocopier	One (01)
9.	Barcode Reader	NA
10.	Staff Reference Section	600
11.	Students Reference Section	600
12.	Library Software	SOUL-2.0
13.	INFLIBNET	Yes
14.	Internet Connectivity	Wi-Fi

Infrastructure	
<b>Name of the Laboratory</b>	<b>Infrastructure</b>
<b>Physics</b>	<p>1. Young's modulus Apparatus; 2. Viscosity Apparatus; 3. Determination of J; 4. ET Curve Apparatus, 5. Platinum resistance thermometer, 6. Conductivity Apparatus, 7. Lees method Apparatus, 8. Surface tension Apparatus, 9. ECE of silver Apparatus, 10. Rigidity Modulus - Statical, dynamical Apparatus, 11. Moment of Inertia Apparatus, 12. Magnetic Moment Apparatus, 13. Determination of Galvanometer constant Apparatus, 14. Potentiometer, Meter Bridge, Table Galvanometer etc,</p> <p>15. PN diode, Zener diode, Transistor, 16. OPAMP, Oscillator, 17. Function Generator, 18. CRO, 19. AC Milli voltmeter, 20. CE, CC amplifier, 21. Ballistic Galvanometer' 22. I H , BH Curve Apparatus, 23. Anderson Bridge, 24. Wien Bridge Apparatus, 25. Spectrometer' 26. Optical Bench Research type, 27. Grating, Single Slit, Double Slit, Newton's Ring, Cross Grating Apparatus, Polarimeter. <i>Note - All instruments as per UG syllabus of University of GourBanga.</i></p>
<b>Chemistry</b>	<p>1. Viscometer 10 2. Stalagmo meter 15 3. Vacuum pump 1 4. Centrifuge machine 1 5. Chainometric balance 4 6. Shaker machine 2i 7. Distilled water plant 1 8. pH meter 1</p> <p>9. Conductometer 2 10. photometer 1 11. Magnetic stirrer 1</p>
<b>Botany</b>	<p>1. Colorimeter 2. Hot Air Oven 3. Refrigerator 4. Inoculation Chamber 5. Microscope (Simple &amp; Compound</p> <p>6. Centrifuge 7. Electronic Weighing Machine 9. Charts 10. Autoclave 11. Magnetic Stirrer</p>
<b>Mathematics</b>	<p>Desktop computers -05Nos UPS-05 Nos C, C++ Fortam Turbo C Wi-Fi connection</p>



Zoology	<ol style="list-style-type: none"> <li>1. Microscope - Simple &amp; compound</li> <li>2. Microscope with photography attachment</li> <li>3. Microtome machine</li> <li>4. Colorimeter</li> <li>5. Specimen museum</li> <li>6. Refrigerator</li> <li>7. Autoclave</li> <li>8. Camera Lucida</li> <li>9. PH meter</li> <li>10. <u>Subject related chart</u></li> <li>11. Digital balance</li> <li>12. <u>Pan balance</u></li> </ol>	<ol style="list-style-type: none"> <li>13. Centrifuge</li> <li>14. Incubator</li> <li>15. Hot water bath</li> <li>16. <u>Inoculation chamber</u></li> <li>17. <u>Gel electrophoresis apparatus</u></li> <li>18. Hot plate</li> <li>19. <u>Magnetic stirrer</u></li> <li>20. <u>BOD incubator</u></li> <li>21. Haemocytometer and heamometer</li> <li>22. Dissecting tray</li> <li>23. <u>Heart perfusion apparatus</u></li> <li>24. Apparatus for paper chromatography</li> </ol>
Geography	<ol style="list-style-type: none"> <li>1. Air Photo (Pair)</li> <li>2. Alidade (Ordinary)</li> <li>3. Arrow Pin</li> <li>4. Atlas (Oxford)</li> <li>5. Metric Chain-02</li> <li>6. Circular Protector</li> <li>7. Diagonal Scale</li> <li>8. Pantagraph</li> <li>9. Plane Table set</li> <li>10. Planimeter</li> <li>11. Plum Bob</li> <li>12. Pocket Stereoscope</li> <li>13. Prismatic Compass set</li> <li>14. Provisional Population Table (2011)</li> <li>15. Ranging Rods</li> <li>16. Rock sample</li> <li>17. Rotameter</li> <li>18. Rotring Pen (one set)</li> <li>19. Scientific Calculator</li> <li>20. Set Square</li> <li>21. Simon's Raingauge</li> <li>22. District Census Hand Book, 1991</li> <li>23. Drawing instrument (Set) for Board Work</li> <li>24. Dumpy Level</li> <li>25. Extension Bar</li> <li>26. Fortin's Barometer</li> <li>27. Geological Map</li> <li>28. Geologist's Hammer</li> <li>29. Globe (Illumination)</li> <li>30. Hygrometer</li> </ol>	

31. Magnet
32. Magnifying Glass
33. Max and Min Thermometer
34. Measuring Tape
35. Mineral Sample
36. Mirror Stereoscope
37. Spirit (level)
38. Theodolite set
39. Toposheet
40. Tracing Table
41. Trough compass
42. U-Fork
43. Wall Thermometer
44. World Atlas (Times)

### Department Infrastructure(Excluding the Lab-based Subjects)

<b>Dept. Of Bengali</b>	<ol style="list-style-type: none"> <li>a. Separate Chamber with Furniture</li> <li>b. Separate Notice board</li> <li>c. Separate Cabinet Stores for individual faculty members</li> <li>d. Reference Section for students</li> <li>e. Wall Magazine</li> <li>f. Film/Movie Resource Square</li> </ol>	
<b>Dept. of English</b>	<ol style="list-style-type: none"> <li>a. Separate Chamber with Furniture</li> <li>b. Separate Notice board</li> <li>c. Separate Cabinet Stores for individual faculty members</li> <li>d. Small Reference Section for Students</li> <li>e. Space for Wall Magazine</li> <li>f. E-Book Resource</li> <li>g. Film/Movie Resources</li> <li>h. Music Club</li> </ol>	
<b>Dept. of Education</b>	<ol style="list-style-type: none"> <li>a. Separate Chamber with basic furniture</li> <li>b. Separate Notice Board</li> <li>c. Separate Cabinet Stores for individual faculty members</li> <li>d. Collection of some reference books &amp; previous project works</li> <li>e. Separate display board of previous University rank holders</li> </ol>	
<b>Dept. of Political Science</b>	<ol style="list-style-type: none"> <li>a. Separate Chamber with furniture</li> <li>b. Separate notice board</li> </ol>	

Dept. of Sociology	a. Separate Chamber with furniture b. Notice Board c. Separate Cabinet Stores for individual faculty members	
Dept. of History	a. Separate Chamber with Furniture b. Notice Board c. Some Reference Books d. Separate Cabinet Stores for individual faculty members	
Dept. of Urdu, Sanskrit	a. Separate Common Chamber with furniture	
Dept. of Philosophy (for Pass Category)	a. Separate Chamber with Furniture	

Other Infrastructures & Facilities		
Name of the Center	Facilities	Additional Information(Infrastructure)
INFLIBNET	Yes.	(Individual log-in for all faculty members).
Remedial Coaching, NET/SET Coaching & Others	Remedial Coaching is provided. However, NET/SET coaching has not started.	Desktop Computer (2 Nos)
		Core 23/ 2 GB RAM (1 Nos)
		Dual Core / 2 GB RAM (1 Nos)
NSS Unit-I & Unit-II	Yes.	
Distance Education: RabindraBharati University (RBU) Study Center, (Center no.- 01)	Offers masters in Bengali, English, Economics, Education, Histor, Sanskrit, Sociology, Political Science in distance mode.	Desktop Computer- 1 Nos
		250 VA UPS- 1 Nos
		Dual Core Processor 2 GB RAM
		Printer- Laser jet Samsung -1666
		Study Material

Internet Connectivity

3. Administrative Section	Infrastructure	Additional Information
Principal's Chamber	m. Number of Desktop Computer-Three (03)	
	n. Number of Laptop-One (02)	
	o. Number of Printers-Three (03)	(02 Lan Printer, one Inject Printer)
	p. Broad band connection	Wi-fi Connectivity
	q. Telephone	Yes
	r. Fax	No
	s. Xerox machine - Two (02)	
	t. Scanner - One (01)	
	u. Server -Two (02)	
	v. Camera - One (01)	
	w. Handicam - One (01)	
	x. Webcam - Two (02)	
	College Office	f. Computers-Five (05)
g. Printer- One (01)		

	h. Photocopier- (01)	One
	i. Internet Connection	Broadband, Wi-Fi
	j. Telephone	Yes
	k. Currency counting machine	No

<b>4. Technology Enabled Smart Class Room- 02</b>		
<b>SL.No.</b>	<b>Infrastructure for “Rabindra Kokho”</b>	<b>Additional Infrastructure</b>
7.	Sound System	
8.	LCD/LED Projector	Wi-Fi enabled
9.	Smart Board	
10.	Pulpit	
11.	Special Furniture	
12.	Air-conditioned	

<b>Conference Room “Milanayatan” &amp; Seminar Zone</b>		
<b>SL. No.</b>	<b>Infrastructure</b>	<b>Additional Details</b>
7.	LCD/LED Projector	Wi-Fi enabled
8.	Special Furniture	

9.	Sprawling Gallery
10.	Sound System
11.	Kitchen & Dining with attached toilet
12.	Guest House & Balcony with attached toilet

Semi-Computerized Library		
SL.No.	Facility	Quantity
15.	Books	11,329
16.	Journals	10
17.	New Arrivals	Separate List of 100 books at display
18.	E-Learning	Three Monitors
19.	Computer	Five (05)
20.	Printer	One (01) Laser Printer
21.	Scanner	One (01)
22.	Photocopier	One (01)
23.	Barcode Reader	NA
24.	Staff Reference Section	600

25.	Students Reference Section	600
26.	Library Software	SOUL-2.0
27.	INFLIBNET	Yes
28.	Internet Connectivity	Wi-Fi

Name of the  
Laboratory  
**Physics**

**Infrastructure**

1. Young's modulus Apparatus; 2. Viscosity Apparatus; 3. Determination of $\eta$ ; 4. ET Curve Apparatus, 5. Platinum resistance thermometer, 6. Conductivity Apparatus, 7. Lees method Apparatus, 8. Surface tension Apparatus, 9. ECE of silver Apparatus, 10. Rigidity Modulus - Statical, dynamical Apparatus, 11. Moment of Inertia Apparatus, 12. Magnetic Moment Apparatus, 13. Determination of Galvanometer constant Apparatus, 14. Potentiometer, Meter Bridge, Table Galvanometer etc,	15. PN diode, Zener diode, Transistor, 16. OPAMP, Oscillator, 17. Function Generator, 18. CRO, 19. AC Milli voltmeter, 20. CE, CC amplifier, 21. Ballistic Galvanometer' 22. I H , BH Curve Apparatus, 23. Anderson Bridge, 24. Wien Bridge Apparatus, 25. Spectrometer' 26. Optical Bench Research type, 27. Grating, Single Slit, Double Slit, Newton's Ring, Cross Grating Apparatus, Polarimeter. <i>Note - All instruments as per UG syllabus of University of Gour Banga.</i>
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Chemistry	1. Viscometer 10 2. Stalagmo meter 15 3. Vacuum pump 1 4. Centrifuge machine 1 5. Chainometric balance 4 6. Shaker machine 2 i 7. Distilled water plant 1 8. pH meter 1	9. Conductometer 2 10. photometer 1 11. Magnetic stirrer 1
Botany	1. Colorimeter 2. Hot Air Oven 3. Refrigerator 4. Inoculation Chamber 5. Microscope (Simple & Compound)	6. Centrifuge 7. Electronic Weighing Machine 9. Charts 10. Autoclave 11. Magnetic Stirrer
Mathematics	Desktop computers -05 Nos UPS- 05 Nos C, C++ Fortam Turbo C Wi-Fi connection	
Zoology	1. Microscope – Simple & compound 2. Microscope with photography attachment 3. Microtome machine 4. Colorimeter 5. Specimen museum 6. Refrigerator	13. Centrifuge 14. Incubator 15. Hot water bath <u>16. Inoculation chamber</u> <u>17. Gel electrophoresis apparatus</u> 18. Hot plate <u>19. Magnetic stirrer</u>



<b>Geography</b>	<p>7. <u>Autoclave</u></p> <p>8. Camera Lucida</p> <p>9. PH meter</p> <p>10. <u>Subject related chart</u></p> <p>11. Digital balance</p> <p>12. <u>Pan balance</u></p>	<p>20. <u>BOD incubator</u></p> <p>21. Haemocytometer and heamometer</p> <p>22. Dissecting tray</p> <p>23. <u>Heart perfusion apparatus</u></p> <p>24. Apparatus for paper chromatography</p>
	<ol style="list-style-type: none"> <li>1. Air Photo (Pair)</li> <li>2. Alidade (Ordinary)</li> <li>3. Arrow Pin</li> <li>4. Atlas (Oxford)</li> <li>5. Metric Chain-02</li> <li>6. Circular Protector</li> <li>7. Diagonal Scale</li> <li>8. Pantagraph</li> <li>9. Plane Table set</li> <li>10. Planimeter</li> <li>11. Plum Bob</li> <li>12. Pocket Stereoscope</li> <li>13. Prismatic Compass set</li> <li>14. Provisional Population Table (2011)</li> <li>15. Ranging Rods</li> <li>16. Rock sample</li> <li>17. Rotameter</li> <li>18. Rotring Pen (one set)</li> <li>19. Scientific Calculator</li> <li>20. Set Square</li> <li>21. Simon's Raingauge</li> </ol>	

	<p>22. District Census Hand Book, 1991</p> <p>23. Drawing instrument (Set) for Board Work</p> <p>24. Dumpy Level</p> <p>25. Extension Bar</p> <p>26. Fortin's Barometer</p> <p>27. Geological Map</p> <p>28. Geologist's Hammer</p> <p>29. Globe (Illumination)</p> <p>30. Hygrometer</p> <p>31. Magnet</p> <p>32. Magnifying Glass</p> <p>33. Max and Min Thermometer</p> <p>34. Measuring Tape</p> <p>35. Mineral Sample</p> <p>36. Mirror Stereoscope</p> <p>37. Spirit Level</p> <p>38. Theodolite set</p> <p>39. Toposheet</p> <p>40. Tracing Table</p> <p>41. Trough compass</p> <p>42. U-Fork</p> <p>43. Wall Thermometer</p> <p>44. World Atlas (Times)</p>
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Department Infrastructure(Excluding the Lab-based Subjects)	
Dept. Of Bengali	<p>g. Separate Chamber with Furniture</p> <p>h. Separate Notice board</p> <p>i. Separate Cabinet Stores for individual faculty members</p> <p>j. Reference Section for students</p>

	<ul style="list-style-type: none"> <li>k. Wall Magazine</li> <li>l. Film/Movie Resource Square</li> </ul>	
<p><b>Dept. of English</b></p>	<ul style="list-style-type: none"> <li>i. Separate Chamber with Furniture</li> <li>j. Separate Notice board</li> <li>k. Separate Cabinet Stores for individual faculty members</li> <li>l. Small Reference Section for Students</li> <li>m. Space for Wall Magazine</li> <li>n. E-Book Resource</li> <li>o. Film/Movie Resources</li> <li>p. Music Club</li> </ul>	
<p><b>Dept. of Education</b></p>	<ul style="list-style-type: none"> <li>f. Separate Chamber with basic furniture</li> <li>g. Separate Notice Board</li> <li>h. Separate Cabinet Stores for individual faculty members</li> <li>i. Collection of some reference books &amp; previous project works</li> <li>j. Separate display board of previous University rank holders</li> </ul>	
<p><b>Dept. of Political Science</b></p>	<ul style="list-style-type: none"> <li>c. Separate Chamber with furniture</li> <li>d. Separate notice board</li> </ul>	
<p><b>Dept. of Sociology</b></p>	<ul style="list-style-type: none"> <li>d. Separate Chamber with furniture</li> <li>e. Notice Board</li> <li>f. Separate Cabinet Stores for individual faculty members</li> </ul>	
<p><b>Dept. Of History</b></p>	<ul style="list-style-type: none"> <li>e. Separate Chamber with Furniture</li> </ul>	

Dept. of Urdu, Sanskrit	f. Notice Board	
	g. Some Reference Books	
	h. Separate Cabinet Stores for individual faculty members	
	b. Separate Common Chamber with furniture	
Dept. of Philosophy (for Pass Category)	b. Separate Chamber with Furniture	

Other Infrastructures & Facilities		
Name of the Center	Facilities	Additional Information(Infrastructure)
INFLIBNET	Yes.	(Individual log-in for all faculty members).
Remedial Coaching, NET/SET Coaching & Others	Remedial Coaching is provided. However, NET/SET coaching has not started.	Desktop Computer (2 Nos) Core 23/ 2 GB RAM (1 Nos) Dual Core / 2 GB RAM (1 Nos)
NSS Unit-I & Unit-II	Yes.	
Distance Education: Rabindra Bharati University (RBU)	Offers masters in Bengali, English, Economics, Education, Sanskrit,	Desktop Computer- 1 Nos 250 VA UPS- 1 Nos Dual Core Processor

Study Center, (Center no- 01)	Sociology, Political Science in distance mode.	2 GB RAM
		Printer- Laser jet Samsung - 1666
		Study Material
		Internet Connectivity

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The institution ensures the optimal utilization of the available infrastructure by the following effective planning.

- The IQAC convenes once in every month to collect information about utilization of facilities. It constantly reviews the current and projected student strength, and collects feedback from the departments about resource requirement. Accordingly, recommendation is made to the Principal/TIC.
- The IQAC also promptly meets any requisition by respective departments to use the audio-visual smart class room to ensure that all departments get equal time slot and students have at least a PPT or Video presentations once in a fortnight. IQAC also follows the same practice in assigning time for library reading room, "Milanayatan" conference hall, if required for special classes, thereby putting the available infrastructure to maximum use.
- Apart from the common seminar hall, the general Teacher Common room is duly used for multiple activities that include co-curricular activities and regular staff meetings.

- The institution also houses Distance Education Study Centre which makes use of the infrastructure during holidays, vacation and after college hours.
- The infrastructure is used by other government institutions, public sector units for conducting various competitive examinations.
- The college ground is also used for outdoor classes, sports, NCC cadre training and other types of sporting engagements.

#### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The institution is prepared to provide the following arrangement for differently-able students-

- a. We allot ground floor classes
- b. Help them with hearing aids in case of video presentation.
- c. With assistance from district library, selected brail textbooks are sometimes brought.
- d. Library staffs always help such students with special care and prompt response.

#### **4.1.5 Give details on the residential facility and various provisions available within them:**

- Teacher's Quarters – NA
- Principal Quarter- NA
- Guest House- One with attached toilets and water, electric facility
- One Girl's Hostel with accommodation facility (under construction)

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

We have in the college

- a. Two-bedded sick room which takes care of initial treatment with oxygen and other in-built infrastructure.
- b. Student's Health Home provides all medical treatment at free of cost to students holding health card.
- c. Staffs are provided with first-aid medical service and if needed, ambulance service is also provided with the help of local municipal body.

**4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal Unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

Raiganj Surendranath Mahavidyalaya has provided spaces for the followings-

- a. Internal Quality Assurance Cell (IQAC)
- b. Research and Consultancy Cell
- c. Grievance and Redressal Cell
- d. Women's cell
- e. Alumni Association
- f. Canteen to serve local foods
- g. Multi-specialty Gymnasium
- h. Nature Club to create awareness about power conservation & preservation of nature

Three centers for entry in services, Remedial Coaching for SC/ST/Minority/OBC and weaker sections of the society funded by UGC

- ❖ The Boys and Girls common room
- ❖ Vehicle Parking ( 3000 Sq Ft)
- ❖ Canteen
- ❖ Four Water purifiers for the students and teachers in each floor
- ❖ NCC, NSS room

- ❖ Gender friendly toilet facility for students and staff.
- ❖ The student grievance/suggestion box is provided
- ❖ Recreational facilities like caroms, table tennis etc in the campus

## 4.2 Library as a Learning Resource

### 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the library has an advisory committee. It comprises of Principal/Teacher-in-charge, President, Librarian-Convenor, three teacher members and one student representative. According to recommendation of the Library Committee following steps are taken-

- Computerization of Libraries (under construction)
- Installation of Photocopier- One (01)
- Computer with Broad Band Internet Facility
- INFLIBNET facility
- Expansion of Library Building (proposed)

### Details of the Library

<b>Total Area of the Library</b>	<b>2500 Sq Fit</b>
<b>Total seating Capacity for Students</b>	<b>60 (Sixty)</b>
<b>Working Hour</b>	<b>11 AM to 5 PM (Monday-Saturday)</b>



<b>Total Seating Capacity for Teachers</b>	10 (Ten)
<b>Layout of the Library</b>	Not Available

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Library Holding	Year-1		Year-2		Year-3		Year-4	
	(2015-16)		(2014-15)		(2013-2014)		(2012-2013)	
	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
<b>Test Book</b>	295	100,203	83	96	100	20,000	205	43,814
<b>Reference Book</b>	33	22,000	16	41,057	51	8,164	Nil	Nil
<b>Journal/Periodical</b>	4	12,400	Nil	Nil	Nil	Nil	Nil	Nil
<b>E-Resources (INFLIBNET)</b>	INFLIBNET and a good collection of E-books and Journals are available							
<b>Any Other</b>	Reprographic facility is installed in the library A Server is also installed							

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- SOFTWARE

- Library -Software is used in the library. (SOUL – 2.0)
- Electronic Resource Management package for e-journals
  - INFLIBNET facility is available.
- Library Website
  - The library does not have an independent website. It has been integrated in the website of the college.
- In-house/remote access to e-publications
  - Individual ID for INFLIBNET access is provided to respective faculty members.
- Library automation
  - Library automation is approved.
- Total number of computers for public access
  - 5 Nos
- Total numbers of printers for public access
  - 1 Nos
- Internet band width/ speed
  - 100 Mbps Broadband
- Institutional Repository
  - A photocopying machine is provided for the benefit of students and staff.
- Participation in Resource sharing networks/consortia (like Infflibnet)
  - INFLIBNET facility is activated and the students are free to access the database and collect information.

**4.2.5 Provide details on the following items:**

Particular of Library	Total No.
Average number of walk-ins	75 (Seventy-five)
Average number of books issued/returns	105 (One hundred and five)

Ratio of Library books to students enrolled	2:1
Average number of books added in last three years	538
Average number of log-ins to INFLIBNET	35 (Thirty five)
Average number of log-ins to e-resources	72 (Seventy-two)
Average number of e-resources downloaded/printed	22 (Twenty-two)
Number of information literacy trainings organized	02 (Two)

#### 4.2.6 Give details of the specialized services provided by the library

Particulars of Library	Details
Manuscripts	NA
Reference	Yes
Reprography	Reprography facility is provided to all students at concessional rate
ILL (inter Library Loan service)	Interlibrary loan facility is not offered

<p><b>Information Deployment and Notification)</b></p>	<p>Facilities available and the specialties offered are detailed and displayed on the notice board of the library. All the books are properly indexed and catalogued. Students and teachers can easily consult the catalogue and access books.</p>
<p><b>Download</b></p>	<p>Download facility is available in the library</p>
<p><b>Printing</b></p>	<p>Students can take prints from the library at subsidized rates.</p>
<p><b>Reading list/Bibliography compilation</b></p>	<p>Soft-copy of Author, Title and Call number-wise bibliographic compilations are made available in the library computer.</p>
<p><b>In house/remote access to e-resource</b></p>	<p>Internet facility ensures direct access to e-resources.</p>
<p><b>User orientation and awareness</b></p>	<p>Students are supported and assisted to get the information they require from the library.</p>
<p><b>Assistance in Searching database</b></p>	<p>The entire books are digitally catalogued and searching is easy.</p>
<p><b>INFLIBNET/IUC facilities</b></p>	<p>INFLIBNET facility is available to the</p>

students and teachers.

#### **4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

##### **Central Library:**

The library helps to organize introductory library classes to different departments. These classes generally introduce students with books of the specific discipline available in the library. The library is presently run by one part-time librarian and two other part-time staff. There is a student's grievance box where students can drop their particular requirement of books. These grievance-notes then are taken into account while purchasing books in the next season. A separate register is followed where students can write down any book or e-source which is not available at a given time, with their contact details. Students are in due course informed when that book is again available.

#### **4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

Details of the facilities-

- a. Special seating arrangements have been made to aid them.
- b. Ear-phones are provided in the computer to listen through any particular video.
- c. Library staffs take special care on priority basis
- d. Materials from online are downloaded to meet their requirement and then given to them in their pen-drive/hard-disc.

#### **4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the**

**feedback analyzed and used for further improvement of the library services?)**

A feedback register is kept in the library. The library committee meets to discuss grievances and takes measures to improve the library service.

**4.3 I.T. Infrastructure**

**4.3.1 Give details on the computing facility available (hardware and software) at the institution**

Number of computers with Configuration (provide actual number with exact configuration of each available system)	Computer Lab. -	AMD Athlon, Pentium	Total
		Language Lab. -	
	Mathematics lab. -	Dual Core, 2 GB RAM (10 Nos.)	
		Dual Core, 1 GB RAM (6 Nos.)	
	Departments (Botany, Chemistry, Mathematics, Physics, Zoology, History)	RAM Pentium Processor i5, Dual Core, 1 or 2 GB RAM (3 Nos.)	06
	Administrative Section	Core 23, 2 GB RAM (3 Nos.)	
		Dual Core, 2 GB RAM (9 Nos.)	10
		Server, Xerox, 4 GB RAM, Node PC (10 Nos.)	
	Library	RAM- 0.99 GB -02, 1.96 GB -02, 248 MB-01,	06
		Processor-Pentium ® Dual-Core Processor (all), Sever, Node PC (2 Nos), PC (3 Nos.)	

Career Guidance and Placement Cell, IQAC	Core 23/ 2 GB RAM (1 Nos)	02
	Dual Core / 2 GB RAM (1 Nos)	
Distance Education (RBU, Office)	Dual Core Processor, 2 GB RAM	01
	Printer- Laser jet Samsung -1666	
Computer-Student Ratio	1: 53	
LAN Facility	Administrative section, Language Lab., Library, RBU	
Licensed Software	MS – Windows, V-Space	
Number of Computer with Internet Facility	Administrative Section, Physics, Computer Lab., Library	
Wifi open to all	15	
Printer	Ink Jet	HP Deskjet 1000 – 01
	Laser	HP Laserjet 1020 plus – 01
		HP Laserjet Pro 1108 – 01
Lan (3 in 1)	Laserjet ML1666 – 02	
	Laserjet ML164U – 01	
	IR 2202 N Canon – 01	
Scanner	Ricoh 2000 MLTIPC – 01	
Bar-Code Reader	Canon Lide 110 – 03	
UPS	NA	
Generator	625 VA, 1 KVA Microsoft, 600 VA Intex	
	Two Power generators of 7.5 KVA	

#### 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The research room, offices, libraries are connected with Broad Band Internet for the students and staff.

### **4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

In recent future, we plan to turn the institution into an engine of socio-cultural development of the entire Raiganj town. We have plans to install V-Space computing infrastructure to facilitate open classroom facility and enhance the quality of classes and student involvement. For this said purpose, we have plans to

1. V-Space computing system
2. C Dot antenna
3. Open Wi-Fi system for easy student's access
4. Build a few more smart classes
5. Provide LED Projectors for all the Departments with a Laptop
6. Acquire Audience Response System for the Seminar Hall to facilitate Group discussions, Quiz programmes and similar events.
7. Purchase Public Address system for Common classes and Auditorium to facilitate easy and effective conduct of programmes
8. Acquire software to control and manage access to Wi-Fi facility.
9. Protect all computers in the institution with advanced anti-virus software

### **4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

College as such does not have budgeted allocation on this head. However, college has spent the following amount for this purpose.



Year	Total funds utilized for computers & accessories in Indian Currency
2015	1,68,893
2014	70,305
2013	15,66,463
2012	17,29,437

#### **4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

To facilitate ICT for teaching and learning:

- A few departments are using LED projectors.
- All departments are provided with Desktop /laptop computers.
- High speed Broad Band internet facility is available.
- INFLIBNET facility
- Printing, scanning and photo copying facility are provided for students and staff.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

College has adopted the policy of using ICT in every possible way. Some departments use multimedia software to provide access to worldwide information resources and offer the most cost-effective means for bringing the world into the classroom. This way the student is placed at the centre of teaching-learning process and the teacher assumes the role of a facilitator.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

Yes, College has INFLIBNET accessibility

**4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Some faculty members attend to minor computer hardware repair and software maintenance. The major repairs are done by the hired service technicians. The expenditure is met from the college fund. A few systems are maintained under AMC.

**Amount Utilized**

Sl. No.	Particular Head	Utilized	2011-2012	2012-2013	2013-2014	2014-2015	Total
1.	<b>Electric Charges</b>	Own fund	12,500	1,35,496	1,30,719	1,91,671	4,70,386
		UGC fund					
2.	<b>Furniture &amp; Fixture</b>	Own fund	1,65,861	NIL	1,41,900	26,179	3,33,940
		UGC fund					

3.	<b>Laboratory Chemical</b>	Own fund	3,28,222	2,27,692	4,24,158	10,15,412	19,95,484
		UGC fund					
4.	<b>Printing &amp;Stationary</b>	Own fund	1,48,179	3,53,670	3,93,017	2,58,044	11,52,928
		UGC fund					
5.	<b>Repair, Renewals&amp; Electrification</b>	Own fund	7,76,064	3,97,235	3,08,354	8,28,616	23,10,269
		UGC fund					
6.	<b>Travelling</b>	Own fund	42,299	79,541	59,513	74,852	2,56,205
		UGC fund					
	<b>Telephone Charges</b>	Own fund	_____	21,320	26,021	21,727	69,068
		UGC fund					
7.	<b>Contingencies</b>	Own fund	32267	12,000	45,656	49,225	1,39,148
		UGC fund					
8.	<b>Books and Journals</b>	Own fund	7,822	44,904	13,053	2,45,798	3,11,577
		UGC fund					
9.	<b>Building</b>	Own fund	20, 67,393	14,56,231	8,73,687	41,83,983	85,81,294
		UGC fund	33,78,704	6,22,148	NIL	NIL	4,00,0852
10.	<b>Equipment</b>	Own fund	NIL	NIL	NIL	76,823	76,823
		UGC fund	17,29,437	15,66,463	70,305	—	3,36,6205
11.	<b>Computer</b>	Own fund	NIL	NIL	NIL	92,070	90,070
		UGC fund					
12.	<b>Gardening</b>	Own fund	15,800	18,000	17,000	15,000	65,800
		UGC fund					

#### 4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

As per the recommendations of Planning Board, constituted as per UGC norms, maintenance and upkeep of the infrastructural facilities are done by the College through different executive committees.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

Periodical supervision of the different equipment and systems is done by hired technicians available.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

For the sensitive instruments, voltage stabilizers are used. College has two 7.5 KVA capacity generators which are serving the requirement of constant supply of electricity for all sections.

**4.4.5 Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

We have submitted proposals to the UGC for financial assistance to construct a new science building, extension of Library building.

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

#### 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The college publishes its updated prospectus annually at the beginning of the academic session. The information is also spread through the college website [www.snmraiganj.in](http://www.snmraiganj.in). The handbook provides information about the vision and mission of the college. It also provides necessary information related to different programmes offered, facilities available in the institution, admission process, and reservation of seats available for SC/ST / OBC/PH and other weaker sections of society as per the university regulations. Matters related to discipline, rules and regulation are also very clearly mentioned in the prospectus as the institution believes in maintaining its decorum. Information about the faculties is also made available. Through this document we intend to convey the required information to the public, ensure social commitment and transparency in the activities of our institution. Besides the above mentioned documents, academic calendar also provides information about the annual Academic plan and academic working days of the college.

#### 5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Different types of scholarship and free ship schemes introduced by central and state governments are made available to the students by the institution. The following are the main scholarships and free ships disbursed among the students.

- State Merit Scholarship
- Minority scholarship

- Higher Education Scholarship
- SC, ST, OBC, PH scholarship

**Financial support for students for the last five years**

	Government		Charity Fund	Bidi Fund	Minority Fund	College Freeship	
	No.	Amount	Amount	Amount	Amount	Half Fee (No)	Full Fee (No)
2010-2011	NIL	NIL	NIL	957000	NIL	—	—
2011-2012	622	2985600	NIL	NIL	29856000	296	NA
		0					
2012-2013	728	3622000	NIL	NIL	3622000	448	NA
		0					
2013-2014	840	4196000	NIL	NIL	4196000	508	NA
		0					
2014-2015	905	4516000	NIL	NIL	4516000	527	NA
		0					

**5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?**

Almost 80% of the students receive financial assistance from state, government and central government.

**5.1.4 What are the specific support services/facilities available?**

- **Students from SC/ ST, OBC and economically weaker sections?**

i. Central and State Government scholarships and freeships are provided to SC/ST and OBC students.

ii. Various merit Scholarships are given to Economically Backward Students

➤ **Students with physical disabilities**

i. Facility at the time of admission, as per Govt Rule, is offered. But no financial assistance is granted.

ii. Scribe facility is made available during college and university examinations.

iii. Classes are arranged in the ground floor for avoiding physical difficulties.

➤ **Overseas students**

We have no overseas students in the campus at present.

➤ **Students to participate in various competitions/National and International**

The physical education department of the college takes full time responsibility to train the students for sports related competitions at the state and national level. Moreover the college also provides all kinds of logistic support when the students go out for such competitions. For promoting aptitude and interests in competitive activities among the students, the college provides necessary support system for their participation in curricular and extracurricular activities and also organizes intra-class competitions to foster interest and a sense of competition among the students.

➤ **Medical assistance to students: health centre, health insurance etc.**

During the college hours first aid is available in the college. Whenever students require medical emergencies, the college provides vehicles to reach to the nearest hospital/nursing home for the purpose. Timely, the college NSS organize health camps as a part of their activities.

➤ **Organizing coaching classes for competitive exams**

The college has procured books and reading materials necessary for preparing for competitive examinations which is available for reading for the students in the college library. In addition, information on the availability of such coaching centers in town that provide such services are also made known to the students

➤ **Skill development (spoken English, computer literacy, etc.**

- i. The Institution does run a two year diploma programme in computer education on nominal charges for which the institution has collaborated with WEBEL Informatics limited, undertaken by W.B. Govt. At present more than two hundred students have enrolled for the above course. The time table of the computer course is set in such a way that the students can learn the course during their lien period.
- ii. A well-equipped language lab has been setup by the Institution for enhancing the communication skills of the students. In relation to this special spoken English class is also organized weekly by the English department with certain amount of help offered by other departments.

➤ **Support for “slow learners”**

Each department of our institution takes initiative to provide additional coaching classes. These are conducted by the departments concerned after regular scheduled working hours.

➤ **Exposures of students to other institution of higher learning/corporate/business house etc.**

Students from our institution are given opportunity to attend and participate in the programmes conducted by other educational institutions.

➤ **Publication of student magazines**

In each academic year the college publishes college magazines ‘ABHIYATRI’, ‘MANAN VISHWA’ in Bengali version and ‘CANDID’ in English version. The following departments of the institution also publishes wall magazine in the monthly basis:- e.g.

- i. Bengali Dept. – DISHARI



ii. English Dept. – IMAGE

iii. Education Dept. – SRIJANI

iv. Political Science Dept. - PRERANA

This annual publication provides opportunity to the students to express their thoughts and creativity.

### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

There is no such arrangement

### **5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra curricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

The college promotes the active participation of the students in various co curricular activities through the following:

➤ **Sports & Games:**

College has its own infrastructure such as playground with football field, volley ball court, etc. By utilizing these facilities students ensure participation at district, university and state level competitions.

➤ **Arts & Cultural activities:**

Annul cultural programme conducted by Students'Union offers scope for various competitions related to dance, music, drama and other popular cultural activities.

➤ **Debate and Quiz competitions:**

Department-wise initiative is taken for organizing such competitions. These programmes provide opportunities to students in developing their thought process, overcoming their inhibition and promoting their individual opinions. The academic seminars and workshops also offer a platform for debates and discussions.

➤ **Health and Fitness:**

The Institution values the importance of health and fitness of the students therefore the college has set up a multi fitness gym with well equipped equipments. Students access the gym according to specific timings.

➤ **Additional academic support, flexibility in examination:**

As per university rule a candidate failing in one subject can appear at supplementary exam next year without year loss. One can appear twice in all the three parts of U.G course.

➤ **Special dietary requirements, sports uniform and materials:**

Sports materials are supplied to the students to develop their performance in different sports events.

➤ **Inter department Exhibition model competition:**

Every year college organizes inter department model exhibition competition and all departments participate actively.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central/ Stateservices, Defence, Civil Services, etc.**

Name of the Examination	No. of Students Appeared	No. of Students Qualified
SSC	NA	Four (04)
NET	NA	NA
SET	NA	NA

### 5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc).

- **Academic:** the different departments regularly initiate academic counselling at departmental level. For instance, on issues related to NET/SET coaching, preparations for Civil Service and other competitive examinations, future research & job prospects etc.
- **Career:** The institutes do provide assistance by way of organizing talks on diverse career opportunities open to the students.
- **Personal:** the faculty of the department takes its fulltime effort for providing personal level counselling to the students during crisis.
- **Psycho-social:** Though not regularized by way of institutionalized format the college by organizing seminars and special talks do address to the students about issues and concerns regarding Psycho-social counselling.

In connection to this the department of English also organized a Special talk on “Psychoanalysis after Globalization” by Dr. Amitranjan Basu.

### 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected

**during campus interviews by different employers (list the employers and the programmes).**

The college collaborates with the district Employment Exchange Authority for employment opportunity of the students. The information about centres providing coaching classes in the town is also made known to the students. Besides this career guidance books are also available in the library. Computers in the library are updated with information regarding jobs and courses which may help them in getting better employment opportunities.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

A Students' Grievance Redressal Cell has been functioning in the college. The cell includes the principal, selected staff members and student representatives. The Staff Council also plays an important role in enforcing discipline as well as redressing grievances of the students.

**5.1.11 what are the institutional provisions for resolving issues pertaining to sexual harassment?**

- An active women cell functions in the college to protect the girls from sexual harassment.
- Safety and security of the female students being the highest priority, the college is well equipped with the coverage of CCTV cameras all around the campus.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

An Anti-Ragging Cell is constituted in the college with the principal, selected staff members, senior students. The details of the cell are displayed on the notice board. The cell functions regularly and no ragging case have been reported so far.

#### **5.1.13 Enumerate the welfare schemes made available to students by the institution.**

Yes, the college provides the following welfare schemes for the students:

- The college provides student free-ships to needy students. In the last four years the college disbursed a sum of Rs 5,96,815 to 1878 students.
- The college also arranged for government scholarships for the students. In the last four years the college has disbursed a sum of Rs. 1,53,19,600 to 3095 minority students.
- The college has an active Women's Cell which look after the welfare of the girl students.
- The college also has a Students' Welfare Committee to design, implement, monitor, and evaluate the welfare activities for the college.

#### **5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

Yes the college has its alumni association. The alumni are invited in all functions and celebrations of the college. Every year department wise model exhibitions is organized where all present and former student members get together. The alumnus also contributes towards the academic growth of the college by indulging themselves in taking special classes at the department level during intervals.

## **5.2 Student Progression**

**5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

The college does not maintain record on student progression. However the IQAC has decided to maintain student progression data using online software from now onwards.

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

Result Analysis of last four years

Year	Name of course		No. of students appeared	No. of students Qualified	Pass Percentage
2015	B.A.	Hons.	368	282	76.6
		Gen.	939	642	68.3
	B.Sc.	Hons.			
		Gen.			
2014	B.A.	Hons.	272	239	88
		Gen.	550	500	91
	B.Sc.	Hons.	36	34	95
		Gen.	12	10	83.33
2013	B.A.	Hons.	213	183	86
		Gen.	578	520	90
	B.Sc.	Hons.	06	06	100
		Gen.	14	12	85.7
2012	B.A.	Hons.	178	129	85
		Gen.	431	379	88
	B.Sc.	Hons.	05	05	100

### 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Awareness of employment opportunities is created through employment news and newspaper cutting at the college library.
- Advertisement of different newspaper is displayed regularly on the notice board.
- Many Departments also apprised the students time to time regarding the subjects specific career opportunities occurring during the course period. Information about higher education centres and application procedures are made known to them by the departments.

### 5.2.4 Enumerate the special support provided to students who are at risk of failure and dropout?

Factors for Drop out and Failure	Support systems provided by the Institution
<b>Marriage ( Female Students)</b>	Institution encourages them at least not to get married before completing their graduation. Even if they get into such material relationship the college allows and support them to continue their studies and complete their course
<b>Employment</b>	Special Academic Programmes are conducted by the Institution to aware students for various courses inside and outside the country.
<b>Financial Reasons</b>	Scholarships is provided by the Institution
<b>Health</b>	Awareness Programme on AIDS, Hygiene and Sanitation regularly conducted by NSS,

### 5.3 Student Participation and Activities

#### 5.3.1 List the range of sports, games, cultural and other extra curricular activities available to students. Provide details of participation and program calendar.

Here is a list of sports, games, cultural and other extracurricular activities available to the students

Sports and games: Athletics, football, volleyball, badminton, Table tennis

Cultural activities: Song and Dance, Quiz, Debate, Model Exhibition, Mock Parliament

Available Sports	Infrastructure	Additional Details
Athletic	Shot- put –6pcs, Discuss-6pcs, Javelin- 10pcs, High Jump stand and bar- 2sets	
Badminton & Tennis	Badminton Racket-8pcs, Net-2pcs, Tennis Ball-12pcs, Shuttle cocks- 12pcs	
Cricket	Cricket bat-4pcs, Tennis Ball- 12pcs, Stamp- 12pcs,	
Football	Football-8pcs, Pole- 1 set	
Table Tennis	Board-2pcs, Bat- 4pcs, Ball-6pcs	

#### Sports Calendar:

Name of the Sport	Year	Name of students
State level Badminton (W B Inter District College)		1.
W B Inter College Sports and Games (Uttar Dinajpur District)		1.



University Inter College Sports	1.
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- In 2011 & 2012, Raiganj Surendranath Mahavidyalaya was the host college for Inter district Athletic Meet.

**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

Year	Achievement	Event	Level
2007	<b>Champion</b>	Inter College Meet	State
2010	<b>Champion</b>	GourBanga University Football Championship	University
2011	<b>Champion</b>	Inter College Athletic Champion (Men & Women)	District
2011	<b>Runner-Up</b>	Football Championship	University
2012	<b>Champion</b>	Inter College District Athletic Meet (Women)	District
2013	<b>Champion</b>	Inter College District Athletic Meet (Men & Women)	District
2013	<b>Runner-up</b>	Inter College Football Competition	District
2014	<b>Champion</b>	Inter College District Athletic Meet (Men)	District
2014	<b>Champion</b>	Athletic Championship (Men & Women)	University
2015	<b>Champion</b>	Inter College Meet (Men & Women)	District

**Inter Non-Govt. College and Athletic Meet**

Year - 2015				
Sl. No.	Name of the participant student	Male/ Female	Event	Position
1	Dipa Ghosh	F	400mts Run	1 <sup>st</sup>
2	Dipa Ghosh	F	800mts Run	1 <sup>st</sup>
3	Dipa Ghosh	F	1500mts Run	1 <sup>st</sup>
4	Sunita Mardi	F	High Jump	1 <sup>st</sup>
5	Rekha Mondal	F	400mts Run	2 <sup>nd</sup>
6	Rekha Mondal	F	400mts Run	2 <sup>nd</sup>
7	Babli Khatun	F	Long Jump	1 <sup>st</sup>
8	Babli Khatun	F	200mts Run	1 <sup>st</sup>
9	Babli Khatun	F	100mts Run	1 <sup>st</sup>
10	Priyanka Soren	F	200mts Run	2 <sup>nd</sup>
11	Priyanka Soren	F	200mts Run	2 <sup>nd</sup>
12	Samsul Mohammad	M	200mts Run	2 <sup>nd</sup>
13	Samsul Mohammad	M	100mts Run	2 <sup>nd</sup>
14	Ajit Mahato	M	400mts Run	1 <sup>st</sup>
15	Ajit Mahato	M	800mts Run	2 <sup>nd</sup>
16	Bablu Mandal	M	800mts Run	1 <sup>st</sup>
17	Bablu Mandal	M	1500mts Run	2 <sup>nd</sup>
18	Tapas Kanti Das	M	1500mts Run	1 <sup>st</sup>
19	Prasanta Barman	M	Javelin	1 <sup>st</sup>

Year - 2014				
Sl. No.	Name of the participant student	Male/ Female	Event	Position

1	Babli Khatun	F	400mts Run	1 <sup>st</sup>
2	Ajit Mahato	M	200mts Run	1 <sup>st</sup>
3	Suratun Nesha	F	High Jump	1 <sup>st</sup>
4	Sulekha Debsharma	F	Discus	1 <sup>st</sup>
5	Sujita Begum	F	Javelin	1 <sup>st</sup>
6	Rekha Mandal	F	800mts Run	2 <sup>nd</sup>
7	Prabhaboti Mahato	F	100mts Run	1 <sup>st</sup>
8	Prabhaboti Mahato	F	200mts Run	1 <sup>st</sup>

Year - 2013

Sl. No.	Name of the participant student	Male/ Female	Event	Position
1	Sujita Begum	F	Javelin	1 <sup>st</sup>
2	Rajani Kanta Barman	M	400mts Run	1 <sup>st</sup>
3	Rekha Mondal	F	800mts Run	1 <sup>st</sup>
4	Rekha Mondal	F	1500mts Run	1 <sup>st</sup>
5	Rekha Mondal	F	400mts Run	2 <sup>nd</sup>
6	Jharen Debsharma	M	200mts Run	1 <sup>st</sup>
7	Jharen Debsharma	M	100mts Run	1 <sup>st</sup>
8	Prosenjit Sinha	M	High Jump	1 <sup>st</sup>

Year - 2012

Sl. No.	Name of the participant student	Male/ Female	Event	Position
1	Jharen Debsharma	M	100mts Run	2 <sup>nd</sup>
2	Jharen Debsharma	M	200mts Run	1 <sup>st</sup>
3	Jharen Debsharma	M	800mts Run	1 <sup>st</sup>

4	Prosenjit Sinha	M	High Jump	1 <sup>st</sup>
5	Dhrubajyoti Biswas	M	Shot Put	1 <sup>st</sup>
6	Pulak Barman	M	Javelin	1 <sup>st</sup>
7	Mousumi Ghosh	F	100mts Run	1 <sup>st</sup>
8	Koyeli Biswas	F	800mts Run	2 <sup>nd</sup>
9	Koyeli Biswas	F	1500mts Run	2 <sup>nd</sup>
10	Mariyam Kharun	F	Shot Put	2 <sup>nd</sup>
11	Moselema Khatun	F	Javelin	1 <sup>st</sup>
12	Mariyam Kharun	F	Javelin	2 <sup>nd</sup>
13	Mousumi Ghosh	F	Long Jump	2 <sup>nd</sup>

Year - 2015				
Sl. No.	Name of the participant student	Male/ Female	Event	Position
1	Ananda Roy	M	100mts Run	2 <sup>nd</sup>
2	Jharen Debsharma	M	200mts Run	1 <sup>st</sup>
3	Madhusudan Barman	M	400mts Run	1 <sup>st</sup>
4	Sajal Kr Biswas	M	800mts Run	1 <sup>st</sup>
5	Munsur Ali	M	800mts Run	2 <sup>nd</sup>
6	Sajal Kr Biswas	M	1500mts Run	1 <sup>st</sup>
7	Ananda Roy	M	High Jump	1 <sup>st</sup>
8	Biswadeep Barman	M	Shot Put	2 <sup>nd</sup>
9	Biswadeep Barman	M	Discuss	2 <sup>nd</sup>
10	Mousumi Ghosh	F	100mts Run	1 <sup>st</sup>
11	Moumita Sarkar	F	100mts Run	2 <sup>nd</sup>
12	Mousumi Ghosh	F	200mts Run	1 <sup>st</sup>
13	Moumita Sarkar	F	200mts Run	2 <sup>nd</sup>
14	Mousumi Ghosh	F	Long Jump	2 <sup>nd</sup>
15	Asema Khatun	F	Shot Put	2 <sup>nd</sup>

### **5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Feedback, which is taken from the students, from the alumni is considered and their suggestions are utilized in fulfilling curriculum design and also in improving teaching-learning process. Faculty members try to improve their teaching method and subject knowledge according to the Feedback of the students

### **5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

The College encourages the students to bring up with their creative write-ups in the various occasions which the college entitles to organize and celebrates throughout the calendar year. The following departments of the institution also publishes wall magazine in the monthly basis: e.g.

- i. Bengali Dept. – DISHARI
- ii. English Dept. – IMAGE
- iii. Education Dept. – SRIJANI
- iv. Political Science Dept. - PRERANA

### **5.3.5 Does the college have a Student Councilor any similar body? Give details on its selection, constitution, activities and funding.**

The college has a Students' Union, elected democratically in the parliamentary method. A Returning Officer is appointed by the principal as per the recommendations of the GB and elections are conducted as per the specified guidelines. Notification for College Union

Election is announced by the university. Elected Class representatives from each department constitute the students' union consisting of Vice Chairman, General Secretary and secretaries of different student bodies. By virtue of posts, Principle/TIC acts as Chairman of the Students' Union. The major activities of the Union include organizing various cultural and other events to enrich the students as follows:

- Organization of Annual Sports Meet
- Conduct of Annual Cultural programme
- Organize Saraswati Puja
- Publication of College Magazine
- Facilitating the various programmes undertaken by the college

### **5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

There are a number of bodies in the college with student representatives.

- Governing body
- Anti-ragging Cell
- Student Welfare Committee
- Admission Committee
- Library Committee

### **5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

The institution networks and collaborates with former faculty and the Alumni through the Alumni Association, and Alumni Meets. The college convenes meetings of the Alumni Association and they actively participate in various activities of the college. Alumni associations organize academic seminars and other programmes. The college also invites the former faculty members of the institution for various functions and keeps in touch with them.

**Any other relevant information regarding Student Support and Progression which the college would like to include.**

The college provides its students with modern infrastructural facilities and timely effective support needed to undertake and complete the courses. From the start of the academic session, care is taken on general and personal basis of every student. Some of the best practices that our college has adopted for the students are given below.

- The management and the administration ensure that no student is deprived of any facility due to financial constraints. If any poor student approaches for help, it is arranged by the college. Books and modules are provided to the needy students free of charge/cost.
- Besides, instituting scholarship, studentships, and stipends is one of the stated aims and objectives of the college. The provision is made to help and encourage deserving students and to provide monetary aid to the needy students. The college, therefore, grants and arranges scholarships to needy students
- The college arranges extra classes, guest lecturers, group discussion, seminars, workshop and conferences from time to time; with the express purpose of empowering the students and keeping abreast with what is latest and the best.
- The college maintains a well equipped library. It has textbooks, e-books, reference material, journals, encyclopaedias, magazines, newspapers, research journals, and internet facilities. These facilities are available to the students on roll.
- Student teacher relationship is at its best in the college. The two works together and closer as friends and team mates. Along with the above mentioned facilities, the college ensures quality learning and effective training.

## **6.1: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1.1: State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seek to serve, institution's traditions and value orientations, vision for the future, etc.?**

### **Vision of Raiganj Surendranath Mahavidyalaya**

To create a class of intellectually, morally and spiritually sound and committed citizen, who will become a human resource of high calibre, to cater to the needs of the society and the country as a whole.

### **Mission of Raiganj Surendranath Mahavidyalaya**

- a) To provide qualitative education to the student coming from the poor, backward community and remote area of the district of North Dinajpur.
- b) To inculcate discipline among the students in terms of sincerity, regularity, punctuality, humanity and to inspire and develop them into socially responsible citizen of India.
- c) To orient the students by providing them opportunities to face challenges of the competitive world with utmost utilization of their potential in academic event, cultural event and in sports.
- d) To inculcate values like self-respect, social equality, secularism, brotherhood and national integration by organizing various activities in the college.



e) To promote awareness on ecological and environmental issues, by means of campaigning of Eco-club to grow awareness about environment and using the nature with due importance.

f) To develop skilled personnel through vocational and major courses.

g) To usher the students as well as the teachers into innovative research by organizing seminar lecture and workshop with the speeches of eminent persons of different fields.

h) To provide well equipped laboratories, ICT oriented class room, friendly and green environment to flourish the potential of the students in all axes like science, arts, commerce, etc.

## **OBJECTIVES**

a) To ensure that every level of the education system, all students make use of the education services in line with their interest, aspirations and abilities, and with the principles of social justice and equal opportunity.

b) To provide academic and professional guidance to all concerned in educational planning, management and administration.

c) To undertake aid, promote and coordinate researches in various aspects of science, technology and culture along with sports.

d) To provide a sound environmental education and to continually refresh the knowledge and skills which needs to be applied to the environmental challenges we face.

e) To provide trained and skilled manpower for the ever changing world in science, Arts and Commerce.

The Raiganj Surendranath Mahavidyalaya was set up with a mission to impart such knowledge as may be necessary for the all-round development of the character of students thereby making them capable of being better employed and at par with the highly competitive job markets.

### **6.1.2: What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

At the beginning of the tenure of the new Governing body (G.B), different sub committees are formed to look after the academic as well as administrative affairs. Full-time teaching members of committees headed by teachers as convener are recommended by Principal/TIC and forwarded to G. B. for consideration. Principal/TIC in consultation with the non-teaching staff includes names of non-teaching members in those different committees. In this way various sub- committees are finally formed in G.B. meeting. There are some committees related to administrative affairs which are solely formed by G.B. Principal/TIC displays and circulates all those committees among the teaching and non-teaching staff. The conveners of the different committees communicate the requisite information to the respective members through official notice to hold meeting and take course of action to design and implement our quality policy and plan. Thus we try our best to materialize our mission, vision and objectives. Meanwhile we also analyze the progress of activities of different sub-committees in T.C. meeting as well as in G.B. meeting.

**6.1.3 : What is the involvement of the leadership in ensuring the policy statements and action plans for the fulfilment of the stated mission, Formulation of action plan for all operation and incorporation of the same into the institutional strategic plan, Interaction with stakeholders, proper support for policy and planning through need analysis, research inputs and consultation with stakeholders, Reinforcing the culture of excellence, Champion organizational change .**

The Institution formed subcommittees and framed their action plans to implement the mission. For example academic subcommittee makes its action plan keeping the objective to improve the performance of the students in various examinations conducted by the university and others.

### **6.1.3.1: Formulation of action plan for all operation and incorporation of the same into the institutional strategic plan.**

The Principal/TIC is the Head of the Institution and he bears the ultimate responsibility for the smooth running of the collage. The role of the Principal/TIC of the Collage is multi-dimensional. As the Head of the Institution the Principal/TIC is responsible for both the academic and administrative functioning of the college. He prepares the agenda for Governing Body meetings and places it before the Body. Academic and administrative matters require Body's approval and the Principal/TIC is responsible for executing its decisions. He is also responsible for all correspondence with the Governing Body, Government of West Bengal, the Central Government, University Grants Commission, the Gour Banga University and different stakeholders of the college. The Principal/TIC receives reports from the different College Committees, which offer advice to him in matters defined in the terms of reference of their functions. The subcommittees related to academic as well as administrative affairs formulate their action plan in their meeting and then it is discussed in GB for implementation in reality in finalizing strategic plan the college takes the matter as follows:

#### **Interaction with stakeholders:**

Stakeholders take specific plan of action so as to overcome the problems that arises in implementation. However, in most of the cases the college gets cooperation from the entire stakeholder like students, parents, public representatives, teachers and non-teaching staff.

#### **Proper support for policy and planning through need analysis, research in inputs and consultation with stakeholders:**

Our institution is gradually expanding on all axes in spite of our input student quality especially in science stream is not up to the mark. Time to time we counsel students and try our best to assure the quality. We provide well equipped laboratory to the students. Based on need, books are made available in the library to upgrade their knowledge in all spheres. In the field of sports we have playground and a very well including volley ball court and basketball court for the fulfilment of the desired need of the student. In this way they are benefitted and motivated in the concerned field.

### **Reinforcing the culture of excellence:**

The college authority regularly encourages teachers to upgrade their knowledge by way of attending refresher and orientation courses, seminar and workshop etc. Authority also encourages organizing workshop and seminar, lecture by eminent persons in different conventional as well as non conventional subjects. The college encourages teachers in research. Some of our teachers have completed MRP and some of them are continuing.

### **Other Organizational Issues:**

As such no notable change has been taken place in the organization in the recent past except formation of some committees on emerging issues like Internal quality assurance, sexual harassment etc. Altogether our organization runs like a family and all members of which have significant contribution to its growth.

### **6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time.**

The institution has adopted participatory managerial principles to ensure progress through the following practices: The flow of information is always from lower level to higher level. Coordinators/ Conveners of each level of the system consolidate apex bodies. The feasibility of the proposed changes is discussed in the presence of the respective coordinators/ Conveners and if found acceptable, the changes are implemented. The Principal of the college has complete autonomy to govern the institution within the

purview of the rules and regulations framed by the affiliating University, Government of West Bengal. In the beginning of the academic year, a self-mapping exercise is conducted for the staff. The exercise exposes the strengths and challenges of each of the personnel to draw a potential map, which gives insight to the management, for the distribution of responsibilities. The head of the institution appoints the convener for various committees with the consent of the governing body, and further nominates the members of committees in consultation with the Teachers council and non-teaching staff based on the potential map. The faculty members are informed about their duties and responsibilities by the head of the institution in the scheduled staff meeting and departmental brief. The administrative staff is given a job map along with the roles and responsibilities. The committees carried out the activities over a session and at the end of the academic year the conveners usually submit the reports of achievements to the head of the institution.

#### **6.1.5 Give details of the academic leadership provided to the faculty by the top of the management?**

- ❖ Management form an academic subcommittee to conduct admission, examination, analyzes the unit test result time to time to maintain quality as well as to take measure for betterment. They also hold an annual meeting where they analyze the University result with respect to previous one.
  
- ❖ Routine subcommittee prepares the routine for each session and they try their best to optimal use of the laboratories and class room as well as the teachers.
  
- ❖ Seminar and research subcommittee helps and request the different teachers and departments to organize seminar and workshop which is needful to the student as well as society.
  
- ❖ Computer subcommittee looks after the computer and internet facilities in the campus and ICT teaching - learning system.

- ❖ Library advisory committee headed by Principal/TIC look after the learning resources in the campus. They also upgrade the books of library as per need of student as well as the teachers.
- ❖ Examination subcommittee makes proper arrangement to conduct all the examination smoothly.
- ❖ Career guidance cell guides the students for higher studies as well as for job. They also circulate the notices of entrance test of different Institution for studies and also enlighten them about the examination.
- ❖ Student aid fund and free studentship subcommittee try its best to provide the financial help to the right person among our students.
- ❖ Games and sports subcommittee looks after games and sports affairs of the college. Select students, teams to participate inter and inter university sports meet and athlete meet.
- ❖ Magazine and cultural subcommittee help to publish the magazine each year and look after the cultural affairs of the college. Select the team and students to participate inter and inter university competition.
- ❖ Disciplinary subcommittee try to maintain discipline in the campus; if any nuisance occurs they promptly take action and put appropriate measure to overcome the situation.
- ❖ Anti-ragging and grievance subcommittee actively interact with students to help them sort out their problems. It entertains both registered and verbal problems about ragging and grievances.
- ❖ UGC subcommittee handles the matters related to the UGC grants.
- ❖ Internal assessment subcommittee collects the internal marks and compiles and then sends it to Gour Banga University.
- ❖ Extension activities subcommittee arrange community service programmes with the active participation of NSS, NCC, ECO-CLUB, Red-Ribbon club and other stakeholders.

### **6.1.6 How does the college groom leadership at various levels?**

The college grooms the function of all the subcommittees related with the academic affairs by maintaining close and friendly relation with the faculties. Principal/TIC (Secretary of GB) enquires, encourages and guides the subcommittees frequently to execute their assigned job to get the better output.

### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?**

The following are some areas where delegation of authority is ensured for decentralized governance system

- ❖ In conducting admission, preparing merit list subject to the condition of University prescribed norms and Govt. reservation policy.
- ❖ Distribution of syllabus to the teachers.
- ❖ Finalization of departmental class routine.
- ❖ Preparation of academic calendar and lesson plan for the teachers.
- ❖ In setting up programme for unit test.
- ❖ Preparation of book list when Librarian invites list of books to be purchased
- ❖ Purchase of laboratory Equipment subject to the amount allotted by GB.
- ❖ Measures taken by the department to improve the attendance of student.
- ❖ Librarian independently run and upgrades the library in view of the Library Advisory Committee decision.

### **6.1.8 Does the college promote a culture of participative management? If 'Yes', indicate the levels of participative management.**

Administration of an institution is a wide net work of collective efforts directed to the maximum possible welfare of the students and the staff. Cooperation and contribution of the students, staff and the stakeholders, on various levels, are obtained through constant

exchange of views with mutual understanding. Reactions and suggestions from students, their guardians, alumni and well-wishers from different levels of the society are collected and considered periodically with a strong zeal for self-improvement. Contact with and appeals to the persons in relevant administrative posts are made in order to put the college into the mainstream of society life.

Functional Subcommittees	Responsibilities
<b>Academic Subcommittee</b>	To enhance quality of academic affairs.
<b>Routine Subcommittee</b>	Formation of routine for optimal use of the resources.
<b>Research and Seminar Subcommittee</b>	To encourage research and organize Seminar/workshop.
<b>Computer Subcommittee</b>	To enhance ICT Facilities in campus.
<b>Finance Committee</b>	To process for purchasing goods as per need by maintaining quality and price
<b>Building Committee</b>	To plan and supervise all sorts of construction Works.
<b>Anti –ragging Subcommittee</b>	To look after the peaceful atmosphere in Campus.
<b>Library advisory committee</b>	To look after the affairs of various activities of the library.
<b>Cultural and Magazine</b>	To organize cultural programme and publish Magazine.
<b>Sports subcommittee</b>	Organizing and conducting Sports activities.
<b>Career counselling Subcommittee</b>	To provoke the students for higher education/and further progression.
<b>Extension work subcommittee</b>	To undertake different extension programme.
<b>UGC subcommittee</b>	To prepare proposal for UGC grants, to look



<b>Prospectus and Website Subcommittee</b>	after the matters of submitting U/C. To update & develop prospectus and website.
<b>Games and sports Subcommittee</b>	To monitor the sports and games of the College.
<b>Carrier guidance subcommittee</b>	To enlighten the student about global job Market.
<b>Provident Fund Subcommittee</b>	To update the PF of the employees.
<b>Disciplinary Subcommittee</b>	To restore and maintain the academic and Administrative discipline.
<b>IQAC</b>	To maintain and enrich the quality in all respect.

## 6.2 Strategy Development and Deployment.

### 6.2.1 Does the Institution have formally stated quality policy? How is it developed, driven, deployed and reviewed?

Our College has formed IQAC cell, for attending and assuring the quality and standards at all level. A number of mechanisms have been taken to translate quality to its various units by the college. The plans and policies are geared up at the meeting of IQAC which are recommended to the G.B for consideration. The Governing body, after due discussion, try to implement the same to increase the infrastructure with desired standard.

### 6.2.2 Does the Institute have perspective plan for development? If so, give the aspects considered for inclusion in the plan.

All the departments have undergone SWOT analysis for their respective department which is helpful for preparing perspective plan. In order to formulate the strategy of development discussions are made with subcommittees each and every developmental

work. We have sub-committees like state Govt. Grants and UGC grants. These subcommittees collect information about State Govt. Grants and UGC Grants for the development of HEI. First they generate perspective plan for development of the college and then they make necessary correspondence to the respective funding authority for sanctioning the grants for that purpose.

**Some aspects of perspective plans of the College are as follows:**

- ❖ There will be more facilities to encourage ICT enabled learning.
- ❖ Our career counseling cell will be working to help the students to put them in high positions in the job profiles.
- ❖ Students will be encouraged to attend more seminars, workshops, conference, etc and also there will be organizing with the sister concern.
- ❖ Reconstruction of boys' hostel, construction of staff quarter in near future.
- ❖ To construct an auditorium with gallery facility and modern multimedia system.
- ❖ Physical extension of library, enhancement of number of books & journals; Reading room in cubicle system.
- ❖ Arrangement of entrepreneurship training in a regular manner
- ❖ Wi-Fi in the campus.

**6.2.3 Describe the internal organizational structure and decision making process.**

For details about different sub-committees please see answers under itemnumber presented 6.1.8.

**6.2.4 Give a broad description of the quality improvement strategies of the**

**Institution for each of the following:**

***Teaching & Learning***

For quality improvement in teaching and learning measures are adopted for:

- a) Using modern teaching aids increasingly in classes.
- b) Encouraging students to take part in interactive sessions, such as, seminars and project – works.
- c) Meeting advanced and backward students outside class.
- d) Encouraging students to use electronic knowledge store at every step.
- e) Keeping track of students' performance through class tests.

### ***Research & Development***

IQAC of Raiganj Surendranath Mahavidyalaya has formed a Research and Consultancy cell for dealing with the task of:

- a) Exploring the feasibility of applying for UGC assisted Research Projects in different subjects.
- b) Supplying relevant information regarding UGC Projects to the faculty members.
- c) Planning for improvement of the existing infrastructure for the ongoing Major and Minor Research Projects in the College.
- d) Holding seminars and workshops to create awareness about this aspect of academic activity.

### ***Community Engagement***

Through the Counselling by NSS the College has been very active in rendering community services details of which had been stated in Criterion III. Most important is that the students under the leadership of faculty members are now going to the society in order to extend their helping hand to boost the moral and means of the common people as a whole.

### ***Human Resource Management***

The institution has a recruitment policy and a strategy as follows.

**Policy:** Identifying the expertise, developing, reviving, updating competency of the staff besides continuous monitoring and evaluation.

**Strategy:** Recruitment of permanent full time teachers is done with the recommendation of West Bengal College Service Commission. Part-Time teachers are recruited by the board

formed following the guidelines prescribed by Gour Banga University which consists of HOD, one university recommended subject expert, one GB nominee and the Principal. The details of recruitment of other teachers along with the non-teaching members have been discussed elsewhere of this report. Quality improvement for teaching staff is ensured by organizing seminar and workshop, allowing the faculty to participate in orientation programme and refresher course. Moreover, faculties are encouraged to go for further studies as well as to conduct various research works in their respective and interdisciplinary fields. After all, a very healthy and cordial working environment is provided which motivate staffs to render their best services.

***Industry Interaction:***

As a part of curriculum, those pursuing B.Voc. Course have scope of attending internship; that gives ample opportunity of industrial exposure.

**6.2.5: How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The management interacts with the Principal/TIC periodically. The Principal/TIC and President of GB collect information regarding the teaching quality, curriculum, extra-curricular activities and infrastructural development etc. through the feedback from teachers, students and the guardian. In the meeting of the GB the information gathered from different sources are discussed with the participating members. After thorough discussion and deliberation, the existing facilities and activities of the institution are reviewed and measures are taken for improving their performance.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

In our Institution participatory management is the key. The Governing Body is always encouraging and supporting the involvement of the staff in improving and implementation of the institutional process. The authority, through the Principal/TIC, involves the staff members in various activities and decision making process related to the curricular, extracurricular and administrative development of the college. The staff members get involved themselves through various subcommittees. The representatives of each committee are free to give suggestions and opinions to the Principal/TIC who works as bridge with GB. These suggestions are taken into consideration before making any decisions.

### **6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

Raiganj Surendranath Mahavidyalaya keeps on working for the frequent improvisation of the institution. Last Year, the GB approved Academic subcommittee passed the following resolutions in the meeting of the Teachers' Council:

- ❖ Conducting special classes for students to achieve better results,
- ❖ To take measures for increasing the attendance of the student.
- ❖ Increase the admission of students by advertising in different Medias.
- ❖ Regular counseling of students to get better performance in University Examination.
- ❖ To updated Laboratories as per syllabus and increase ICT facilities in campus.
- ❖ Need to augmenting additional class room and Laboratory space.
- ❖ Digitalize the library system and computerized office management system.
- ❖ Installation of CC TV in the campus.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

No

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

Yes, the institute has a Grievance Cell to redress grievances of students and the staff. The cell, headed by the Principal/TIC, works towards the welfare of the staff and redresses issues that hinder the smooth working of the academic process. Prompt and effective disposal of grievance of various stakeholders are undertaken. The Cell has women teacher as members who cater to the grievances and other needs of female students. The following facilities have been extended to the staff as a result of redressing their grievances;

- ❖ Internet facility.
- ❖ Redressal of interpersonal problems.
- ❖ Installation of water cooler.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No

**6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

The college has created a well-defined mechanism for obtaining the feedback from the students to improve the performance and quality of the institution. The students' feedback forms are used and suggestion boxes are kept for students, alumni and parents. The inputs are obtained from them which are further analyzed to improvise the overall competency of the students in a positive manner.

**6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?**

At the Raiganj Surendranath Mahavidyalaya stress is laid on improving the pedagogical skills of the faculty members. Towards these effects a number of steps such as seminars, workshops are conducted. The college grants leaves for the faculty who are willing for higher studies and permit them to participate in seminars and workshop to upgrade their knowledge. As per UGC norm teachers are deputed to participate refresher courses and orientation programme for their up gradation and promotion. Authority also sends the non-teaching members in computer training to upgrade them for optimal utilization of their efficiency.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The college has its own rules regarding the faculty empowerment. As per these rules, all the staff members are suggested to attend conferences, seminars, workshops, exchanging the research activities, orientation courses, refresher courses and other training

programmes. The Principal takes a close review of the teachers through various mechanisms and motivates the teachers for organizing seminars, workshops and for undertaking MRP. The Principal try to create a good impact among the teachers for submitting proposal to the UGC for MRP grant.

### **6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

The institution adopts a comprehensive mechanism guided by UGC for the appraisal of thee faculty members. In this step the faculty members are given a self-appraisal format to appraise themselves during the course of their promotion based on the given criteria. It gives a comprehensive evaluation of teachers. The result of this assessment is discussed in the screening committee which consists of the Principal/TIC, one DPI nominee and one University nominee. In this way performance of the teachers is assessed by the authority.

### **6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

There is no formal system of reporting of the performance appraisal of the teacher. However, the Principal/TIC informally talks to the teacherconcerned about his/her performance if necessary.

### **6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years.**

The following are the welfare schemes available for teaching and nonteaching staff.

- ❖ Maternity Leave,
- ❖ Medical Leave/Casual Leave/Compensatory off facility,



- ❖ Duty Leave facility ,wherever applicable,
- ❖ Provident Fund as per rules,
- ❖ College employees credit co-operative societies Ltd .
- ❖ GSLI facility for employees.
- ❖ Allowing study leave for F.I.P. scheme.
- ❖ Allowing teachers for MRP/conference/seminars/workshop etc.
- ❖ Part-time, contractual and casual-non-teaching staff gets ex-gratiabefore Durga Puja Festival.
- ❖ The College has a credit Cooperative Society that meets financial requirements of the staff to some extent. Hassle-free system of investing and borrowing money is helpful to all. Group Insurance for the staff and rented accommodation within campus are a few other facilities provided to the employees.

### **6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

For retaining the faculty a conducive working environment in provided. Incremental benefit in the line of Government order is given to all the permanent staff. The College arranges special leave and other facilities for research purpose.

## **6.4 Financial Management and Resource Mobilization**

### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The Governing Body of the College, which is the premier body in the hierarchy to monitor the functioning of the College, has constituted a Development Committee comprising of a group of teachers along with some technical persons, to devise plan, implement them and keep an eye on their progress. Later on, under the aegis of the University Grants Commission the committee has been revamped and renamed as Planning Board, with

same function. This Board also watches over the UGC fund utilization under different proposals, monitoring the implementation process and ensuring that the work is completed properly. Moreover, there is also a particular Professor, entrusted with the electrical works related matters. Bursar is to check the appropriateness of different expenditure.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The audit of Raiganj Surendranath Mahavidyalaya is being done every year by govt. appointed External auditor. The accounts are audited up to the financial year ended 31-03-2014. The key figures as per audit report during period of four years from 2010-11 to 2013-14 are given below:

PARTICULARS	2011-12 Rs.	2012-13 Rs.	2013-14 Rs.	2014-15 Rs.
Computers & Computer up-Gradation and maintenance	17,29,437	15,66,463	70,305	1,68,893
Library books and journals	7,822	44,904	13,053	2,45,798
Building (Own+ UGC Fund)	20,67,393+33,78,704	1,45,623+6,22,148	8,73,687	41,83,983
Furniture	1,65,861	15,66,463	1,41,900	26,189
Equipments	17,29,437	NIL	70,305	76,823
Green campus	NIL	NIL	NIL	NIL
T.A./Conveyance	42,299	89,541	59,513	74,852

Allowances				
Power (Electricity and Generator)	1,25,000	1,35,496	1,30,719	1,91,671
Repair and renewals	7,88,566	3,97,235	3,08,254	8,28,616
Remuneration for Teaching and Non-teaching staff	27,25,692	17,96,886	18,70,400	20,31,323
Excursion	NIL	NIL	NIL	NIL
Laboratory contingency	92,716	3,28,222	2,27,692	4,24,258

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

The entire funding for the functioning of the college is done by the College on its own. Tuition fees and special fees collected at the time of admission is an important source of institutional revenue. Half of the Tuition fees thus collected is remitted in the government treasury account. Occasionally, some non-plan grants are received from the Government of West Bengal. Audited statement of income and expenditure along with reserve fund for the last four year available with the institution are given below:

Fund Sources	2011-12	2012-13	2013-14	2014-15
Fee Receipts	12,35,560	20,61,665	35,05,665	38,99,535

<b>State Govt. aid</b>	1,50,89,933	1,82,31,376	1,81,72,970	2,17,29,346
<b>UGC grants</b>	13,73,192	2,50,000	3,45,000	5,68,588
<b>Other Grants.</b>	NIL	11,30,093	NIL	NIL
<b>Surplus before the depreciation at the end of the year</b>	NIL	20,49,415	50,70,152	42,09,563

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

No.

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

**a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The institution has been actively pursuing quality assurance in all academic and administrative matters. The college has formed its IQAC on 19/08/2015. Various steps taken by the college has finally resulted in the formation of Internal Quality Assurance Cell are:

- ❖ Assessment of teachers by the students through a well-defined feedback mechanism

- ❖ Assessment of non-teaching staff by students and guardians through a well-defined feedback mechanism
- ❖ Organize guardian-teacher meeting to get the feedback.
- ❖ Computerization of the college office and library.
- ❖ Formation of committees that cover all academic, administrative, curricular and co-curricular activities.
- ❖ IQAC was constituted consisting of the following members

### **IQAC Committee Members:**

- Dr. Prithwiraj Jha, Chairman, IQAC and TIC, RSM
- Dr. Kamala Bhattacharjee, Coordinator, IQAC and Asst. Prof. of Chemistry, RSM
- Dr. Bikash Roy, Dept. of Bengali, University of Gour Banga (University Nominee)
- Mr. Subrata Saha, Dept. of Commerce, Raiganj University, Governing Body Representative
- Dr. Anupam Saha, Honorary Secretary, Indian Medical Association, Raiganj Town Branch
- Mr. Migsang Yalmoo, State Bank of India (Karnajora Branch) Nominee
- Dr. Pravas Roy Choudhury, Associate Professor of Bengali, RSM
- Dr. Sankar Roy, Associate Professor of Education, RSM
- Mrs. Pranati Majumdar, Assistant Professor of Pol. Science, RSM
- Dr. Debasri Mondal, Assistant Professor of Zoology, RSM
- Dr. Ajoy Mandal, Assistant Professor of Bengali, RSM
- Dr. Abhijit Sarkar (on-lien), Assistant Professor of Botany, RSM
- Mrs. Nilima Moktan, Assistant Professor of Education, RSM
- Mr. Dhritiman Chakraborty, Assistant Professor of English, RSM

### **b) How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?**

IQAC since its inception organised two meetings where unanimously three proposals were taken. They are-

1. Separate Chamber for Non-Lab departments.

2. Purchase of some International peer-reviewed journals.
3. Proposals for turning the campus into a Plastic free zone.

Already two proposals are already implemented. Recently the governing body has taken the resolution to implement the third one.

**C) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

The IQAC has several external members who contribute to the development for the professional guidance.

**Prof. Bikash Roy** of University of Gour Banga is the university nominee in IQAC. He brought the first Folklore Congress to our College and organised a national Level conference on Folklore Studies for the first time in North Bengal. Information of this National-level event is provided in the chapter-III.

**Mr. Migsang Yalmoo**, State Bank of India (Karnajora Branch) is also part of the IQAC. He has attended the meetings and has urged us to explore possibility of jointly holding awareness camps in the campus regarding women safety and importance of hygiene with the State Bank of India.

**d) How do students and alumni contribute to the effective functioning of the IQAC?**

Existing students actively and cordially cooperate in the implementation of feedback mechanism and guardians-teachers meeting.

**e) How does the IQAC communicate and engage staff from different constituents of the institution?**

At first IQAC hold meeting, where Principal is the chair person. So the decision taken by IQAC is already in his knowledge. He passes it to the next G.B. meeting to approve and sanction the necessary requirements to implement those decisions. After that IQAC recommended the names of staff to engage/assign to implement those decisions. As a

chair person of IQAC he accepts that committee and requests them to start course of action for implementation.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

Yes, Institution has an integrated framework for quality assurance of the academic and administrative activities. The operation has been done through various administrative subcommittee frameworks. Each committee is responsible for quality assurance in their respective area of specialization and these sub-committees are monitored by NAAC, IQAC and Governing Body of the institution. Teacher's council put forward suggestions about academic matters to the Principal/TIC. Election commission also does the same for Students Union Election. The function of various sub-committees has been stated in para 6.1.8.

**6.5.3: Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The institution always makes sure that the decisions based on the findings of the IQAC are fully adhered to. The academic as well as the administrative working is further smoothened by conducting time to time informal training for the teaching and non-teaching staff. Teaches are advised to monitor the workflow of the competitive colleges and thereby to improve their interpersonal skill.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

Yes, the academic audit of the college is done by the affiliating University of which the college provides required information in the prescribed format supplied by the University.

**6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The College is affiliated to the Gour Banga University, and approved by UGC, New Delhi. All compliances are made as per the requirements of these two bodies from time to time.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

As the college emphasizes more on grooming the students in to professionals, highly qualified and experienced faculties are been appointed. As per the suggestion of the IQAC, teaching methods implemented with ICT presentations as much as possible. The college insists, as part of the curriculum, students to do assignments and class tests on various topics and the teachers evaluate each student based on it to develop and improve academic programmes. The institution has a well defined mechanism to keep an eye on the learning outcomes. The schedule and timetable of the classes and tutorials are finalized in the beginning of the academic session. The tutorials and assignments are corrected within a short duration and the marks are entered in the register, which keeps track of the academic progress of the students. Based on the participation in the class and the marks scored in the tutorials and assignments, the student level is judged by the staff member and appropriate action is taken.

**6.5.7 How does the institution communicate its quality assurance policy mechanisms and outcomes to the various internal and external stakeholders?**



Through the college website [www.snmraiganj.in](http://www.snmraiganj.in) the institution communicated its quality assurance policies, mechanisms, outcomes and other events to the external stakeholders. The institution has created various committees, alumni association, parents' body etc. All the decisions made by the IQAC are uploaded in these communities and the feedback from the Alumni, stakeholder and parents are taken in to consideration. As per the interest of the alumni and the students the institution uploads the examination dates, results and information regarding other improvements is uploaded in the college website.

- ❖ Governance Leadership and Management which the college would like to include.
- ❖ Considering the vision, mission and objectives of the college and the thrust of Raiganj Surendranath Mahavidyalaya, policies are formed and reviewed according to the time and need.
- ❖ The mode of functioning is based on the principles of cordiality, rapport and mutual understanding.
- ❖ The College has a four NSS unit which take action Plan in place and is effected through regular training of the students by improvising their leadership skills and create and awareness to utilize their skills for the benefit of the country.
- ❖ Encouragement of competent and dedicated faculty in order to retain their services.
- ❖ Parent-teacher meeting hold in regular interval.
- ❖ Feedback from parents, students, faculty and non-teaching staff are collected and analyzed at regular interval in order to ensure optimize the outcome.

***The best practices of the institution are:***

- ❖ Continuous interaction with the university leading to the incorporation of the suggestions of the university bodies.
- ❖ Implementation of periodic recommendations of the inspection committee of Gour Banga University.

- ❖ Recruiting process that ensures appointment of highly competent faculty through West Bengal College Service Commission.
- ❖ Encouragement of initiatives.
- ❖ Formation of committees involving teaching staff, administrative staff and students for efficient functioning of all aspects of college administration.
- ❖ Departmental associations that strengthen curricular and co-curricular dimensions of the specialized declines.
- ❖ Involving both teachers and students in activities that sensitize them to social and environmental issues.
- ❖ Provision of well furnished laboratories, library and basic amenities.
- ❖ Special care of maintaining P.F. Account with P.F. Passbook being uploaded regularly by the college.
- ❖ Audit of College Accounts in a regular manner without any dead lock.
- ❖ Speedy redresses of superannuation benefit to the maintenance of retiring employs.
- ❖ Practice of maintaining PF Accounts, Attendance Register and others have some unique practice with detailed information available therein.

## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

#### 7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

No, the college does not have any standard mechanism for carrying out Green Audit of its college campus and facilities. But the college takes utmost care to keep the campus clean and eco-friendly. The college has been declared Polythene free zone. The students are made aware of the drastic consequences which mankind will have to face in case we do not take steps to protect the environment.

#### 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation:**

Energy conservation is a prerequisite for eco-friendly practices. The concern for energy conservation prevails among both the staff and the students. Special attention is given so that by the end of regular College hours, all electronic and electrical installations are immediately switched off and the devices are unplugged. The use of generators at the time of power cut and that of the emergency power supply is kept at an optimal level. Effort has also been taken to supplant the high energy consuming lamps with modern energy efficient CFL lamps and tubes.

- **Use of renewable energy:**

The College has installed a 25kva capacity solar plant project for uninterrupted power supply.

- **Water harvesting:** Nil
- **Check dam construction:** Nil
- **Efforts for Carbon neutrality:**

Judicious use of Natural Gas by the Departments of Chemistry, Canteen and Biological Sciences, ensuring minimum purchase of natural gas to mitigate risk tolerance to price changes. Moreover in order to increase the carbon neutrality within the college, initiatives towards regular plantation of trees plays a significant role. Further waste paper, and other waste material are not burnt. These are disposed off as municipal waste.

- **Plantation:**

The College has taken measures to make the environment green through regular plantation drives.

- **Hazardous waste management:**

Hazardous waste, which poses a threat to the environment, is primarily generated in the laboratories of the department of Chemistry and biological sciences. As the use of materials causing such waste cannot be avoided as they are mandatory part of the syllabi, earnest care is taken to eliminate the production of hazardous waste or minimize the amount of waste for disposal by recycling, re-using and/or recovering the waste.

- e-waste management: Nil

## 7.2 Innovations

### 7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

**Distance Education:** Opening of distance learning courses in the college to provide opportunity to those who have missed the opportunity of taking advantage of conventional mode of learning and to provide equal educational opportunities for higher education through distance mode for a large segment of the population, including those in employment who wish to upgrade their education or acquire knowledge in different fields of study. The need of distance education learning was felt by the college because many students left their educational programmes in the mid of the programmes due to economic and other compulsions. For such students, it was not possible to continue their education in traditional settings of the college such as classroom teaching in regular way.

Introduction of distance learning courses will help the students to pursue higher education because it will lessen the time-constraints imposed by personnel responsibilities and commitments. Therefore, The College has established linkage with Directorate of Distance Education of Rabindra Bharati University (DDE-RBU), Kolkata for extending higher education to the needy ones. Presently, through the study centre of the University, the college is providing post-graduate degree in many disciplines.

**Vocational Education:** In West Bengal unemployment is one of the major problems. This problem may be to some extent tackled by introducing Vocational education and training in secondary and higher secondary levels. Vocational education is a system which aims at providing recipients with the necessary knowledge and skills to exercise a profession in order to make self-employment. As a part of West Bengal Government initiative the college has been introduced vocational education training centre to give students technical knowledge in several disciplines.

**English Language Lab:** English language lab has been setup to develop communication skills and interaction power among the student so that they can easily face and overcome problems in their professional life.

**Academic Block and E-book:** College has setup new academic block for uninterrupted academic session and set up E-book system in central library so that students can access their need easily.

**Save energy:** Centralized power switches are installed at every classroom. When the classroom is not in use, the centralized power switch could be turned off to switch off all bulbs and other electrical appliances.

**Admission Process:** Online transparent admission system is introduced. It has made the entire process easy and less time-consuming for stake holders.

**Library facilities:** Renovation of infrastructure and computerisation of library and other improvements: The library has been renovated and reorganised for maximum utilisation of space. Computerisation of library is under process to ensure computerised transactions

and access to E-journals etc. The automated processing is being carried out using SOUL - 0.2 Software to acquire INFLIBNET facilities.

**Computer literacy programme:** The College has organized compulsory computer literacy programme within college hours for the 1<sup>st</sup> year students to impart knowledge of basic computer skills.

**Physical training Centre:** College established gymnasium for students and employees So, that they can use it for maintaining their physical fitness.

## 7.3 Best Practices

### 7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

#### 1. Title of the practices

- a) Annual Model Exhibition Competition
- b) Introduction of Complete Online Admission Process

#### 2. Goal

In education, the term exhibition refers to projects, presentations, or products through which students “exhibit” what they have learned, usually as a way of demonstrating whether and to what degree they have achieved expected learning standards or learning objectives. An exhibition is typically both a learning experience in itself and a means of evaluating academic progress and achievement. Exhibition gives valuable experience, stimulate interest, curiosity, and desire to explore the mysteries of the world to the student. Students can learn, understand, and apply their acquire knowledge.

Admission is the most important component of an educational institution. The challenge of any educational institution lies in the successful implementation of the entire admission process. There must always be an effort to make the admission process hassle-free, less time consuming with provisions for lesser errors. Complete Online Admission Process has

been initiated to reduce the hassles, human mistakes and labour involved in the Manual Admission Process.

### **3. The context**

Most of the students in Raiganj Surendranath Mahavidyalaya are first generation learner and Uttar Dinajpur district in West Bengal bears poor literacy rate where our college is located. So, exhibition can develop people awareness and educational values.

Though Raiganj Surendranath Mahavidyalaya is situated in an urban locality, the students come predominantly from the rural background. The Manual Method of admission process involving off-line form distribution and submission had become the expected mode of Admission. Our college, however, realized that complete on-line admission process is the reality and there must not be any hesitation in embracing technology in the admission process. With this positive mindset, the college authority attempted to introduce online admission process partially in the session 2014-2015 and completely from the session 2015-2016 and finally complete Online Admission process became the reality.

### **4. The Practice**

#### **a) Annual Model Exhibition Competition:**

The Annual Model Exhibition Competition is held in the month of December or January every year for the participation of the students of the college. The exhibition is meant for the innovative demonstration of the applied aspects of bookish knowledge. Learning in every discipline, as imparted to the young souls, is not a treasury of theories, formulas and discourses to the stored is seclusion with the current of day-to-day life. The exhibition is conceived as a concrete audio- visual illustration of the relevant points of what they learn of the real affairs of life. Models, charts and pictures are used to explain the theme orally by the participants. Each department concentrates on two or three themes which bring down theoretical knowledge to the solid ground of applied utility. Credit goes to the effects that impress the spectators by novelty of conception, dexterity in designing models and power of oral interpretation. Comments of the spectators are recorded and a panel of

judges is made to give verdict on the merit of the total package, of presentation of each participating department.

#### **b) Introduction of Complete Online Admission Process**

Partial Online Admission Process was initiated from 2014-2015 session, applicants were allowed to submit the forms on-line but the requisite fee has to be deposited in the college and counselling process was organized in the college campus. However, the college authority soon realized that for effective admission process these are but minor steps; the immediate necessity being the introduction of Complete Online Admissions Process. After many deliberations, debates and discussions, the process finally began its journey in 2014-2015 sessions. In this complete online Admission Process, all admission related notifications are uploaded in the college website. As soon as the results of different 10+2 examinations are published, the college notifies of the dates in which the applicants can submit the online application forms. Forms can be submitted only on-line in the college website [www.snmraiganj.in](http://www.snmraiganj.in). After submitting the forms on-line and taking prints of the “challan” copies the applicants have to pay the requisite fees at any branch of the designated bank (Allahabad Bank of India in the last two sessions). The technological side of this online admission process is maintained by a competent outsourced agency. Necessary helpdesks are provided in the college campus both by this outsourced agency and the Students’ Union. The Admission Committee monitors the entire process. The entire Merit Panel is prepared Online. Entire admission process with necessary counselling are also maintained online.

#### **5. Evidence of Success**

Exhibition competition caters to the young pupils’ need for an environment of creative activity, cooperative enterprise and competitive habit that is constructive and healthy. The sense of enthusiasm that this annual occasion produces in the students is a welcome phenomenon in the campus life of the young people. Serious contemplation on the themes and alert planning of the method of presentation certainly stimulate the student’s creative and perceptive faculties which is the ultimate aim of every discipline of learning.



In spite of the initial reservations, the Complete Online Admission Process has turned out to be a complete success. This has indeed lessened the rigorous labour involved in the offline process. The entire process has become smoother with less requirement of human-power. It has also become less time consuming for both the staff and the students.

### **6. Problems Encountered and Resources Required**

Preparation for the exhibition prior to the few days long occasion proves to be a lengthy and chaotic affair. A number of students, who get busy in making necessary arrangements, have to stay away from regular classes sometimes. Insufficiency of teaching days is the major obstacle in the way of allowing adequate space for preparation.

Initially, there were reservations from all quarters, about turning the all-important Admission Process completely online. It was argued, not without some justification, that students in remote areas cannot access internet and hence it would not be advisable to turn the entire admission process online. However, it was decided in several meetings, both with the staff and the student representatives that if helpdesk facilities can be introduced in the college, then this problem can be minimized. Moreover, it was argued that, if the students can come to the college to collect and submit forms then they could also move to any cyber-cafe in the city to access the internet. The basic resource required was regular maintenance of the college website. It was taken care of the agency which has been given the NTA -d9 Solution for website maintenance and conducting online admission. The Help Desk facilities are made available in college office. Contract is also made with a government sector bank so that applicants can submit the application fees to any branch of the bank. Allahabad Bank of India has been given the said contract.

### **Contact Details**

Name of the Principal/TIC	:	Dr. Prithwiraj Jha
Name of the Institution	:	Raiganj Surendranath Mahavidyalaya
City	:	Raiganj
Pin Code	:	733134
Accredited Status	:	Applying for accreditation
Work Fax	:	NIL

Website : [www.snmraiganj.in](http://www.snmraiganj.in)  
E-mail : [rsmiqac@gmail.com](mailto:rsmiqac@gmail.com)  
Mobile : (91+)-9434053484/ (91+) 9832555121

## DEPARTMENTAL PROFILE

### DEPARTMENT OF BENGALI

1. Name of the department: **Department of Bengali**
2. Year of Establishment: **1986**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D. and Integrated Masters; Integrated Ph.D., etc.): **UG (Hons. & General)**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

	Sanctioned	Filled
<b>Professors</b>	--	--
<b>Associate Professors</b>	--	<b>01 (through CAS)</b>
<b>Asst. Professors</b>	<b>03</b>	<b>02</b>

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt. /Ph.D. /M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr. Pravash Roy Choudhury	M.A., Ph.D.	Associate Professor	Katha Sahitya	28	Nil
Dr Adris Biswas	M.A., Ph.D.	Assistant Professor	Poetry	11	Nil
Dr Ajoy Mandal	M.A., Ph.D.	Assistant Professor	Drama	05	Nil
<b>Bandana Sarkar</b>	M.A.	Part-time Lecturer (Govt.	Drama	07	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:  
Theoretical – 40.0%
13. Student-Teacher Ratio (programme wise)

Course Name - B.A. (Hons. & Gen.)	Student - Teacher Ratio
<b>Bengali (Hons.)</b>	50 : 1
<b>Bengali (Gen.)</b>	100: 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/D.Litt./Ph.D./MPhil/PG.  
**Ph. D - 03, PG - 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre/ facility recognized by the University: **Nil**
19. Publications:

- a) Publication per faculty
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students
  - b1) National
  - b2) International
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.
- d) Monographs
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN/ISSN numbers with details of publishers
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

Name	a	b1	b2	c	D	e	F	g	H	i	J	k	l
Dr. Pravash Roy Choudhury	05	--		5	2	2	2	--	--	--	--	--	--
Dr. Adris Biswas	15	5		4	8	4	4	-	--	--			--
Dr Ajoy Mandal	11	5		6	5	5	1						

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

- a) National committees: **Nil**
- b) International Committees: **Nil**
- c) Editorial Boards: **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter-departmental programme: **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students Faculty: **Nil**

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

a) National: **01**

b) International: **Nil**

26. Student profile programme/course wise:

**i) Student Enrolment**

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled	
				M	F
B.A. (Hons.)	2015-2016	680	118	46	72
	2014-2015	635	118	49	69
	2013-2014	589	98	60	38
	2012-2013	578	98	62	36
	2011-2012	521	83	51	32

**ii) Examination Result**

Academic Session	Appeared		Qualified		Pass Percentage (%)
	Male	Female	Male	Female	
2014 -2015	22	25	21	25	98
2013 - 2014	40	39	33	25	73
2012 - 2013	41	26	31	19	75
2011 - 2012	31	16	26	12	81

**27. Diversity of Students**

Name of the Course	%of students from the	% of students from other	% of students from
B.A. (Hons & Gen.)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **Nil**

**29. Student progression**

Student progression	Against % enrolled
UG to PG	<b>30</b>
PG to M.Phil.	<b>01</b>
PG to Ph.D.	<b>01</b>

Ph.D. to Post-Doctoral	Nil
<b>Employed</b>	<b>Nil</b>
Campus selection/Other than campus recruitment	
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

- a) Library: **NA**
- b) Internet facilities for Staff & Students: Wi-Fi
- c) Class room with ICT facility: **Nil**
- d) Laboratories: **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies. **Nil**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning: **Interdisciplinary classes are sometimes offered**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **No such activity has been undertaken**

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ The teachers are engaged in high quality research work as evidenced by their publications in many journals of International repute
- ❖ Very committed faculty.
- ❖ Faculties are engaged in collaborative research work with national and International level

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ Small department
- ❖ Deficiency of class room
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staff with Wi-Fi facility
- ❖ Department has its own computer laboratory

- ❖ The faculty member is regularly in touch with the students for solving their problems and
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work and apply for UGC MRP
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1.
- ❖ Bring Research Projects in the department.
- ❖ To organise national seminars.
- ❖ To make Departmental Library.



**DEPARTMENT OF BOTANY**

1. Name of the department: **Botany**
2. Year of Establishment: **Introduction of Pass course – 2000**  
**Introduction of Honours course - 2011**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D. and Integrated Masters; Integrated Ph.D., etc.): **UG (Hons. & General)**
4. Names of Interdisciplinary courses and the departments/units involved: **Zoology**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts:

Name of the Post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02 (1 – On Lien)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./ M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4
Dr. Rakhee Das Biswas	M.Sc., Ph.D.	Assistant Professor	Mycology & Plant Pathology	08	Nil
Dr. Abhijit Sarkar	M.Sc., Ph.D.	Assistant Professor	Plant Physiology, Biochemistry & Molecular biology &	01	Nil

Md. Ismail	M.Sc.	Guest Lecturer	Mycology	05	Nil
<b>Kaushik Banerjee</b>	M.Sc.	Guest Lecturer	Cytogenetics	03	Nil
<b>Papan Chouhan</b>	M.Sc.	Guest Lecturer	Microbiology	03	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:  
Theoretical – 40.0% Practical – 40%
13. Student-Teacher Ratio (programme wise)

Course Name – B.Sc. (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student – Teacher Ratio
<b>Botany (Hons.) [1<sup>st</sup> Year]</b>	24	05	24:1
<b>Botany (Gen.) [1<sup>st</sup> Year]</b>			

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **01 (technical staff)**
15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG.  
**Ph. D – 02, PG - 03**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre/facility recognized by the University: **Nil**
19. Publications:
  - a) Publication per faculty
  - b) Number of papers published in peer reviewed journals (national/international) by faculty and students
    - b1) National
    - b2) International
  - c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, DareDatabase-

International Social Sciences Directory, EBSCOhost, etc.)

- d) Monographs
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN/ISSN numbers with details of publishers
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

Name	a	b1	b2	c	d	e	f	G	h	i	j	k	L
<b>Dr. Rakhee Das Biswas</b>	05	—	—	—	—	—	—	—	—	—	—	—	—
<b>Dr. Abhijit Sarkar</b>	35	2	29	31	-	04	03	03	325	-			10

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

- a) National committees: **Nil**
- b) International Committees: **Nil**
- c) Editorial Boards: **02**

Name of the Faculty	Member National committee etc.
<b>Dr. Rakhee Das Biswas</b>	Member, UG Board of Studies of UGB.
<b>Dr. Abhijit Sarkar</b>	Executive editor of <b>International Journal of Life Sciences</b> , SCI journal (RLABB), Kathmandu, Nepal.

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students

Student: **Nil**

24. List of eminent academicians and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized & the source of funding

a) National: UGC Sponsored National Seminar on Biodiversity and Sustainability in the year 2012.

b) International: Nil

26. Student profile programme/course wise:

**i) Student Enrolment**

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled	
				M	F
B.Sc. (Hons)	2015-2016	147	24	06	18
	2014-2015	134	24	07	17
	2013-2014	126	24	06	18
	2012-2013	120	15	05	10
	2011-2012	121	15	05	10

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. (Hons.& Gen.)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	10 (One of our students joined MSc in Botany at Banaras Hindu university last year through all India entrance test)
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D.to Post-Doctoral	--
<b>Employed</b>	--
• Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	35

30. Details of Infrastructural facilities

- a) Library: **There is a well-equipped Central Library**
- b) Internet facilities for Staff & Students: **Partial**
- c) Class room with ICT facility: **Nil**
- d) Laboratories: **Department has two well-equipped Lab, one for biochemical analysis, and other for general botanical study.**

31. Number of students receiving financial assistance from college, university, government or other agencies. **46%**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **One DBT sponsored workshop has been proposed.**

33. Teaching methods adopted to improve student learning

- (i) Lecture Method using extensive Board Work**
- (ii) Lecture using Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NSS & Extension Programme of the College.**

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ The teachers are engaged in high quality research work as evidence by their publications in many journals of International repute

- ❖ Very committed faculty.
- ❖ Faculties are engaged in collaborative research work with national and International level

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ Small department
- ❖ Deficiency of class room
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ Department has its own computer laboratory
- ❖ The faculty member is regularly in touch with the students for solving their problems and
- ❖ Counsel them for their better placement.

**Challenge:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work and apply for UGC MRP
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1
- ❖ Bring Research Projects in the department
- ❖ To organize national seminars
- ❖ To make Departmental Library.

### Department of Chemistry

1. Name of the department: **Chemistry**
2. Year of Establishment: **Hons.-2009, Gen.-1999**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D. and Integrated Masters, Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NA**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **NA**
7. Courses in collaboration with other universities, foreign institutions, etc: **NA**
8. Details of courses / programmes discontinued (if any) with reasons: **NA**
9. Number of teaching posts

Name of the Post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr. Kamala Battacharyya	M.Sc, Phd	Asst. Professor	Physical Chemistry	11 Years	NIL
Sujit Ghosh	M.Sc	Asst. Professor	Organic Chemistry	6 Years	NIL

Priyanka Sarkar	M.Sc, B.Ed	Part Time	Inorganic Chemistry	7 Years	NIL
Joyeeta Das	M.Sc, B.Ed	Guest Lecturer	Inorganic Chemistry	2 Years	NIL
Ahuti Sarkar	M.Sc, B.Ed	Guest Lecturer	Physical Chemistry	2 Years	NIL
Sushama Chakraborty	M.Sc, B.Ed	Guest Lecturer	Organic Chemistry	2 Years	NIL

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (programme wise)  
By temporary faculty:

Years	Theoretical	Practical
<b>Part-I</b>	33.3%	50%
<b>Part-II</b>	33.3%	50%
<b>Part-III</b>	33.3%	25%

13. Student-Teacher Ratio (programme wise)

Course Name-B.Sc (Hons& Gen)	No. of students enrolled	No of teachers	Student Teacher Ratio
<b>B.Sc. Part-I (Hons)</b>	14	6	2.33: 1
<b>B.Sc. Part-II (Hons)</b>	23	6	3.83:1
<b>B.Sc. Part-III (Hons)</b>	06	6	1:1
<b>B.Sc. Part-I (General)</b>	114	6	19:1
<b>B.Sc. Part-II (General)</b>	109	6	18.16:1
<b>B.Sc. Part-III (General)</b>	62	6	10.33:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:



Staffs	Sanctioned	Filled	Casual	Total
<b>Lab Attendant</b>	1	1	2	3

15. Qualifications of teaching faculty with DSc / D.Litt / Ph.D / MPhil / PG.

**Ph.D-01, PG-05**

16. Number of faculty with ongoing projects from

- a) National
- b) International

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre / facility recognized by the University: **NIL**

19. Publications:

- a) Publication per faculty
- b) Number of papers published in peer reviewed journals (national/ International) by faculty and students
  - b1) National
  - b2) International
- c) Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)
- d) Monograph
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN / ISSN numbers with details of publishers
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

Name	A	b1	b2	c	d	e	f	g	h	i	j	K	l
<b>Sujit Ghosh</b>	2		2	5								10.399	
<b>Dr. Kamala Bhattacharyya</b>	5	2	3										

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

a) National committees: **NIL**

b) International Committees: **NIL**

c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental / programme: **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**

23. Awards / Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department: **NIL**

25. Seminars /Conferences / Workshops organized & the source of funding

a) National: **NIL**

b) State Level: **01**

26. Student profile

Name of the Course / programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled	
				M	F
<b>B.Sc. (Hons.)</b>	<b>2015-2016</b>	150	24	14	10
	<b>2014-2015</b>	140	18	11	7
	<b>2013-2014</b>	120	15	15	0
	<b>2012-2013</b>	125	12	8	4
	<b>2011-2012</b>	130	10	8	2

a. Profile for percentage of pass out students at 3<sup>rd</sup> Year.

Name of the Course/programme	Passing Year	No. of Students	Gender		Pass percentage
			M	F	
B.Sc (Hons) Part- III	2015	06	05	01	100%
	2014	08	06	02	100%

	2013	13	12	01	100%
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27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	%of students from abroad
B.Sc (Hons) & Gen	100	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression

Student progression	Against enrolled %	2013		2014		2015	
		>60 %	55 %-61.5 %	>60 %	55 %-62.5 %	>60 %	55 %-63.33 %
% of 1 <sup>st</sup> Class		>60 %	55 %-61.5 %	>60 %	55 %-62.5 %	>60 %	55 %-63.33 %
UG to PG		90.5%		100 %		50%	
PG to M.Phil.	<b>NIL</b>						
PG to Ph.D.	<b>NIL</b>	<b>One</b> (Rabindranath Singha)					
Ph.D. to Post-Doctoral	<b>NIL</b>						
<b>Employed</b> • Campus selection • Other than campus recruitment	Sanjib Das at Cipla Medicine Company						
Entrepreneurship/Self-employment	<b>NIL</b>						

30. Details of Infrastructural facilities

- a) Library
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories: Department has 3 well equipped laboratories
- 31. Number of students receiving financial assistance from college, university, Government or other agencies: **13**
- 32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts
- 33. Teaching methods adopted to improve student learning:
  - a) **Lecture method using extensive board work**
  - b) **Lecture using Projector**
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities NSS & Extension Program of the college: **NA**
- 35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teacher and students
- ❖ The teachers are engaged in high quality research work as evidence by their publications in many journals of International repute
- ❖ Very committed faculty

**Weakness:**

- ❖ Not having enough number of teaching and Non-teaching staffs
- ❖ Lack of infrastructure for research work

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ The faculty member is regularly in touch with the students for solving their problems
- ❖ Counsel for their better placement

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work and apply for UGC MRP
- ❖ Motivating more students the subject

**Future Plans:**

- ❖ Bring Research Projects in the department
- ❖ Organize national seminars
- ❖ To make Department Library

**Department of Economics**

1. Name of the department: **Department of Economics**
2. Year of Establishment: **Introduction of Pass course – 1986**  
**Introduction of Honours course - 2005**
3. Names of Programmes /Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (Hons & General)**
4. Names of Interdisciplinary courses and the departments/units involved:  
**Physics, Chemistry, Statistics, Pol. Science, Histroy, Education, Bengali, English, Geography and Math.**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments:  
**Teachers of our department participate in the course offered by Department of Statistics.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filed</b>
Professors	--	--
AssociateProfessors	--	--
Asst.Professors	<b>02</b>	<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D./ M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No.ofYears of Experience	No.of Ph.D. Guidance
Arup Sanyal	MA.	Associate Professor	Econometrics And Agl.	28	Nil
Pampa Sarkar	MA, M, Phil.	PT	Econometrics and Resource Economics	10	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

13. Student-Teacher Ratio (programme wise)

Course Name - B.Sc. (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student - Teacher Ratio
Economics (Hons.)	02	02	1:1
Economics (Gen.)			

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.  
**PG - 01, Mphil**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. And total grants received: **Nil**

18. Research Centre/facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty

b) Number of papers published in peer reviewed journals (national/international) by faculty and students

b1) National- Two

b2) International

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)

d) Monographs

e) ChapterinBooks

f) BooksEdited

g) Books with ISBN/ISSN numbers with details of publishers

h) Citation Index

i) SNIP

j)SJR

k) Impact factor

l) h-index

Name	a	b	c	d	e	f	g	h	i	j	k	L
Arup Sanyal	2	2	—	—	—	—	—	—	—	—	—	—

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees: **Nil**

b) International Committees: **Nil**

c) Editorial Boards: **Nil**



<b>Name of the Faculty</b>	<b>Member of National committee etc.</b>
<b>Arup Sanyal</b>	Member, UG Board of Studies of UGB.

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental /programme: **Nil**

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students

Faculty:

Student: Nil

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

a) **National: UGC Sponsored National Workshop on Application of Statistical methods: an interdisciplinary approach in the year 2012.**

b) International: **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question 2)	Academic Session	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B.Sc. (Hons)	2015-2016		47	2	00	
	2014-2015					
	2013-2014			1		0
	2013-2014					Appeared- 3 1 <sup>st</sup> class- 2 2nd Class -1
	2011-2012					
B.Sc. (Gen.)	2015-2016					
	2014-2015					
	2013-2014					
	2012-2013					
	2011-2012					

\*M= Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. (Hons & Gen.)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Primary Teacher**

29. Student progression

Student progression	Against % enrolled
UG to PG	UG to PG 4
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	--
• Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

- a) Library: **There is a well-equipped Central Library**
- b) Internet facilities for Staff & Students: **Partial**
- c) Class room with ICT facility: **Nil**
- d) Laboratories:

31. Number of students receiving financial assistance from college, university, government or other agencies. **70%**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture Method using extensive Board Work**

34. Participation in Institutional Social Responsibility(ISR)andExtensionactivities:  
**NSS & Extension Programme of the College.**
35. SWOCanalysisofthedepartmentandFutureplans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ The teachers are engaged in high quality research work as evidence by their publications in many journals of International repute
- ❖ Very committed faculty.
- ❖ Faculties are engaged in collaborative research work with national and International level

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ Small department
- ❖ Deficiency of class room
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ The faculty member is regularly in touch with the students for solving their problems and
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work and apply for UGC MRP
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1
- ❖ Bring Research Projects in the department
- ❖ Organize national seminars
- ❖ To make Departmental Library.

**Department of Education**

1. **Name of the department:** EDUCATION
2. **Year of Establishment:** General 1986, Honours 1996
3. **Names of Programmes/Courses offered:** UG (Hons. & Gen)
4. **Names of Interdisciplinary courses and the departments/units involved:** NIL
5. **Annual/semester/choice based credit system (programme wise):** Annual
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** NA
9. **Number of teaching posts:**

Post	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	2	2

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D./ M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
<b>Madhumi ta Roy</b>	M.A, B.Ed	Asst. Professor	Mental Hygiene	28	<b>Nil</b>
<b>Nilima Moktan</b>	M.A	Asst. Professor	Creativity and Intelligence	1	<b>Nil</b>
<b>Waheeda Rahaman</b>	M.A	Guest Lecturer	Educational Technology	4	<b>Nil</b>
<b>Motiur Rahaman Guest</b>	M.A	Guest Lecturer	Educational Technology	3	<b>Nil</b>
<b>Depankar DebShar ma Guest</b>	M.A	<b>Guest Lecturer</b>	Guidance & Counselling	<b>Nil</b>	<b>Nil</b>

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 41%
13. Student-Teacher Ratio (programme wise): Hons. 1:50, Gen: 1:70
14. Number of academic support staff (technical) and administrative staff; Sanctioned and filled: NIL
15. Qualifications of teaching faculty: PG-5
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre/facility recognized by the University: NA
19. Publications:
  - a) Publication per faculty

- b) Number of papers published in peer reviewed journals by faculty and students
  - b1) National
  - b2) International
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) nil
- d) Monographs
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN/ISSN numbers with details of publishers
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

Name	A	b1	b2	c	d	e	F	g	h	i	j	K	l
Nilima Moktan	2	1	1	-	-	-	-	-	-	-	-	-	-

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

- a) National committees
- b) International Committees
- c) Editorial Boards: NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter-departmental programme: 100%

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: NIL

23. Awards/Recognitions received by faculty and students:

Sl. No	Student's Name	Awards / Recognitions
1	Samim Akthar Banu	Gold Medalist in UG from NBU ( 2002-2003 )
2	Moushmi Dhar	Gold Medalist in UG from NBU (2003-2004) )
3	Sanchita Roy	Silver Medalist in UG from NBU(.....)
4	Arindham Dutta	Silver Medalist in UG from NBU (.....)

5	<b>Pranab Barman</b>	Gold Medalist in UG from NBU ( , silver medalist in PG from KU (
6	<b>Arpita Sarkar</b>	Silver Medalist in UG from NBU (
7	<b>Taushib Biswas</b>	Gold Medalist in UG from GBU (
8	<b>Kamal Hasan</b>	Gold Medalist in UG (2008-2009) , Gold Medalist in PG from GBU (2010-2011)
9	<b>Moushima khatun</b>	Gold Medalist in PG from GBU (2014-2015)

24. List of eminent academicians and scientists/visitors to the department:  
NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National: NIL

b) International: NIL

26. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	Selected	Enrolled	
				*M	*F
<b>B.A EDUCATION HONS</b>	<b>2015-2016</b>	<b>578</b>	<b>123</b>	<b>78</b>	<b>45</b>
	<b>2014- 2015</b>	<b>500</b>	<b>124</b>	<b>81</b>	<b>75</b>
	<b>2013-2014</b>	<b>487</b>	<b>108</b>	<b>75</b>	<b>33</b>
	<b>2012-2013</b>	<b>350</b>	<b>75</b>	<b>52</b>	<b>23</b>
	<b>2011-2012</b>	<b>300</b>	<b>75</b>	<b>50</b>	<b>25</b>

\*M= Male \*F=Female

Name of course	Academic Session	Appeared	Pass Percentage %	1 <sup>st</sup> Class
<b>B.A HONS</b>	<b>2014-2015</b>	<b>62</b>	<b>85%</b>	<b>3</b>
	<b>2013-2014</b>	<b>38</b>	<b>78%</b>	<b>0</b>
	<b>2012-2013</b>	<b>59</b>	<b>100%</b>	<b>3</b>
	<b>2011-2012</b>	<b>58</b>	<b>96%</b>	<b>2</b>
	<b>2010-2011</b>	<b>57</b>	<b>91%</b>	<b>3</b>

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
<b>HONS</b>	100	0	<b>0</b>
<b>GEN</b>	<b>100</b>	<b>0</b>	<b>0</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.: NET - 06, SET - 02

**List of students clearing NET/SET**

Sl. no	NAMES OF STUDENTS	NET/SET
1	Samiran Pal	NET
2	Sushmita Sarkar	NET
3	Pranab Barman	SET
4	Premem Das	SET
5	Bappi Mishra	NET
6	Tapas Kanti Das	NET
7	Amal Sarkar	NET
8	Moushema Khatun	NET

**29. Student progression**

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>5%</b>
PG to Ph.D.	<b>0.2%</b>
Ph.D. to Post-Doctoral	<b>NIL</b>
Employed •Campus selection •Other than campus recruitment	<b>NIL</b>



Entrepreneurship/Self-employment	<b>10%</b>
----------------------------------	------------

**30. Details of Infrastructural facilities**

- a) Library: NIL
- b) Internet facilities for Staff & Students: Well Equipped with Internet Facilities
- c) Class rooms with ICT facility: NIL
- d) Laboratories: NA

**31. Number of students receiving financial assistance from college, university, Government or other agencies: 70%**

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:**

Name of Experts	College / University	Date
<b>Retd. Prof. Mamata Kundu</b>	Kaliyaganj College	23/11/2015
<b>Dr. Debabrata Sarkar</b>	Gour Banga University	23/11/2015
<b>Dr. Premem Das</b>	Malda Womens College	09/10/2015
<b>Dr. Bapi Mishra</b>	Gour Banga University	23/11/2105

**33. Teaching methods adopted to improve student learning:**

- ❖ Lecture Method using extensive board work (Black and White Board).
- ❖ Lecture using LED Projector and multimedia aids.
- ❖ Problem solving methods.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**  
YES

**35. SWOC analysis of the department and Future plans:**

**Strengths:**

- Experienced, committed and competent faculties.
- Healthy interpersonal relationship between the Teachers and Students.
- Special/Remedial Classes are organized after College hours on the basis of the requirement of the Students.
- Field exposure of students with regard to their specific projects.
- Overall good performance in the NET, SET, SSC, etc. by our students.
- The department ensures that ICT enabled classes are frequently conducted.
- National Education Day is thoroughly celebrated by organizing quiz contest, wall magazines and paper readings by the students of the department.

**Weakness:**

- Absence of departmental library.
- Failure of organizing UGC Sponsored National and International Seminar till date.
- Student-Teacher Ratio is too high.

**Opportunities:**

- Department has its own room with adequate computer, internet facilities and e-resources.

**Challenges:**

- The main challenge of the department is to motivate the students for academic as well as lifelong learning. Fostering positive attitude towards their studies, and developing interpersonal skills among them.

**Future Plans:**

- To set up a departmental library.
- To organize UGC sponsored national and state level workshop and seminars.
- To organize internal interdisciplinary seminar.

**Department of English**

1. **Name of the department:** ENGLISH
2. **Year of Establishment:** 1986 General course / 2000- Honours Course
3. **Names of Programmes/Courses offered:** UG
4. **Names of Interdisciplinary courses and the departments/units involved:**  
Language Lab is used by students of other departments to enhance their language skill.
5. **Annual/semester/choice based credit system (programme wise):** Annual
1. 6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** NA
8. **Details of courses/programmes discontinued (if any) with reasons:** NA
9. **Number of teaching posts:**

Post	Sanctioned	Filled
Professors		
Associate Professors	Nil	
Asst. Professors	3	2

10. **Faculty profile with name, qualification, designations, specialization (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
SHILA SAHA	M.A	Asst. Professor	Literary Criticism	28	Nil
DHRITIMAN CHAKOBORTY	M.A	Asst. Professor	Michel Foucault, Modern Drama, American Literature, Daispora Studies, Many Feminism, Postmodern Fiction	1	Nil
SAIIM AL AMIN	M.A	PT Lecturer	Greek Literature	6	Nil
MRINAL DHAR	M.A	Guest Lecturer	Indian English Literature	2	Nil
MITHUN PAUL	M.A	Guest Lecturer	American Literature	1	Nil

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: UG Hons. Course --22%lectures delivered by temporary faculty.

UG General Course --- 60% Lectures delivered by temporary faculty.

13. Student-Teacher Ratio (programme wise): Hons 1:50, Gen: 1:30

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NIL

15. Qualifications of teaching faculty: PG-5

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: NIL

18. Research Centre/facility recognized by the University: Nil

19. Publications:

- a) Publication per faculty
- b) Number of papers published in peer reviewed journals by faculty and students
  - b1) National
  - b2) International
- c) Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- d) Monographs
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN/ISSN numbers with details of publishers
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

Name	a	b	c	d	E	f	G	h	i	j	K	l
Dhritiman Chakraborty	22	12			09	01					1.025	

20. Areas of consultancy and Income generated: NIL

- 21. Faculty as members in
  - a) National committees
  - b) International Committees
  - c) Editorial Boards:

Name	a	B	c
<b>Dhritiman Chakraborty</b>	Founding member of <i>Gour Banga Anusandhan Samiti</i> , an independent research forum based in the Gour Banga region of West Bengal		a. Editorial Associate of <i>Kairo: A Journal of Critical Symposium</i>  b. One of the reviewers of the journal <i>Sanglap</i> , UK.

**22. Student projects**

a) Percentage of students who have done in-house projects including inter-departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

**23. Awards/Recognitions received by faculty and students:**

Sl. No	Faculty/Student's Name	Awards / Recognitions
1	<b>Dhritiman Chakraborty,</b> Faculty	<ol style="list-style-type: none"> <li>1. Got partial funding for a visit to University of Chemnitz, Germany in June, 2015</li> <li>2. Was selected twice for Faculty Development Program by UGC in 2011 and 2013</li> <li>3. Enlisted as book reviewer for the journal 'Studies in India Politics', CSDS, New Delhi.</li> </ol>

**24. List of eminent academicians and scientists/visitors to the department:**

- 1) Dr. Tapash Chatterjee, Ex. Registrar, UGB
- 2) Dr. Chinmoy Basu, Ex- Controller of Exam, UGB
- 3) Sri Sukumar Bhattacharya, DM, U. Dinajpur & President, G.B, RSM
- 4) Dr. Ichamuddin Sarkar, Professor, Dept. Qtertoug, NBU
- 5) Dr. Gautam Basu, Prof. Dept. of history, City College, Kolkata
- 6) Sri Samipendra Banerjee, Prof. Dept. of English, UGB
- 7) Sri Raja Basu, Prof. Dept of English, Pakuahat College, Malda
- 8) Dr. Partha sen, Prof. Dept. of History, Islampur College
- 9) Sri Anil Rajak, Prof. Dept. of Political Science, Kaliaganj College,
- 10) Sri Barendranath Giri, Prof. Dept of History, Raiganj University

- 11) Sri Adrish Biswas, Prof. Dept of Bengali, RSM, U. Dinajpur
- 12) Sri Sukumar Barui, Prof. Dept.of History, Dr. Meghnath College, Itahar, U. Dinajpur.
- 13) Sri Subhendu Sarkar, Prof. Dept. of English, Ranaghat College. Kiokata.
- 14) Sri Bipul Mondal, Prof. Dept. of History, Kaliaganj College, Uttar dinajpur.
- 15) Sri Babulal Bala, Prof. Dept.of History, Raiganj University
- 16) Sri Malayendu Dinda.
- 17) Smt Kaushiki Dasgupta, Prof. Dept. of History, UGB
  
- 18) Dr. Amitranjan Basu, Ex- Fellow, Indian Institute Of Advanced Study, Shimla.
- 19) Dr. Jayanta Bhattacharya, Physician, Raiganj.
- 20) Dr. Anindya Sekhar Purakayastha, Prof. Dept of English, Kazi Najrul University, Shimla.
- 21) Dr. Purbayan Jha, Prof. Dept. Of Pholosophy, UGB.
- 22) Sri Debobrata Sarkar, Senior Advocate, Raiganj District Court
- 23) Dr. Rudrashis Dutta, Assistant Prof. Raiganj B.Ed College, Raiganj.

**25. Seminars/Conferences/Workshopsorganized & the source of funding**

No.	Event	Level	Organiser	Date
1.	<b>Conference</b> (UGC Sponsored)	<b>State</b>	UGC	<b>27<sup>th</sup>-29<sup>th</sup> Nov, 2008</b>
2.	<b>Occasional Talk</b>	<b>College</b>	IQAC and Dept. of Eng.	<b>15<sup>th</sup> Sep, 2015</b>
3.	<b>Convention</b>	<b>State</b>	IQAC and Dep. Of Eng.	<b>28<sup>th</sup> Sept. 2015</b>
4.	<b>Workshop and Book Launch</b>	<b>Regional</b>	IQAC and Dept. of Eng.	<b>27<sup>th</sup> Nov, 2015</b>

**26. Student profile programme/course wise:**

Name of the Course/programme	Academic Session	Applications received	Selected	Enrolled	
				*M	*F

B. A. HONS.	2015-2016	322	—	NF	NF
	2014- 2015	414	35	26	09
	2013-2014	487	79	51	28
	2012-2013	350	36	22	14
	2011-2012	300	31	20	11

\*M=Male \*F=Female

Name of course	Academic Session	Appeared	Pass Percentage %	1 <sup>st</sup> Class
B.A HONSs	2014-2015	—	78%	Nil
	2013-2014	35	74.29%	Nil
	2012-2013	79	63.30%	Nil
	2011-2012	36	75%	Nil
	2010-2011	31	80.65%	Nil

## 27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
HONS	100	NA	NA
GEN	100	NA	NA

## 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:

List of students clearing NET/SET

Sl. no	NAMES OF STUDENTS	NET/SET
1	Sanjib Kr. Biswas	NET
2	Subrata Barman	NET

## 29. Student progression



Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	Data not available
PGtoPh.D.	Data not Available
Ph.D. to Post-Doctoral	NIL
Employed •Campus selection •Other than campus recruitment	NIL
Entrepreneurship/Self-employment	10%

**30. Details of Infrastructural facilities**

**a) Library:**

- i).The central library of the college is well equipped with English books and journals which are of immense help for students of the Dept. of English. The Library provides reading room which is specially meant for the students. In order to enhance their knowledge and for reference books students are encouraged to use e- books on different literary topics in the library computers.
- ii). The department is trying to build up an archive of e-book
- iii).The department also runs a music club where western and Indian classical music are provided and special class on musicology is sometimes offered.
- iv). The department in collaboration with Film Club has a movie archive of its own.

**b) Internet facilities for Staff & Students:**

The common Wi-Fi network is available to all students and faculty member. The language lab is also equipped with broadband connection.

**c) Classroom with ICT facility: Nil**

**d) Laboratories: Language Lab**

**31. Numberofstudentsreceivingfinancial**

**Assistance from college, university,**

**Government or other agencies: Data not available**

**32. Details on student enrichment programs (special lectures / workshops / seminar )with external experts:**

Name of Experts	College / University	Date
-----------------	----------------------	------

Prof. Ichamuddin Sarkar	RSM	27th and 28 <sup>th</sup> Nov. 2008
Dr. Amitranjan Basu	IIAS	15 <sup>th</sup> Sep. 2015
Dr. Anindya Sekhar Purakayastha, Dr. Purbayan Jha, Mr. Debabrata Sarakar, Mr. Rudrashis Dutta, Mr. Chandan Roy	KNU, UGB, Raiganj Court, Govt. B.Ed College, Kaliyaganj College	28 <sup>th</sup> Sep. 2015
Dr. Kiriti Sengupta, Dr. Jayanta Bhattacharya, Mr. Subhasis Bhattacharya	Bakura Medical College and North Bengal University	27 <sup>th</sup> Nov. 2015

### 33. Teaching methods adopted to improve student learning:

Following teaching methods are used-

- Laptop are used in class for PPT presentation,
- Images, Paintings and Music performances are shown
- Regularly Smart Classroom is used to show video presentations of lectures from Universities in UK and USA
- Special classes on language improvement are taken where newspaper, local literary texts are taught.
- Library class is sometimes take to inform students of new titles
- Class-exams, arbitrary essay writing classes are taken to improve writing, speaking capabilities.
- Outdoor classes are taken

### 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

YES, recently the students of the department are encouraged to participate in ISR and Extension activities.

### 35. SWOC analysis of the department and future plans:

#### **Strengths:**

- Department has five faculty members and the teacher-student ratio is relatively impressive
- There is separate classroom for the department and the central library has impressive collection of books in the reference section.

#### **Weakness:**

- Majority of students of the department are first generation learners.
- Majority of students of the department are from economically backward classes.
- Research activities among both faculty and students were poor.
- Not many nation/international seminars are organized.

#### **Opportunities:**

- A departmental library has to be set up.

- Seminars will be organized every month.
- A departmental magazine will be published. Elocution/poetry recitation will be organized in the coming years.

**Challenges:**

- To endeavor to achieve **100%** success rate.
- To guide the students for placements through proper counseling.

**Future Plans:**

- To set up a departmental library.
- To organize UGC sponsored national and state level workshop and seminars.
- To organize internal interdisciplinary seminar.
- Start interdisciplinary classes with in-house faculty members.
- More outdoor classes and extension program would be taken up.
- Various creative possibilities among students would be encouraged.

## **DEPARTMENT OF GEOGRAPHY**

1. Name of the department: **Department of Geography**
2. Year of Establishment: **Introduction of Pass course – 2010**
3. Names of Programmes /Courses offered (UG,PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (General)**
4. Names of Interdisciplinary courses and the departments/units involved:  
**Bengali, English, Philosophy, Political Science, History, Education, Economics**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**

8. Details of courses/programmes discontinued (if any) with reasons: **Nil**

9. Number of Teaching posts

	Sanctioned	Filled
<b>Professors</b>	--	--
<b>Associate Professors</b>	--	--
<b>Assistant. Professors</b>	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. Of Ph.D. Students Guided for
<b>Tarik Anowar</b>	M.A., B.Ed.	Guest Lecturer	Advanced of Statistical Method	02	Nil
<b>Pintu Biswas</b>	M.A., B.Ed., NET-JRF	Guest Lecturer	Cartography	02	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty:

Theoretical – 100% Practical – 100%

13. Student-Teacher Ratio (programme wise)

Course Name -	No. of Students enrolled	No. of Teachers	Student - Teacher Ratio
<b>B.A.(Gen.)</b>			
<b>B.A. Gen. Part-III</b>	30	02	15:1
<b>B.A. Gen. Part-II</b>	16	02	8:1
<b>B.A. Gen. Part-I</b>	22	02	11:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with DSc/D.Litt /Ph.D /MPhil /PG.  
**PG**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre/facility recognized by the University: **Nil**

19. Publications: **Nil**

a) Publication per faculty

b) Number of papers published in peer reviewed journals (national/ International) by faculty and students

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCOhost, etc.)

d) Monographs

e) Chapter in Books

f) Books Edited

g) Books with ISBN/ISSN numbers with details of publishers

h) Citation Index

i) SNIP

j) SJR

k) Impact factor

l) h-index

**NA**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

- a) National committees: **Nil**
- b) International Committees: **Nil**
- c) Editorial Boards: **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students

Faculty;

Pintu Biswas :- Merit-Cum-means Scholarship for B.A. results

Students: **Nil**

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National: **Nil**
- b) International: **Nil**

26. Student profile programme/course wise:

Nameofthe Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
<b>B.A. (Gen.)</b>	2014-2015	34	22	13	09	
	2013-2014	19	16	12	04	
	2012-2013	78	30	28	02	
	2011-2012	82	38	24	14	
	2010-2011	73	29	19	10	

b. Profile for percentage of pass out students at 3<sup>rd</sup> Year.

Nameofthe Course/programme	Passing Year	No. of Students	Gender		Pass percentage
			*M	*F	
<b>B.A. (Gen.) Part- III</b>	2015	29	27	02	96.67%
	2014	37	23	14	97.37%
	2013	27	18	09	93.10%

\*M= Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.A. (Gen.)</b>	100	Nil	Nil

28. How many students have clear educational and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
<b>UG to PG</b>	51.5
<b>PG to M.Phil.</b>	--
<b>PG to Ph.D.</b>	--
<b>Ph.D. to Post-Doctoral</b>	--
Employed	--
• <b>Campus selection</b>	--
• <b>Other than campus recruitment</b>	--
<b>Entrepreneurship/Self-employment</b>	--

30. Details of Infrastructural facilities

- a) Library: **There is a well-equipped Central Library**
- b) Internet facilities for Staff & Students: **Partial**
- c) Class room with ICT facility: **Nil**
- d) Laboratories: **Department has a Geography Practical Lab**

31. Number of students receiving financial assistance from college, university, government or other agencies.: **21**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture Method using extensive Board Work**

**(ii) Lecture using Charts, Globe, Models, Instruments, etc..**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ Very committed faculty.

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ Small department
- ❖ Deficiency of class room
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ The faculty member is regularly in touch with the students for solving their problems and
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work.
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the department from pass course to Honours Course.
- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1
- ❖ Bring Research Projects in the department
- ❖ Organize national seminars
- ❖ To make Departmental Library.



### Department of History

1. **Name of the Department:** HISTORY
2. **Year of Establishment:** i) B.A. Honours – 2009  
ii) B.A. General – 1999
3. **Names of the Programmes offered:** UG (HONS. & GEN.)
4. **Names of the interdisciplinary courses and the departments:** Nil
5. **Annual/ Semester/ Choice based credit system (programme wise):** Annual system
6. **Participation of the department in the courses offered by the other departments:** Nil.
7. **Courses in collaboration with other universities, industries, foreign institutions :** Nil
8. **Details of the courses/ programmes discontinued (if any) :** Nil
9. **Number of the Teaching post:**

Designation	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	02	02

#### 10. Faculty Profile

Name of the Teacher	Designation	Qualification	Experiene in years	No. of Ph.D. students guided in the last 4 years	Specialization

Chandana Saha	Assistant Professor	MA, B.Ed	6 Years		Modern Indian History
Abhinandan Das	Assistant Professor	MA	6 Years		Social History of Science & Technology, Economic History of Bengal
Tushar Kanti Roy	Part-Time Teacher	MA, B.Ed	11Years		History of USA
Ranjit Roy	Guest Teacher	MA	2 Years		History of Modern India

**11. List of Visiting Faculty:**

- i) Dr. Anita Bagchi, Professor, Dept of History, North Bengal University
- ii) Dr. Malaysankar Bhattacharya, Editor, The Historical Review
- iii) Mr. Sanat Kumar Adhikari, Asst. Professor, Shree AgrasenMahavidyalaya
- iv) Mr. SukumarBarai, Asst. Professor, Dr. MeghnadSaha Collage

**12. Percentage of lecture delivered by temporary faculty:** 30 percent

**13. Student teacher ratio:** Honours- 30:1: General – 250:1

**14. Number of academic support staff (technical and administrative):** Nil

**15. Qualification of teaching faculty with D.Sc/ Ph.D/M.Phil:** Registered for Ph.D. – 01

**16. Number of Faculty with ongoing projects from:**

- a) National: 01
- b) International: Nil

Name of the Faculty	Title of the Project	Funding Agency and Sanctioned Amount	Period
Abhinandan Das	Politics of Industrialization in West Bengal, 1948-2000: Case Studies of Durgapur and Haldia Industrial Zones	UGC (Minor Research Pproject) Rs.100000/	2013-2015

**17. Departmental Projects funded by DST, UGC, DBT, ICSSR etc., and total grants received:** Nil

**18. Research centre/ facility recognized by University:** Nil

**19. Publications:**

- a) Publication per faculty
- b) Number of papers published in peer reviewed journals (national/international)
- c) Number of publication listed in international database
- d) Monographs
- e) Chapter in Books
- f) Books edited
- g) Books with ISBN/ISSN numbers with details of publishers
- h) Citation index
- i) SNIP
- j) SJR
- k) Impact factor
- l) H-Index

Name	a	B	c	d	E	f	g	h	i	J	k	l
Chandana Saha	3				3	1	2					
Abhinandan Das	6	1		3	1		1					
Tushar kanti Roy												
Ranjit Roy												

**20. Areas of consultancy and income generated:** Nil

**21. Faculties as members in National - International Committees, Institutions, Editorial Boards, etc.**

Name of the Faculty	Name of the Institutions, Committees, Editorial Boards
Chandana Saha	Indian History Congress, The Historical Review, Raiganj Gour Banga Research Forum
Abhinandan Das	Indian History Congress, Institute of Historical Studies, Paschimbanga Itihas Samsad
Tusharkanti Roy	Nil
Ranjit Roy	Nil

**22. Students projects:** Nil

**23. Awards/ Recognitions received by faculty and students:** Nil

**24. List of eminent academicians and scientists/ visitors to the department:**

- Dr. Anita Bagchi, Professor, Dept of History, North Bengal University
- Dr. Malaysankar Bhattacharya, Editor, The Historical Review

**25. Seminars/ Conferences/ Workshops organized & the course of funding:**

- a) Seminar: 01(State Level, Funded by IQAC, RSM)

**26. Students profile:**

**i) Student Enrolment (Honours)**

Academic Session	Application Received	Selected	Enrolled	
			Male	Female
2015 - 2016	427	59	36	23
2014 - 2015	386	47	23	24
2013 - 2014	395	44	24	20
2012 - 2013	347	44	24	20
2011 - 2012	298	37	20	17

**ii) Examination Result (Honours):**

Academic Session	Appeared		Qualified		Pass Percentage
	Male	Female	Male	Female	
2014 -2015	9	7	4	7	68.8
2013 - 2014	12	5	7	3	58.8
2012 - 2013	5	3	4	2	75
2011 - 2012	7	4	5	3	72.7

**27. Diversity of students**

Name of the Course	Percentage of students from the same State	Percentage of students from other States	Percentage of students from abroad
U.G.	100	Nil	N.A.

**28. How many students have cleared national and state level competitive examinations such as NATE, SLET, GATE, Civil Services, Defense, etc.:** Nil

**29. Student Progression**

Students Progression	Against % Enrolled
----------------------	--------------------

UG to PG	70
P.G. to M.PHIL	NIL
P.G. to Ph.D.	NIL
Ph. D to Post - Doctoral	NIL
Employed Campus selection Other than campus Recruitment	NIL
Entrepreneurship / Self Employment	Data not available

### 30. Details of Infrastructural facilities

- Library: There is a central library for under graduate section.
- Internet facilities for Staff and Student: Yes
- Class rooms with ICT facility: NIL
- Laboratory: Nil
- Micro projection system: One Common Smart Class Room

### 31. Number of students receiving financial Assistance from college, university, Government or other agencies: Yes (65% Students)

### 32. Details on Student enrichment:

- Special Lectures
- Audio & Video Classes
- Question Bank
- Answer module
- Assignment and Class Test (MCQ, Short and Brought Question Method)
- Remedial Class

### 33. Teaching Methods adopted to improve Student learning:

- Lecture Method
- Lecture using Projector
- Remedial Coaching
- Field Study
- Pedagogy
- Audio & Video Class
- Power Point Presentation

### 34. Participation in Institutional Social Responsibility (ISR) a Student learning and Extension activities:

Students of this department have also enrolled themselves for socially responsible services like –

- NSS.
- Celebrate different Commemoration
- Cultural Programme

- Debate and Extempore Competition
- Swach Bharat Avijan
- National Voters Day Celebration

### 35. SWOC analysis of the department and Future plans

#### Strength:

- ❖ Ready infrastructure of the college with smart class room, gallery, etc.
- ❖ Four teaching staffs.
- ❖ Separate departmental class room and teacher's room.

#### Weakness:

- ❖ Lack of permanent faculty.
- ❖ Insufficient class rooms and absence of departmental library.
- ❖ Insufficient ICT enabled class room.

#### Opportunities:

- ❖ Regular class test evaluation system.
- ❖ Various higher education scholarships funded by the government.
- ❖ Power point based classes taken by the faculty.

#### Challenges:

- ❖ Poor communication system and backward area.
- ❖ Most of the guardians are first generation learner or illiterate.
- ❖ Unavailability of reference books in the local market.

#### Future Plans:

- ❖ To establish a nodal research centre equipped with books and documents on 'Gour Banga' region.
- ❖ To increase the student teacher ratio.
- ❖ Books, Journals, e-journals for students and teachers.
- ❖ Conduct Study tour and archaeological excavations.
- ❖ Interdisciplinary classes by sound academicians.

#### LIST OF PUBLICATION OF CHANDANA SAHA

Sl. No.	Title with page no.	Books/Journal	ISSN/ISBN No.	Name of Co-author	Year
1.	NatyaCharcha: Uttar DinajpurZella	Uttar dinajpurCharcha	978-81-922477-5-5	-	2013
2.	Freedom Movement In The District of Dinajpur	Cultural Plurality And Nation Making in India	978-81-929475-2-5	-	2015
3.	The Position of	Women	978-93-810374-	Sanat K	2015

Women in 12 <sup>th</sup> Century Northern Bengal	Empowerment Miles to Go...	2-3	Adhikary	
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BOOK OF CHANDANA SAHA

Sl. No.	Title with page no.	ISSN/ISBN No.	Name of Co-author	Year
1.	Cultural Plurality And Nation Making in India	978-81-929475-2-5	Sanat Adhikary	K 2015

**Department of Mathematics**

1. Name of the department: **Department of Mathematics**
2. Year of Establishment: **Introduction of Pass course – 2001  
Introduction of Honours course - 2011**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (Hons & General)**
4. Names of Interdisciplinary courses and the departments/units involved: **Physics, Chemistry and Statistics**
5. Annual/semester/choice based credit system (programmewise): **Annual**
6. Participation of the department in the courses offered by other departments: **Teachers of our department participate in the course offered by Department of Statistics.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

Name of the Post	Sanctioned	Filled
Professors	--	--

Associate Professors	--	--
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D./ M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sarifuddin	M.Sc., Ph.D.	Assistant Professor	Advanced computer & Cybernetics	05	Nil
Srikanta Saha	M.Sc., B.Ed.	Guest Lecturer	Real Analysis	02	Nil
Tarun Guin	M.Sc., B.Ed.	Guest Lecturer	Fluid Mechanics	02	Nil
Rima Das	M.Sc, B.Ed.	Guest Lecturer	Real Analysis	--	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:  
Theoretical – 60.0% Practical – 40%
13. Student-Teacher Ratio (programme wise)

Course Name – B.Sc. (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student – Teacher Ratio
Mathematics (Hons.)	96	04	24:1
Mathematics (Gen.)			

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**



15. Qualifications of teaching faculty with D.Sc./D.Litt/Ph.D/MPhil/PG.  
**Ph. D - 01, PG - 03**
16. Number of faculty with ongoing projects from  
 a) National  
 b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. ResearchCentre/facility recognized by the University: **Nil**
19. Publications:  
 a) Publication per faculty  
 b) Number of papers published in peer reviewed journals (national/  
 International) by faculty and students  
 b1) National  
 b2) International  
 c) Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)  
 d) Monographs  
 e) Chapter in Books  
 f) Books Edited  
 g) Books with ISBN/ISSN numbers with details of publishers  
 h) Citation Index  
 i) SNIP  
 j)SJR  
 k) Impact factor  
 l) h-index

Name	a	b1	b2	c	d	E	f	g	h	i	j	K	l
Sarifuddin	16	--	16	15	--	--	--	--	106	--	--	16.09	6

20. Areasofconsultancyandincomegenerated: **Nil**

21. Faculty as members in  
 a) National committees: **Nil**  
 b) International Committees: **Nil**  
 c) Editorial Boards: **Nil**

Name of the Faculty	Mermer National committee etc.
<b>Sarifuddin</b>	Member, UG Board of Studies of UGB. Member, International Association of Engineers (IAENG)

22. Student projects  
 a) Percentage of students who had one in-house projects including inter departmental/ programme: **Nil**  
 b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students  
 Faculty:

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

- a) **National: UGC Sponsored National Workshop on Application of Statistical methods: an interdisciplinary approach in the year 2012.**  
 b) International: **Nil**

26. Student profile programme/coursewise:

**i) Student Enrollment**

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled	
				*M	*F
B.Sc. (Hons)	2015-2016	122	43	26	17
	2014-2015	98	38	31	07
	2013-2014	65	28	22	06
	2012-2013	54	28	21	07
	2011-2012	51	27	18	09

**ii) Examination Result (Honours)**

Academic Session	Appeared	Qualified	Pass Percentage
------------------	----------	-----------	-----------------

	Male	Female	Male	Female	
2014 -2015	12	6	9	3	67
2013 - 2014	11	5	8	4	75
2012 - 2013	17	10	14	8	81
2011 - 2012	7	3	6	2	80

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. (Hons & Gen.)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	--
• Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Detail of Infrastructural facilities

- a) Library: **There is a well-equipped Central Library**
- b) Internet facilities for Staff & Students: **Partial**
- c) Class room with ICT facility: **Nil**
- d) Laboratories: **Department has a Computer Lab**

31. Number of students receiving financial assistance from college, university, government or other agencies. **43%**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture Method using extensive Board Work**

**(ii) Lecture using Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **NSS & Extension Programme of the College.**

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ The teachers are engaged in high quality research work as evidence by their publications in many journals of International repute
- ❖ Very committed faculty.
- ❖ Faculties are engaged in collaborative research work with national and International level

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ Small department
- ❖ Deficiency of class room
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ Department has its own computer laboratory
- ❖ The faculty member is regularly in touch with the students for solving their problems and
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work and apply for UGC MRP
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1
- ❖ Bring Research Projects in the department
- ❖ To organise national seminars
- ❖ To make Departmental Library.

**DEPARTMENT OF PHILOSOPHY**

1. Name of the department: **Department of PHILOSOPHY**
2. Year of Establishment: **Introduction of Pass course – 2011**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (General)**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/semester/choice based credit system(programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching post

Name of the Post	Sanctioned	Filld
<b>Professors</b>	--	--
<b>AssociateProfessors</b>	--	--
<b>Assistant Professors</b>	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No.ofYears of Experience	No.ofPh.D. Students guidedforthelast4year
<b>Tanmoy Sarkar</b>	M.A., B.Ed.	Guest Lecturer	Analytic Philosophy	04	Nil
<b>Naru Roy</b>	M.A., B.Ed., NET, SET	Guest Lecturer	Nyaya-Vaisesika	02	Nil

11. List of senior visiting faculty- Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)  
By temporary faculty:  
Theoretical - 100.0%
13. Student-Teacher Ratio(programme wise)

Course Name	No. of Students enrolled	No. of Teachers	Student - Teacher Ratio
<b>B.A.(Gen.)</b>			
<b>First Year</b>	902	02	1778:1
<b>Second year</b>			

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil - Nil
16. Number of faculty with ongoing projectsfrom a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre/facility recognized by the University: **Nil**
19. Publications:
  - a) Publication per faculty

b) Number of papers published in peer reviewed journals (national/ International) by faculty and students - One

c) Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)

d) Monographs

e) Chapter in Books: Title- Siksha Prasange Vivkananda; By, Tanmoy Sarkar; Publisher- Sanskrita Pustak Vandar –Cal ;Year- 2014

f) Books Edited: Iti Chattapadhyaya ; Bhaskar Jha ; Tapash Mohanta

g) Books with ISBN/ISSN numbers with details of publishers

h) Citation Index

i) SNIP

j) SJR

k) Impact factor

l) h-index..

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees: **Nil**

b) International Committees: **Nil**

c) Editorial Boards: **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding: Jointly organized a convention with Dept. of English and IQAC, RSM, on “ Rethinking Capital Punishment : To kill or not to kill ” ; Indited speakers- 1) Dr. Aninda Shekhar Purakayastha – Associate Prof. (KBU) ; 2) Purbayan Jha ( Asst. Prof ; GBU) ; 3) Rudrasish Dutta (Asst. Prof ; Raiganj B.Ed College) ; 4) Mr. Chandan Roy ( Asst. Prof. Kaliyaganj College )

26. Student profile programme/coursewise:

Name of the	Academic	Application	Enrolled
-------------	----------	-------------	----------

Course/programme (refer question)	Session	s received	Selected	*M	*F	Pass percentag
<b>B.A. (Gen.)</b>	2014-2015	3157	1645	912	733	
	2013-2014	3552	1654	892	762	
	2012-2013	3487	1524	864	660	
	2011-2012	3472	1515	712	803	
	2010-2011	00	00	00	00	

\*M= Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.A. (Gen.)</b>	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence Services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
<b>UG to PG</b>	29%
<b>PG to M.Phil.</b>	--
<b>PG to Ph.D.</b>	--
<b>Ph.D. to Post-Doctoral</b>	--
Employed	--
• Campus selection	--
• Other than campus recruitment	--
<b>Entrepreneurship/Self-employment</b>	--



30. Details of Infrastructural facilities

- a) Library: **There is a well-equipped Central Library**
- b) Internet facilities for Staff & Students: **Partial**
- c) Class room with ICT facility: **Nil**
- d) Laboratories:

31. Number of students receiving financial assistance from college, university, government or other agencies:

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Seminar**

33. Teaching methods adopted to improve student learning  
**(i) Lecture Method using extensive Board Work.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ Very committed faculty.

**Weakness:**

- ❖ Not having enough number of teachers
- ❖ Big department
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staffs.
- ❖ The faculty member is regularly in touch with the students for solving their problems and Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work.
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1
- ❖ Bring Research Projects in the department
- ❖ Organize national seminars
- ❖ To make Departmental Library

### **Department of Physical Education**

1. Name of the department: **Physical Education**
2. Year of Establishment: **2009**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (programmewise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any)with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
AssociateProfessors	--	--
Asst.Professors	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Shyamsundar Pratihari	M.P Ed, Ph.D	Guest Teacher	Athletics	08	Nil
Prodyut Sarkar	M.P Ed	Part-Time Instructor	--	07	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programmewise)  
By temporary faculty: 100%
13. Student-Teacher Ratio: 20:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/D.Litt /Ph.D /MPhil/PG. **PG**
16. Number of faculty with ongoing projects from  
a) National  
b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. And total grants received: **Nil**
18. Research Centre/facility recognized by the University: **Nil**

19. Publications: **Nil**

a) Publication per faculty

b) Number of papers published in peer reviewed journals (national/ International) by faculty and students -

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database– International Social Sciences Directory, EBSCO host, etc.)

d) Monographs

e) Chapter in Books

f) Books Edited

g) Books with ISBN/ISSN numbers with details of publishers

h) Citation Index

i) SNIP

j) SJR

k) Impact factor

l) h-index

**NA**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees: **Nil**

b) International Committees: **Nil**

c) Editorial Boards: **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/ programme: **Nil**

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students

Faculty: **Nil**

Student: **11 no. of students enter into service in Government and Private sector.**

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

b) International: **Nil**

26. Student profile programme/coursewise:

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
<b>Physical Education (General)</b>	2015-2016	140	40	30	10	N.A.
	2014-2015	130	30	21	09	58.9
	2013-2014	100	36	25	11	62
	2012-2013	80	36	27	09	60
	2011-2012	75	36	26	10	59

\*M=Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>Physical Education (UG)</b>	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	Not applicable
PG to M.Phil.	--
PG to Ph.D.	--

Ph.D. to Post-Doctoral	--
<b>Employed</b>	--
• Campus selection	--
• Other than campus recruitment	
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

A) **Multi-Gym Facility**

B) Library: **There is a well-equipped Central Library**

C) Internet facilities for Staff & Students: **Wi-Fi**

D) Class room with ICT facility: **Nil**

E) Laboratories: **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies. **NIL**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: Student avail training in local four wheeler garage.

33. Teaching methods adopted to improve student learning

**(i) Lecture Method using extensive Board Work with practical using equipment.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Extensional Programme for project work.**

35. SWOC analysis of the department and Futureplans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ Very committed faculty.
- ❖ Most of the necessary instruments and equipments are available in the gym.

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ No practical room for the department of its own.
- ❖ No camping is available for the student

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ Department has its own computer laboratory
- ❖ The faculty member is regularly in touch with the students for solving their problems
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty
- ❖ Overall infrastructural development of the department
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ To introduce camping for the student
- ❖ Organise seminars
- ❖ To improve the gym infrastructure

### Department of Physics

1. Name of the Department: Physics
2. Year of Establishment:
  - a) Pass course was introduced in the year: **2005**
  - b) Honours course was introduced in the year: **2010**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **Undergraduate (UG)**
4. Names of Interdisciplinary courses and the departments/units involved:  
**The department is not involved in any interdisciplinary courses.**
5. Annual/semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments:  
**No such practice**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:  
**No such practice**
8. Details of courses/programmes discontinued (if any) with reasons: **No such instances of discontinuity**
9. Number of Teaching posts

Name of the Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	01

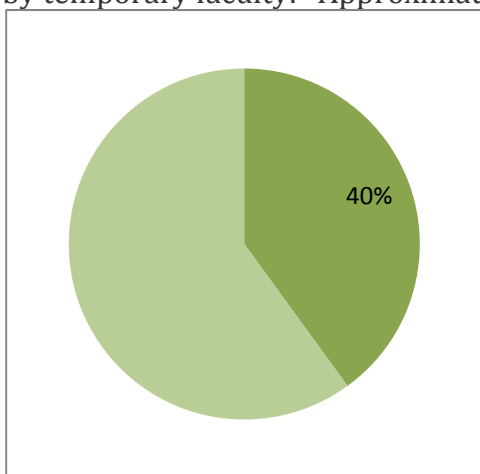


10. Faculty profile with name, qualification, designation, Specialization,(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No.ofYears of Experience	No.ofPh.D. Students guidedforthe
Dipanwita Das	M.Sc.	Assistant Professor	Electronics and Radio Physics	5 years	Nil
Nur Mohammed	M.Sc.	Guest Lecturer	Quantum Electronics		

11. List of senior visiting faculty:  
**No such visiting faculty**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Approximately 40% classes are handled by the temporary faculty.



13. Student-Teacher Ratio (programme wise)      U.G. (Hons.)      U.G. (Gen.)  
**Student: Teacher      35:2      80:1(approx)**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **The College has arranged one technical staff from College fund.**

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.

<b>D.Sc.</b>	<b>D.Lit.</b>	<b>Ph.D.</b>	<b>M.Phil.</b>	<b>PG</b>	<b>Remarks</b>
Nil	Nil	Nil	Nil	Two	-

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: The Department does not have any departmental project.

18. Research Centre/ facility recognized by the University: The Department does not have any recognized research centre.

19. Publications:

a) Publication per faculty: No faculty in the Dept. has any publication.

b) Number of papers published in peer reviewed journals (national/international) by faculty and students: Nil

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)

d) Monographs

e) Chapter in Books

d) Books Edited

e) Books with ISBN/ISSN numbers with details of publishers

f) Citation Index

g) SNIP

h) SJR

i) Impact factor

j) h-index

20. Areas of consultancy and income generated

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial

a) Board of studies: D. Das, Member (UG), Gour Banga University

b) Editorial Board: D. Das, Journal of Peoples History and Culture.

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme: No students are engaged on such project.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students: No faculty or student has received any awards or recognition: **Nil**

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

a) National: The Dept. does not have organized any

Seminar/conference/workshop

b) International: Same

26. Student profile programme/course wise:

\*M= Male \*F=Female

Year	Name of the course	Application received	Selected	Enrolled		Appeared in Part III examination	Pass %	1 <sup>st</sup> class
				M	F			
2011-2012	UG(H)	110	12	11	01			
2012-2013		120	17	14	03	08	50%	01
2013-2014		125	12	11	01	12	66%	06
2014-2015		130	19	18	01	07	42%	01
2015-2016		150	20	18	02			
2011-2012	UG(G)	230	49	36	13	05	100%	
2012-2013		225	43	34	09	11	55%	
2013-2014		175	84	70	14	06	66%	
2014-2015		180	85	75	10	05	66%	
2015-2016		190	80	65	15			

28. How many students have cleared national and state competitive examinations such

as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against%enrolled
UGtoPG	45%
PGtoM.Phil.	Nil
PGtoPh.D.	Nil
Ph.D.toPost-Doctoral	Nil
<b>Employed</b> • Campusselection • Other than campus recruitment	One student working as Project Manager in Live Wire Pvt. Ltd
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library: **One central Library, but the department has no separate library**

b) Internet facilities for Staff & Students: WI-FI

c) Class rooms with ICT: One common ICT based class room having projector facility

d) **Laboratories: Department have Laboratories with 5 separate rooms for different year having the following facilities:**

- ✓ CRO
- ✓ By prism Apparatus
- ✓ Grating Apparatus
- ✓ Apparatus for  $D-\lambda$  &  $\mu-\lambda$
- ✓ Apparatus for double slit
- ✓ Apparatus for Newton's ring
- ✓ Apparatus for Polari meter
- ✓ Trainer kit for RC couple amplifier, CE amplifier, CB, CC mode amplifier.
- ✓ Trainer kit for network theorem, regulated power supply

- ✓ Digital trainer kit, OP Amp trainer kit
- ✓ Zn diode/PN diode trainer kit
- ✓ LCR/Half wave/Full wave rectifier trainer kit
- ✓ Apparatus for I-H curve, Search coil, High resistance, Mutual inductance, Anderson Bridge
- ✓ Apparatus for Stokes law, Surface tension, Young modulus
- ✓ Apparatus for thermal conductivity, mechanical equivalent
- ✓ Platinum resistance thermometer
- ✓ Apparatus for moment of inertia, rigidity modulus( statical, dynamical)
- ✓ Optical bench
- ✓ Travelling microscope

31. Number of students receiving financial assistance from college, university, government or other agencies: **More than 80% students**

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:

1. **Dr. Santu Chakraborty, Asst. Professor, Kaliyaganj College.**
2. **Dr. Rabiul Islam, Asst. Professor, Raiganj University.**

33. Teaching methods adopted to improve student learning:

- Chalk and talk/black board based teaching.
- Home assignment.
- Students Group discussion.
- Students seminar
- Class test
- Use of ICT tools.
- Group study.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Dept. does not participate any responsibility (ISR) and extension activities beyond the campus: Nil

35. SWOC analysis of the department and Future plans:

**Strength:**

- ❖ Good reputation of the Department
- ❖ Good reputation of the interpersonal relationship

- ❖ Good reputation of the teacher student relationship
- ❖ Good reputation of the discipline
- ❖ Good reputation of the innovative culture
- ❖ Good infrastructural base

**Weakness:**

- ❖ Research culture is absent
- ❖ Shortage of regular full time teacher
- ❖ Shortage of permanent non-teaching staff
- ❖ Shortage of technical assistant staff for laboratory
- ❖ Sanctioned post not filled up

**Opportunity:**

- ❖ Revised syllabus enables students to remain updated.

**Constraints:**

- ❖ Financial uncertainty and slow functioning of college service commission for teacher recruitment for the substantive post.

**Future plans:**

- ❖ To increase the student teacher ratio,
- ❖ Department shall establish departmental library and increased books, journals, e-journals.
- ❖ Interdisciplinary classes by eminent academicians.

**Department of Political Science**

1. Name of the Department: **Political Science**
2. Year of establishment: **1986(general course) 2005(honours course)**
3. Name of programmes and courses offered: **UG**
4. Nature of inter disciplinary courses offered: **NIL**
5. Annual/semester/credit based system: **Annual**
6. Participation of department in courses offered by other departments: **Three of our faculty takes classes in full time economics and education and history department.**
7. Courses in collaboration with other universities: **PG course in political science in collaboration with Rabindra Bharati University.**
8. Details of course programme discontinued with reason: **NIL**
9. Number of teaching posts

Name of the Post	Sanctioned	Filled
Professors	Nil	Nil
Associate professors	Nil	Nil
Asst. professors	2	1

10 Faculty profile

Name	Qualification	Designation	Specialization	No of years of experience	No of Ph.D. students guided
Pranati Majumder	M.A, B.Ed	Assit professor	Political thought ,Public Administration	28 years	Nil
Ujjal Bhattacharya	M.A.	PTT	Public Administration	10 years	Nil
Aayasha Parvine	M.A. B.Ed	PTT		6 YEARS	Nil

11. List of senior visiting faculty

- a) Pabitra Barmsn(Kalyaganj college)
- b) Jitenh Sahoo (Buniadpur college)
- c) Gautam Sarkar (Raiganj University)
- d) Siddarth Manna (HOD,Political Science,GBU)
- e) Anil Rajak (Kaliaganj college)

12. Percentage of lecturers delivered by temporary faculty: **NIL**

13. Student teacher ratio

SL. No.	Name of stream	Student- teacher ratio
1	UG POLITICAL SCIENCE (2011-12)	28:1
2	UG POLITICAL SCIENCE (2012-13)	27.66:1
3	UG POLITICAL SCIENCE (2013-14)	27.33:1
4	UG POLITICAL SCIENCE(2014-15)	23.33 :1
5	UG POLITICAL SCIENCE(2015-16)	19.67:1

14. Number of academic support staff and administrative staff: **NIL**

15. Qualification of teaching staff

- a) Pranati Mazumdar, MA,B.Ed**
- b) Ujjal Bhattachary MA**
- c) Ayesha Parvin MA,B.Ed**

16. Number of faculty with ongoing projects from

- a) National: **NIL**
- b) International funding agencies: **NIL**

17. Departmental projects funded by DST-FIST, UGC, DBT: **NIL**

18. research centre/facility recognised by university **NIL**

19. Publications by faculty

- 1. paper published on “Judicial Review a changing outlook” in “Manan Biswa”
- 2. paper published on “women empowermrnt” in human rights in India – problems and prospects



20. Areas of consultancy and income generated NIL

21 faculty as members in

a. national committees NIL

b. international communities NIL

c. Pranati Mazumdar , member of board of studies GBU

Member of governing body(SURENDRANATH Maha Vidhalaya)

22. a. percentage of students who did in house projects

Sl no	Name of project	Percentage of student
1	Features of Greek Political Thoughts	100
2	A study of Lenin's Political Party	100
3	A brief study of Roman Political Thought	100
4	Comparative study of Utopian Socialism and Scientific Socialism	100
5	Detailed Study of Fabianism	100
6	Comparative study between Caste and Class	100
7	Detailed study of Globalisation and Human Rights	100
8	Role of Election Commission	100

b. Percentage of students placed in project organisation or research laboratories : NIL

23. Awards and recognitions received by faculty and students

1. Second Class First (2013-14)

2. Mock Parliament second place (District level) (2012).

24. Eminent academicians visitor to the department: **NIL**

25. Seminars /conferences workshops and source of funding

1. Human rights in India problems and prospects on 16-17<sup>th</sup> March 2012
2. one day seminar electoral reforms in our country since 1952 on 14<sup>th</sup> October, 2015
3. Seminar on democracy in India, challenges and prospects on 2015
4. Seminar human rights and globalizations, emerging trends on 2015

2. Faculty exchange programme

b. NIL

26. Student profile programme/course wise

Name of the course programme	Application received	Selected	Enrolled	
			Male	Female
UG POLITICAL SCIENCE(2011-12)	200	35	21	14
UG POLITICAL SCIENCE(2012-13)	250	31	18	13
UG POLITICAL SCIENCE(2013-14)	350	31	21	10
UG POLITICAL SCIENCE(2014-15)	400	27	20	7
UG POLITICAL SCIENCE(2015-16)	1200	59	39	20

Year of the final Examination	Total number of student who appeared in final Final Year Exam		Total number of studenty who were awarded Degree		Out of Total number of Student with 60% or above		Pass percentage in (%)
	Total	Girl	Total	Girl	Total	Girl	
2011-12	11	4	9	3	Nil	Nil	81.81
2012-13	16	7	11	6	Nil	Nil	68.75
2013-14	21	6	19	5	Nil	Nil	90.04
2014-15	26	14	21	12	Nil	NIL	87.5
2015-16	Na	Na	Na	Na	Na	Na	Na

27. Diversity of students

Name of course	% of students from same state	% of students from different state	% of students from abroad
UG POLITICAL SCIENCE	100	NIL	NIL

28. HOW MANY STUDENTS HAVE CLEARED NATIONAL AND STATE LEVEL EXAMINATIONS LIKE NET GATE DEFENCE ETC: NA

29. STUDENTS PROGRESSION

Student progression	percentage
UG to PG	70
PG to M PHIL	NA
PG to PHD	NA
PHD to post doctorate	NA
EMPLOYED	DATA NOT AVILABLE

30. DETAILS OF INFRASTRUSTURE FACILITY

- a) Library: There is a well equipped central library
- b) Internet facilities for staff and students: Available
- c) Class room with ICT facility: NA
- d) Laboratories: NA

31. Number of students receiving financial assistance from college or other agencies

Assistance from college/university	Assistance from government, other agencies
10 per year (approx)	10 per year (approx)

32. Details on students enrichment programs, special classes conducted if any:

**Special classes are organised in which professors from other colleges impart their knowledge among young mind.**

- a) Pabitra Barman (Kaliyaganj College), classes on international relations, 3rd year UG
- b) Jiten Sahoo (Buniadpur College), classes on human rights, 3rd year UG
- c) Gautam Sarkar (Raiganj University), classes on Marxism, 1st year UG

In addition to it seminars and exhibitions are also conducted by the department to enhance the learning process

1. Seminar on democracy in India, challenges and prospects
2. Seminar on human rights and globalizations, emerging trends classes of political science is also conducted by professors from other departments who provides the young mind a better understanding and also increases their exposure to the subject.
  1. Professor Madhumita Roy (education)
  2. Professor Chandana Saha (history)
  3. Professor Arup Sanyal (economics)

33. Teaching method adopted to improve student learning

The process through which education is imparted to the students is extensively based on blackboard and lectures using conventional process.

Seminars are conducted by the department to help improve the understandings of students.

In addition to it students are also advised to read newspaper on a regular basis to improve their knowledge about international relations, the important national occurrence and the latest news in sports and business.

Moreover, special class are also conducted in auditorium in which students are taught through PowerPoint presentations. It's perceived that power point presentations will be highly beneficial to their thought process.

34. Participation in institutional social activities

Many students are active members of NSS and civil defence

35. SWOC analysis of the department and future plans

**Scope:**

- The faculty members always try to guide and teach the students all moral values along with their curriculum to shape a good human being. More over the teachers always take initiative to clear all the doubts which the students may face during his or her learning process.
- Parent teachers meeting are conducted to learn about the difficulties faced by the students and also to keep the parents informed about their wards result and well being.
- Remedial coaching classes are organised on a weekly basis to clear the doubts of the students.
- The department also organises inter college mock parliament competitions to develop a cordial relationship with other college faculty and students.

**Weakness**

1. The major weakness faced by the department is scarcity of professor
2. The second major difficulty is that the students are irregular; this is quite understandable as majority of them fend for themselves, Uttar Dinajpur being a very backward district of the nation.
3. The students sometimes travel for 4 hours to reach the college; therefore fatigue is another reason which hinders their learning process
4. The students getting admitted in the department are not from a sound educational backround this further damages their future prospect
5. And lastly, the students only eye for jobs in school service commission and are blind to all other job opportunities offered by various sources after completion of the scheme thus less amount of students opt for the subject

**Challenge:**

- ❖ The main challenge face by the department is to motivate its students to take part in seminars and be regular in classes. Moreover the students are also encouraged to perform well in academics

**Future Plans:**

- If we are given sufficient manpower we would like to start a diploma coure in human rights and international relations
- Improve the library that is we would like to digitalise the library so that students can access it even from their home.

- To organise awareness camp among the villages in the vicinity of the college about the roles and responsibilities of the the elected representatives.

### DEPARTMENT OF SANSKRIT

1. Name of the department: **Department of Sanskrit**
2. Year of Establishment: **Introduction of General course – 2011**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated; Ph.D., etc.): **UG (General)**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

Name of Post	Sanctioned	Fille
<b>Professors</b>	--	--
<b>AssociateProfessors</b>	--	--
<b>Asst.Professors</b>	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D. Students Guided for
<b>Ananda Kumar Singha</b>	M.A.	Guest Lecturer		02	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise)  
**By temporary faculty:**  
**Theoretical – 60.0% Practical – 40%**
13. Student-Teacher Ratio (programme wise)

Course Name	No. of Students enrolled	No. of Teachers	Student – Teacher Ratio
<b>B.A.(Gen.)</b>			
<b>Sanskrit (Gen.)</b>	170	01	170:1

14. Number of academic support staff(technical)and administrative staff, sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./MPhil: **Nil**
16. Number of faculty with ongoing projects from
  - a) National
  - b) Internationalfunding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc., andtotal grants received: **Nil**
18. Research Centre/facility recognized by the University: **Nil**
19. Publications: **Nil**
  - a) Publication per faculty
  - b) Number of papers published in peer reviewed journals(national/International by faculty and students
  - c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database–International Social Sciences Directory, EBSCO host, etc.)

- d) Monographs
- e) Chapter in Books
- f) Books Edited
- g) Books with ISBN/ISSN numbers with details of publisher
- h) Citation Index
- i) SNIP
- j) SJR
- k) Impact factor
- l) h-index

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

- a) National committees: **Nil**
- b) International Committees: **Nil**
- C) Editorial Boards: **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter Departmental/programme: **Nil**
- b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students Faculty:**Nil**

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National: **Nil**
- b) International: **Nil**

26. Student profile programme/coursewise:

Name of the Course/programme (refer question 26.4)	Academic Session	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
<b>B.A. (Gen.)</b>	2014-2015	425	235	153	82	
	2013-2014	451	208	157	51	
	2012-2013	485	126	85	41	
	2011-2012	205	14	8	6	

\*M=Male \*F=Female

27. Diversity of Students



Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.A. (Gen.)</b>	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
<b>UG to PG</b>	45.5
<b>PG to M.Phil.</b>	--
<b>PG to Ph.D.</b>	--
<b>Ph.D. to Post-Doctoral</b>	--
Employed	--
• <b>Campus selection</b>	--
• <b>Other than campus recruitment</b>	--
<b>Entrepreneurship/Self-employment</b>	--

30. Details of Infrastructural facilities

a) Library: **There is a well-equipped Central Library**

b) Internet facilities for Staff & Students: **Partial**

c) Class room with ICT facility: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies: **70%**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture Method using extensive Board Work**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students  
Very committed faculty.

**Weakness:**

- ❖ Not having enough number of teachers
- ❖ Small department
- ❖ More computer require for computer laboratory

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ The faculty member is regularly in touch with the students for solving their problems and
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty as well as guest lecturer
- ❖ Overall infrastructural development of the department
- ❖ To pay more emphasis on the research work.
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ Up-gradation of the computer laboratory to make student and computer ratio 2:1
- ❖ Bring Research Projects in the department
- ❖ Organize national seminars
- ❖ To make Departmental Library.

**Department of Sociology**

1. Nameofthedepartment: SOCIOLOGY
2. YearofEstablishment: 1986 General course / 2001- Honours Course
3. Namesof Programmes  
/Courses offered : UG
4. NamesofInterdisciplinarycourses  
And the departments/units involved: NIL
5. Annual/semester/choicebased  
Credit system (programmewise) : Annual
6. Participationofthedepartmentin  
The coursesofferedbyother departments: Nil
7. Coursesincollaborationwith  
otheruniversities,industries,  
foreigninstitutions, etc.: NA
8. Detailsofcourses/programmes  
discontinued(ifany)withreasons : NA
9. Numberof Teachingposts:

Post	Sanctioned	Filled
Professors	Nil	
AssociateProfessors	1	1
Asst.Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Dr. Saankar Roy	M.A, P.Hd	Associate Professor		27	Nil
Mouha Pal Chowdhury	M.A	Part- Time Teacher		10	Nil
Biswajit Sarkar	M.A	Guest Lecturer		2	Nil

11. List of senior visiting faculty: Prof. Sajay Roy (Prof. University of North Bengal.)

12. Percentage of lectures delivered and Practical classes handled

(Programme wise) by temporary faculty: UG Hons. Course --22% lectures delivered by temporary faculty.

UG General Course --- 60% Lectures delivered by temporary faculty.

13. Student-Teacher Ratio (programmewise): Hons 1:60, Gen: 1:700

14. Number of academic support staff (Technical) and administrative staff;

Sanctioned and filled: NIL

15. Qualification of teaching faculty: PG-3

16. Number of faculty with ongoing projects

From

A) National

B) International funding agencies and grants received: NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc.  
And total grants received: NIL
18. Research Centre/facility Recognized by the University: Nil
19. Publications: Nil
- a) Publication per faculty
  - b) Number of papers published in peer-reviewed journals by faculty and students
    - b1) National
    - b2) International
  - c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) nil
  - d) Monographs
  - e) Chapter in Books
  - f) Books Edited
  - g) Books with ISBN/ISSN numbers with details of publishers
  - h) Citation Index
    - i) SNIP
    - j) SJR
    - k) Impact factor
    - l) h-index
20. Areas of consultancy and Income generated: NIL
21. Faculty as members in
  - a) National committees
  - b) International Committees
  - C) Editorial Boards: Nil
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/Programme: the Undergraduate dissertations based on village studies provide the Hons. Students (3<sup>rd</sup> year) with important database on the economic, social, cultural and political life of the people of the neighboring village.

b) Percentage of students placed

for projects in organizations outside the institution i.e. in Research Laboratories/Industry/ other agencies: NIL

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and Scientists/visitors to the department:

Prof. Sanjay Roy. (Prof. Dept. of Sociology, NBU)

25. Seminars/Conferences/Workshops Organized & the source of funding

a) National:

b) International: Nil

26. Student profile programme/coursewise:

Name of the Course/programme	Academic Session	Applications received	Selected	Enrolled	
				*M	*F
<b>B.A Hons.</b>	2015-2016	575	123	74	49
	2014- 2015	495	70	51	19
	2013-2014	450	91	60	31
	2012-2013	400	92	61	31
	2011-2012	300	60	37	23

\*M=Male \*F=Female

Name of course	Academic Session	Appeared	Pass Percentage %	1 <sup>st</sup> Class
B.A HONS	2014-2015	38	86.84%	

	2013-2014	59	77.96%	
	2012-2013	28	75%	
	2011-2012	30	70%	
	2010-2011	---	---	

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
HONS	100	NA	NA
GEN	100	NA	NA

28. How many students have cleared National and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:

Data not Available

List of students clearing NET/SET

Sl. no	NAMES OF STUDENTS	NET/SET
1	BISWAJIT SARKAR	NET

29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available

Ph.D.toPost-Doctoral	NIL
Employed •Campusselection •Other than campus recruitment	NIL
Entrepreneurship/Self-employment	Data not available

**30. Detailsof Infrastructuralfacilities**

**a) Library:**

\* The central library of the college is well equipped with Sociology books which are of immense help for students of the department of Sociology. The Library provides reading room which is specially meant for the students, in order to enhance their knowledge.

**b) InternetfacilitiesforStaff&Students:**

For providing up to date knowledge to the students internet facility is must. The faculty members as well as the students have easy access to this facility in the central library and office.

**c)Class room with ICT facility:**

Nil

**d) Laboratories:** Nil

**31. Number of students receiving financial Assistance from college,university, Governmentorotheragencies: Data to be collected**

**32. Details on student enrichment programs (speciallectures / workshops / seminar) with external experts:**

Name of Experts	College / University	Date
Shyam Sundar Thakur	RSM	03-08-2015

**33. Teachingmethodsadoptedto improvestudentlearning:**

In order to provide up to date knowledge to the students, the faculty members often use teaching methods like using computers, internet services, E-book etc.



**34. Participation in Institutional Social**

**Responsibility (ISR) and Extension activities:** YES, B.A 3<sup>rd</sup> year Hons. students of the department participate in Extension programmes every year.

**35. SWOC analysis of the department and Future plans:**

*Strengths:*

- Integrity and honesty of the staff and students of the department.
- Mutual cooperation and respect between the staff and the students of the department.

*Weakness:*

- Shortage of teachers, book and modern teaching facilities in the department.
- Majority of students of the department are first generation learners.
- Majority of students of the department are from economically backward classes.

*Opportunities:*

- A departmental library has to be set up.
- Seminars will be organized every month.
- A departmental magazine will be published.

*Challenges:*

- To endeavor to achieve **100%** success rate.
- To guide the students for placements through proper counselling.

*Future Plans:*

- To set up a departmental library.
- To organize UGC sponsored national and state level workshop and seminars.
- To organize internal interdisciplinary seminar.

**Department of Statistics**

1. Nameofthedepartment: **Department of Mathematics**
2. Year of Establishment:
3. Names of Programmes/Courses offered(UG,PG,M.Phil.,Ph.D.,Integrated Masters; IntegratedPh.D.,etc.): **UG (General)**
4. NamesofInterdisciplinarycoursesandthedepartments/units involved: **Mathematics**
5. Annual/semester/choice based credit system (programmewise): **Annual**
6. Participation of the department in the courses offered by other departments:**Nil**
7. Coursesincollaborationwithotheruniversities, industries, foreigninstitutions, etc. **Nil**
8. Detailsofcourses/programmes discontinued (ifany)with reasons: **Nil**
9. Numberof Teaching posts

	Sanctioned	Filled
Professors	--	--
AssociateProfessors	--	--
Asst.Professors	--	--

10. Facultyprofilewithname, qualification, designation, specialization,(D.Sc./D.Litt./Ph.D. /M.Phil.etc.)

Name	Qualificat ion	Designat ion	Specializati on	No.of Years of Exper	No.ofPh.D · Stude nts guidedfort
Yet to be recruited					

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programmewise)  
By temporary faculty: **Nil**
13. Student-Teacher Ratio (programmewise)

Course Name - B.Sc. (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student - Teacher Ratio
Statistics (Gen.)	--	--	--

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG: **Nil**
16. Number of faculty with ongoing projects from  
a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre/facility recognized by the University: **Nil**
19. Publications: **Nil**
  - a) Publication per faculty
  - b) Number of papers published in peer reviewed journals (national/International) by faculty and students
    - b1) National
    - b2) International
  - c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)
    - d) Monographs
    - e) Chapter in Books
    - f) Books Edited
    - g) Books with ISBN/ISSN numbers with details of publishers
    - h) Citation Index
    - i) SNIP
    - j) SJR

k) Impact factor

l) h-index

Name	a	b1	b2	c	d	e	f	g	h	i	j	k	l

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees: **Nil**

b) International Committees: **Nil**

c) Editorial Boards: **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students

Faculty: **Nil**

Student: **Nil**

24. List of eminent academicians and scientists/visitors to the department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

a) National: **Nil**

b) International: **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B.Sc. (Gen.)	2015-2016	--	--			
	2014-2015	--	--			
	2013-2014	--	--			
	2012-2013	--	--			100%
	2011-2012	--	--			

\*M=Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
General	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	--
• Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

a) Library: **Nil**

b) Internet facilities for Staff & Students: Nil

c) Class room with ICT facility: **Nil**

d) Laboratories: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies. **Nil**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning- **N.A.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **N.A.**

35. SWOC analysis of the department and future plans

**Strength:**

**Weakness:**

- ❖ Not having any faculty and student.

**Opportunity:**

- ❖ Department may become full phase department.

**Challenged:**

- ❖ To make student interest in this subject for future perspective.
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ To make the department as a full phase department in future.

**Department of Vocational Education and Training**

2. Name of the department: **West Bengal State Council for Vocation Education and Training**
2. Year of Establishment: **2007**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **10+2 label (AUMC & CAAM)**
4. Names of Interdisciplinary courses and the departments/units involved: **Physics, Chemistry, Mathematics, Bengali, English, Environment study. (10+2) label**
5. Annual/semester/choice based credit system (programmewise): **Annual**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filed</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No.Of Years of Experience	No.of Ph.D . Students Guided for the last 4 years
Gourango Ch. Deb	ITI NCVT	Contractual Instructor	--	08	Nil
Shweta Paul	B.Sc in Software system	Contractual Instructor	--	07	Nil
Golam Nobi Azad	B.Sc in Software System	Contractual Instructor	--	07	Nil
Suman Paul	Diploma in automobile	Contractual Teacher	--	04	Nil
Subhasis Guha Roy	ITI NCVT	Part Time Teacher	--	08	Nil
Dilip Kr. Basak	Diploma in automobile	Part Time Teacher	--	04	Nil
Debobroto Rabi Das	B.Com (H)	Part Time Teacher	--	07	Nil
Pranesh Sarkar	B.A Bengali (H)	Part Time Teacher	--	08	Nil
Sahanawaj Alam	Environment M.A	Part Time Teacher	--	04	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programmewise)



By temporary faculty: Theory class - 60%, Practical Class - 60%

13. Student-Teacher Ratio (programmewise)

Course	No. of Students enrolled	No. of Teachers	Student – Teacher Ratio
XI	60	09	20:3
XII	21	09	7:3

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG. **Nil**

16. Number of faculty with ongoing projects from  
 a) National  
 b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. And total grants received: **Nil**

18. Research Centre/facility recognized by the University: **Nil**

19. Publications: **Nil**

a) Publication per faculty

b) Number of papers published in peer reviewed journals (national/ International) by faculty and students -

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

d) Monographs

e) Chapter in Books

f) Books Edited

g) Books with ISBN/ISSN numbers with details of publishers

h) Citation Index

i) SNIP

j)SJR

k) Impactfactor

l) h-index

Name													
NA	NA	NA	NA	NA	NA	Na	NA	NA	NA	NA	NA	NA	NA

20. Areasofconsultancyandincomegenerated: **Nil**

21. Facultyasmembersin

a) Nationalcommittees: **Nil**

b) InternationalCommittees: **Nil**

c) Editorial Boards: **Nil**

22. Studentprojects

a) Percentage of students who have done in-house projects including inter departmental /programme: **Nil**

b) Percentageofstudentsplacedforprojectsinorganizations outside the Institution.i.e.inResearchlaboratories/Industry/ otheragencies: **Nil**

23. Awards/Recognitions received by faculty and students

Faculty: **Nil**

Student: **11 no. of students enter into service in Government and Private sector.**

24. Listofeminentacademiciansandscientists/visitorstothe department: **Nil**

25. Seminars/Conferences/Workshops organized & the source of funding

b) International: **Nil**

26. Student profile programme/course wise:

Nameofthe Course/programme (refer question no. 4)	Academic Session	Application s received	Selected	Enrolled		Pass percentag
				* M	*F	
<b>AUMC &amp; CAAM</b>	2015-2016	135	60	45	15	N.A.
	2014-2015	132	60	39	21	21/13
	2013-2014	130	60	45	15	19/14
	2012-2013	120	60	43	17	29/22
	2011-2012	82	60	46	14	26/20

\*M=Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
AUMC & CAAM	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	Not applicable
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
<b>Employed</b>	--
• Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

- a) Library: **There is a well-equipped Central Library**
- b) Internet facilities for Staff & Students: **Partial**
- c) Class room with ICT facility: **Nil**
- d) Laboratories: **Department has no Lab of its own but students avail chemistry and physics Lab as requirement.**

31. Number of students receiving financial assistance from college, university, government or other agencies. **26%**

32. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts: Student avail training in local four wheeler garage.

33. Teaching methods adopted to improve student learning

**(i) Lecture Method using extensive Board Work with practical using equipment.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:  
**Extensional Programme for project work.**

35. SWOC analysis of the department and Future plans

**Strength:**

- ❖ Homely atmosphere and intimate relationship between teachers and students
- ❖ Very committed faculty.
- ❖ Most of the necessary instruments and equipments are available in the department

**Weakness:**

- ❖ Not having enough number of teaches
- ❖ No practical room for the department of its own.
- ❖ No camping is available for the student

**Opportunity:**

- ❖ Department has its own room for staff with computer facility
- ❖ Department has its own computer laboratory
- ❖ The faculty member is regularly in touch with the students for solving their problems
- ❖ Counsel them for their better placement.

**Challenged:**

- ❖ Shortage of permanent faculty
- ❖ Overall infrastructural development of the department
- ❖ Motivating more students towards the subject

**Future Plans:**

- ❖ To introduce campus enrollment for the student
- ❖ Organize seminars
- ❖ To make own Departmental Lab.

### Department of Zoology

1. Name of the department: Department of Zoology
2. Year of Establishment: Introduction of Pass course – 2000  
Introduction of Honours course - 2008
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG (Hons & General)
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Debashri Mondal	M.Sc., B.Ed, Ph.D	Assistant Professor	Fisheries	7	Nil
Dr. Prithwiraj Iha	M.Sc, Ph.D	Assistant Professor	Fisheries	6	Nil
Smt. Ritwika Biswas	M.Sc, B.Ed	Guest Lecturer	Immunology & parasitology	4	Nil
Smt. Swarnali Nag	M.Sc., B.Ed	Guest Lecturer	Immunology	2	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 36%

13. Student-Teacher Ratio (programme wise):

Course Name-B.Sc (Hons. & Gen)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Zoology (Honours)	31	4	8:1
Zoology (General)	52	4	13:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Sanctioned-02, Filled-02

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG. PhD-02, PG-02

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: One

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received

Dr. Debashri Mondal has one ongoing Minor Research Project funded by UGC.

Total Grant Sanctioned: Rs. 2, 51,844/-

18. Research Centre/facility recognized by the University: Nil

19. Publications:

a. Publication per faculty

b. Number of papers published in peer reviewed journals

b1) National

b2) International by faculty and students

c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)

d. Monographs

e. Chapter in Books

f. Books Edited

g. Books with ISBN/ISSN numbers with details of publishers

h. Citation Index

i. SNIP

j. SJR

k. Impact factor

l. h-index

Name of the Faculty	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Dr. Debashri Mondal	12	3	8	12		1			75			0.68	
Dr. Prithwiraj Jha	15	4	5	9	-	4	2	2	16			4.48	

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

Name of the Faculty	National Committees	International Committees	Editorial Boards
Dr. Debashri Mondal	02	01	01
Dr. Prithwiraj Jha	04	01	04

**Details of Membership of Dr. Debashri Mondal:**

**a)National committees : 02**

- Life member of Inland Fisheries Society of India
- Member, UG-BOS of University of Gour Banga

**b)International Committees: 01**

- Life member of International Association of Hydrological Sciences

**c)Editorial Boards: 01**

- Chief Editor of Journal of Today’s Biological Sciences: Research & Review

**Details of Membership of Dr. Prithwiraj Jha:**

**a)National committees : 04**

- Member of “Advisory Board” in the organizing committee of the UGC Sponsored National Seminar on “Relevance of Swami Vivekananda in 21st Century” organized by Raiganj University College, West Bengal (India) during 22 & 23 March 2013.
- Member of “Advisory Board” in the organizing committee of the UGC Sponsored National Seminar on “Present day relevance of Lokachara approved by Smritisastras” organized by Raiganj University College, West Bengal (India) during 24 & 25 September 2013.
- Member of “Advisory Board” in the organizing committee of the UGC Sponsored National Seminar on “Cultural plurality and nation making in India: problems in retrospect (focus on eastern and north-eastern India)” organized by Shree Agrasen Mahavidyalaya, Dalkhola, West Bengal, India during 7 & 8 November 2014.
- Member of “District level Working Committee” in the district level “Science exhibition and book fair-2015” on 19-20 May 2015 at the invitation of the District Project Officer,



Sarva Sikhsha Mission and Rashtriya Madhyamik Shikshya Mission, Uttar Dinajpur district.

**b) International Committees: 01**

- Member of “Scientific Advisory Committee” in the international conference, “Animals in the Anthropocene: Human–animal relations in a changing semiosphere” to be organized at University of Stavanger, Norway during 17–19 September 2015.

**c) Editorial Boards: 04**

- Chief Editor of Indian Journal of Social and Natural Sciences (ISSN 2277-6117), published by Raiganj Gour Banga Research Forum, Raiganj, India.
- Member of Editorial Board in Zoological Research (ISSN 0254-5853), published by Kunming Institute of Zoology, Chinese Academy of Sciences, Kunming, China.
- Member of Editorial Board in Journal of Animal and Veterinary Advances (ISSN 1680-5593), published by Medwell Journals, Faisalabad, Pakistan.
- Member of Editorial Board in The SciTech, Journal of Science and Technology (ISSN 2278-5329), published by The SciTech Publishers, Balurghat, India.

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/ programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies: Nil

23. Awards/ Recognitions received by faculty and students

**Faculty:**

**Dr. Debashri Mondal**

- GATE qualified in the year 2004.
- UGC-CSIR NET qualified in the year 2004 and 2005.
- Ph.D. from University of North Bengal in the year 2009.
- Obtained fellowship under a project of National Environmental Engineering Research institute (CSIR), Nagpur.
- Recipient of a UGC Minor Research Project.
- Acted as Judge in the district science fair competition on 28<sup>th</sup> September, 2015 at the invitation of the District Youth Officer, Uttar Dinajpur district.

- Acted as Judge in the district science project competition on 25th September, 2015.
- **Dr. Prithwiraj Jha**
- **“Distinguished Scientist Award”** at the national level conference on “Biodiversity: threats and conservation through traditional and biotechnological approaches” organized by the Dum Dum Motijheel College, Kolkata, West Bengal (India) during February 4 – 6, 2012.
- Acted as **Chairman** in a technical session (Aquaculture- Session 6) at the "FABA 2014: International Symposium on Fisheries and Aquatic Sciences" organized by the Central Fisheries Research Institute (CFRI), Trabzon, Turkey during September 25 to 27, 2014.
- Acted as **Co-Chairman** in a technical session at the national seminar on “Exploration, protection and conservation of biodiversity and traditional knowledge” organized by the Gour Mahavidyalaya, Malda, West Bengal (India) on February 4 – 5, 2011.
- Member of **“Scientific Advisory Committee”** in the international conference, “Animals in the Anthropocene: Human–animal relations in a changing semiosphere” to be organized at University of Stavanger, Norway during 17–19 September 2015.
- Member of **“Advisory Board”** in the organizing committee of the UGC Sponsored National Seminar on “Relevance of Swami Vivekananda in 21<sup>st</sup> Century” organized by Raiganj University College, West Bengal (India) during 22 & 23 March 2013.
- Member of **“Advisory Board”** in the organizing committee of the UGC Sponsored National Seminar on “Present day relevance of Lokachara approved by Smritisastras” organized by Raiganj University College, West Bengal (India) during 24 & 25 September 2013.
- Member of **“Advisory Board”** in the organizing committee of the UGC Sponsored National Seminar on “Cultural plurality and nation making in India: problems in retrospect (focus on eastern and north-eastern India)” organized by Shree Agrasen Mahavidyalaya, Dalkhola, West Bengal, India during 7 & 8 November 2014.
- Acted as **“Rapporteur”** in a technical session at the national seminar on “Cultural plurality and nation making in India: problems in retrospect (focus on eastern and north-eastern India)” organized by Shree Agrasen Mahavidyalaya, Dalkhola, West Bengal, India during 7 & 8 November 2014.
- Acted as **“Rapporteur”** in a technical session at the national seminar on “Relevance of Swami Vivekananda in 21<sup>st</sup> Century” organized by Raiganj University College, West Bengal (India) during 22 & 23 March 2013.

- Centre-in- Charge or Raiganj Centre during the Higher Secondary Examinations- 2015 conducted by the West Bengal Council of Higher Secondary Education.
- Observer in Raiganj (University) College (venue) in the written test of the West Bengal School Service Commission held on 29 July 2012.
- Observer in Kaliyaganj College (venue) in the Upper Primary TET- 2015 of the West Bengal School Service Commission held on 16 August 2015.
- Member of “District level Working Committee” in the district level “Science exhibition and book fair-2015” on 19-20 May 2015 at the invitation of the District Project Officer, Sarva Sikhsha Mission and Rashtriya Madhyamik Shikshya Mission, Uttar Dinajpur district.
- Acted as Judge in the district youth level parliament competition on 12 February 2013 at the invitation of the District Inspector of Schools, Uttar Dinajpur district.
- Acted as Judge in the district science fair competition on 7 January 2012 at the invitation of the District Youth Officer, Uttar Dinajpur district.
- Acted as Judge in the district science fair competition on 20 August 2015 at the invitation of the District Youth Officer, Uttar Dinajpur district.
- Member of the seminar sub-committee of the Uttar Dinajpur District Book Fair 2012 at the invitation of District Library Officer, Uttar Dinajpur district.
- External expert for selection of guest lecturer at Balurghat college (9 December 2013).

**Students:**

- Debajit Chakraborty (First Class First in PG from Cooch Behar Panchanan Barma University, 2015 )
- Sudipta Das received following prizes:
  - i. 1<sup>st</sup> inner vision national salon of photography 2014 ( Having certificate of merit in monochrome section)
  - ii. Golden circuit-international photographic circuit 2014(having judges choice 1 award)
  - iii. Artistique 2014 Photography contest.(honorable mention in black and white section)
  - iv. Crown 2015 award (win crown silver award in creative section)

v. 1<sup>st</sup> cpc digital national salon2015 (win 2 award in color and creative section)

24. List of eminent academicians and scientists/visitors to the department:

- Prof. T. K. Chowdhury of Department of Zoology, University of North Bengal
- Dr. Debanjan Chakroborty, Research Assistant Professor, Dept of Pathology, the Ohio State University, USA

25. Seminars/Conferences/Workshops organized & the source of funding

a) National

b) International

26. Student profile programme/coursewise:

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	Selected	Enrolled	
				*M	*F
B.Sc. (Hons)	2015-2016	202	26	16	10
	2014-2015	198	29	21	08
	2013-2014	192	16	08	08
	2012-2013	178	21	12	09
	2011-2012	184	17	13	04
B.Sc. (Gen.)	2015-2016	216	29	19	10
	2014-2015	201	31	23	08
	2013-2014	199	10	03	07
	2012-2013	189	38	26	12
	2011-2012	192	11	07	04

Name of the Course/programme (refer question no. 4)	Academic Session	Appeared	Pass percentage	1 <sup>st</sup> class/Division
---	------------------	----------	-----------------	--------------------------------

B.Sc. (Hons)	2015-2016	18	61	01
	2014-2015	02	50	Nil
	2013-2014	08	88	Nil
	2012-2013	06	67	Nil
	2011-2012	05	80	Nil
B.Sc. (Gen.)	2015-2016	10	90	Nil
	2014-2015	07	71	Nil
	2013-2014	01	100	Nil
	2012-2013	03	67	Nil
	2011-2012	02	100	01

\*M=Male \*F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? SSC-01

29. Student progression

Student progression	Against % enrolled
UG to PG	75
PG to M.Phil.	03
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
<b>Employed</b>	10
- Campus selection	
- Other than campus recruitment	

30. Details of Infrastructural facilities

a) Library: **There is a well equipped central library**

b) Internet facilities for Staff & Students: **Partial**

c) Class rooms with ICT facility: **Nil**

d) Laboratories: **Two (02)**

31. Number of students receiving financial assistance from college, university, Government or other agencies: Ten (10) Hons. Student

Details: SC Stipend- 05, ST Stipend- 01, Minority Stipend- 04

32. Details on student Enrichment programmes (special lectures/workshops/seminar) with external experts

- Dr. Debanjan Chakraborty from Dept. of Pathology, Ohio State University delivered two special lectures on “Cancer Biology” in the Faculty Exchange Programme Dated 21.07.2015 and 22.07.2015
- 
- Dr. Debanjan Chakraborty from Dept. of Pathology, Ohio State University delivered lecture on “Dopamine as an endogenous regulator of tumor growth and angiogenesis” in the College Seminar Dated 28.07.2015
- Dr. Sudeb Saha delivered lecture on “Health hazard of toxic chemicals used indiscriminately in agricultural practice” in the College Seminar Dated 28.07.2015
- Dr. Kaushik Chakraborty delivered lecture on “The Origin of AIDS” in the Faculty Exchange Programme Dated 15.10.2015.

33. Teaching methods adopted to improve student learning

- Lecture Method using extensive Board Work
- Charts are used for both theory and practical classes
- Use of Models to demonstrate some topics of practical classes
- Lecture using Projector
- Problem Solving Method
- Museum specimens displayed in the department introduces the students to an array of animals, thus instilling their interest into the world of Zoology
- Regular Excursions are arranged to familiar the students with biodiversity and different field studies.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:  
**NSS & Extension Programme of the College.**

35. SWOC analysis of the department and Future plans

**Strength:**

- Very dedicated faculty.
- Homely atmosphere and intimate relationship between teachers and students
- The teachers are engaged in high quality research work as evidenced by their publications in many journals.

**Weakness:**

- Insufficient Number of Teachers
- Inadequate laboratory space

**Opportunity:**

- Enough scope in higher education and research
- Huge job opportunity in teaching.
- Regular counseling of students by faculty members for their better placement.
- UGC MRP fund of the Department.

**Challenged:**

- Shortage of permanent faculty as well as guest lecturer
- Overall infrastructural development of the department

**Future Plans:**

- Enriching the Departmental existing museum with more specimens.
- Establishing a new laboratory for research works.
- Improvising Teaching learning methods [e-class room, interactive board, digital classrooms, Digital library etc]
- Starting monthly seminar for Honours students in the department.



## RAIGANJ SURENDRANATH MAHAVIDYALAYA

Ref No : 421-NAAC –RSM- 2015

Date- 23/12/2015

### Declaration by the Head of the Institution

I certify that the data included in this Self Study Report (SSR) for accreditation is true to the best of my knowledge. This SSR is prepared by the institution after internal discussion and no part has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.

*Teacher-in-*

**Date-** 23<sup>rd</sup> December, 2015  
**charge**

**Place-** Raiganj.  
**SurendranathMahavidyalaya**

*Raiganj*



**Raiganj, Uttar Dinajpur**

**Teacher-In-Charge**  
**Raiganj Surendranath Mahavidyalaya**

**Sudarshanpur P.O. Raiganj, Dist Uttar Dinajpur, Pin -733134**  
**TEL-03523-253055,251231, FAX-03523-253055,**  
**E-mail: [mda\\_sunam@yahoo.co.in](mailto:mda_sunam@yahoo.co.in), Website: [www.raiganjsnm.net](http://www.raiganjsnm.net)**



### Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **Raiganj Surendranath Mahavidyalaya** fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 23-12-2015  
Place: Raiganj



Principal/Head of the Institution

(Name and Signature with Office seal)

Teacher-in-Charge  
Raiganj Surendranath Mahavidyalaya



# Annexure - 1

UNIVERSITY GRANTS COMMISSION  
 BHABHAI SHAM ZAFAR MANSION  
 NEW DELHI-110002.

No.F.S-30/96(CPP-1)

June, 1997

The Registrar,  
 University of North Bengal,  
 P.O. North Bengal University,  
 Raja Ramohanpur,  
 Dist. Darjeeling,  
 West Bengal-734430.

24 JUN 1997

Sub: List of Colleges prepared under Section-2(f) of the  
UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No.23-47/D-95 dated  
 2.8.1997 on the above subject and to say that the name of the  
 following college has been included in the above list under Non-  
 Government college(s) teaching upto Bachelor's Degree:

Name of the College	Year of Estt.	Remarks
Raiganj Surendranath Mahavidyalaya, P.O. Raiganj, Dist. Uttar Dinajpur-733134. (Dr. Dharendra Kumar Das)	1986	The College is eligible to receive central assistance in terms of the rules framed under Section-12-B of the UGC Act, 1956.

Yours faithfully,

(Days Ahuja)  
 Under Secretary

Forwarded to:-

1. The Principal, Raiganj Surendranath Mahavidyalaya, P.O. Raiganj,  
Dist. Uttar Dinajpur-733134.
2. The Secretary, Govt. of India, Ministry of Human Resource  
Development, Department of Education, T-14 Section,  
New Delhi.
3. All Sections, UGC.
4. S.O. (FD-III/CD/IV Section) UGC, New Delhi.
5. Joint Secretary, UGC Eastern Regional Office, L.S.-8,  
Section-III, Salt Lake, Calcutta-700091.
6. Board file.

ATTESTED

Principal  
 Raiganj S. N. Mahavidyalaya

(C.P. Arora)  
 Section Officer

## Annexure - 2



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

No. CW-281/11-12 (ERO)

Date: 25-Jan-12

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

S.No. 208438

Sub : Release of Grant-in-Aid during the Current financial year, during Xith Plan, to  
Raiganj Surendranath Mahavidyalaya

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 112500 towards the scheme Seminar/Conference to the Principal, Raiganj Surendranath Mahavidyalaya for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Mathematics/Statistics/ Botany/Zoology				
1st instalment				
Seminar/Conference	150000	0	112500	112500
Total			<span style="border: 1px solid black; padding: 2px;">112500</span>	


The College is requested to note:

- A. From 2011-12, for all sanctions, the sanctioned amount is divided into three heads in proportion of 77.5% for General, 15% for SC and 7.5% for ST.
- B. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.


- The sanctioned amount is debitable to the major head 4.(iv)b and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilized only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. \_\_\_\_\_ out of the grant of Rs. \_\_\_\_\_ sanctioned vide letter No. F. \_\_\_\_\_ (ERO) dated \_\_\_\_\_ has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to :

1. Principal  
Raiganj Surendranath Mahavidyalaya  
Raiganj, Uttar Dinajpur  
West Bengal 733134

Yours faithfully,  
  
(Dr. Ratnabali Banerjee)  
Joint Secretary

- He/She is requested to abide by these Instructions/Guidelines of sanction order.
- Registrar/ Director, Co-ordinator, College Development Council, Gour Banga University
  - Auditor General, Govt. of West Bengal
  - The Secretary, Higher Education, Govt. of West Bengal
  - The Director of Public Instructions (Higher Education) Govt. of West Bengal
  - Mathematics/statistics/ Botany/Zoology

  
(Dr. Ratnabali Banerjee)  
Joint Secretary



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

No: WGB-007/12-13

(ERO) ID No WGB-007

Date: 28-Mar-14

S.No. 222038

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

Sub: Release of Grant-in-Aid during the Current financial year (2013-14), during XIth Plan, to  
Raiganj Surendranath Mahavidyalaya

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **568588** towards the scheme XIth Plan College Development to the Principal, Raiganj Surendranath Mahavidyalaya for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Undergraduate Plan Block Grant				
Plan Block Grant-Head-31	524295	0	209717	209717
Plan Block Grant-Head-35	2097178	480000	358871	838871
Total			<b>568588</b>	

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (Including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (Including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitible to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:  
Principal,

Raiganj Surendranath Mahavidyalaya  
Raiganj, Uttar Dinajpur  
West Bengal 733134

(b) Account No.: 0937000100120522

(c) Name & Address of Branch: Punjab National Bank, Raiganj Branch

(d) MICR Code of Branch: 733024202

(e) IFSC Code: PUN0039700

(f) Type of Account: SA/Current/Cash Credit

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those who don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.

<p><b>Arijit Das</b> M.A., M.Phil. <b>ASSISTANT REGISTRAR (Addl. Charge)</b> email : arjit3333@gmail.com</p>		<p><b>UNIVERSITY OF GOUR BANGA</b> [Established under West Bengal Act XXVI of 2007] P.O. Mokdumpur Dist. : Malda, West Bengal, Pin. : 732103</p>
<p>Uri : <a href="http://www.ugb.ac.in">www.ugb.ac.in</a> ● Phone : (03512) 223664 ● Fax : (03512) 223568</p>		

Ref. No. : 1101 / UGB / R - 15

Date : 21.12.2015

**TO WHOM IT MAY CONCERN**

This is to certify that Raiganj Surendranath Mahavidyalaya, West Bengal is affiliated to the University of Gour Banga since 2008 and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval :

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permane nt	Tempora ry	
(I)	Three year B.A. Hons. Courses in Bengali, English, History, Sociology, Education and Political Science.	Permanent		---
(II)	Three year B.A. General Course in Bengali, English, History, Sociology, Education, Political Science, Sanskrit, Philosophy, Geography, Physical Education and Urdu.	Permanent		---
(III)	Three year B.Sc Hons. Courses in Physics, Chemistry, Mathematics, Zoology, Economics and Botany.	Permanent		---
(IV)	Three year B.Sc General Courses in Physics, Chemistry, Mathematics, Zoology, Botany, Economics and Statistics.	Permanent		---



Arijit Das

Asst. Registrar (Addl. Charge)

University of Gour Banga  
Assistant Registrar (Addl. Charge)  
University of Gour Banga



**NATIONAL YOUTH DAY-20**  
SHRI VIVEKANANDA JANMA JAYANTI  
12 JANUARY

ORGANIZED BY  
**NSS UNIT-1**  
RAIGANJ SURENDRANATH MAHAVIDYALAYA  
P.O.-RAIGANJ, LITTAH DINAJPUR,  
PIN-727134, WEST BENGAL

