



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	RAIGANJ SURENDRANATH MAHAVIDYALAYA
Name of the head of the Institution	Dr. Prithwiraj Jha
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+918945954418
Mobile no.	7319593993
Registered Email	mda_sunam@yahoo.co.in
Alternate Email	rsmiqac2017@gmail.com
Address	P.O. - SUDARSHANPUR
City/Town	RAIGANJ
State/UT	West Bengal
Pincode	733134
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. K.R. Bhattacharyya
Phone no/Alternate Phone no.	+919062311185
Mobile no.	8240781447
Registered Email	rsmiqac2017@gmail.com
Alternate Email	mda_sunam@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rsmraiganj.in/ssr/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://rsmraiganj.in/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.51	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC	19-Aug-2015
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

300000

Year

2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

a) Institution has been accredited with B by untiring efforts IQAC including all teaching, nonteaching staff and students. b) One UGC sponsored National Level Seminar was conducted by the Department of History (05.04.17 06.04.17) under the guidance of IQAC c) 491 new books of different subjects by different authors, 6 national referred journals and 7 magazines purchased for the Central library and INFLIBNET was introduced for eresources. d) Under the guidance of IQAC the College provided financial support to the economically challenged and meritorious students. e) One workshop organized by the Botany Zoology Department, guided by IQAC, in collaboration with UBKB, Pundibari, Cooch Behar University of North Bengal, on Bioresource utilization (06.08.1607.08.17).

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
? To organize departmental seminar, conference and workshop	Successfully conducted
? To make Wifi enabled and plastic free campus.	Successfully implemented
? To increase number of books and computers for student support progression	Successfully implemented
? To conduct NAAC visit and secure good score	Successfully achieved
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	30-Nov-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	28-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The institution has taken the overall Management Information System (MIS) support from various agencies to assist academic and administrative works. Following modules have been covered under MIS: Admission process is conducted by CAS 4.2 software and "Online Admission Portal" by Infonatics. Student related activities like Lesson plan, work diary, assignments, LSM and study materials preparation etc., is managed by MIS support system by CAMPUS. The activities of IQAC is monitored and maintained by CAMPUS software. All cocurricular activities like value added courses is conducted by using CAMPUS software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being affiliated to the University of Gour Banga, the College follows the curriculum at UG level designed by the said university to achieve academic excellence. For effective implementation of the curriculum, the College organizes orientation programmes to the all-new batch of students every year. The Academic sub-committee is responsible for Monitoring the regularity of classes. Executing the teaching plans provided by the departments effectively. The course plan involves and encourages the teachers to include the different teaching methods and Pedagogy such as chalk and talk method, PPT presentations etc. The HOD of each department monitoring the progress of the students through presentations in class and other activities. These are ensuring distribution of Syllabus for each year, monitoring the completion of syllabus, analysing the final year results when published, conducting regular meetings between administration and departmental HoDs to solve all the academic problems etc. Departments distribute the academic calendar, Classes are held regularly as per a master routine. Routine analyses are done by the concerned committee. (Routine, Routine Analysis, Syllabus distribution, Teaching plans incorporated in Academic Subcommittee). Remedial classes as per the UGC guidelines, are held and these are included in the routine as well. Library support effectively supplements the class lectures as far as possible. Monthly records of book issuance are also documented. Some departments are equipped with LCD projectors, laptops and fold-able screens for PowerPoint presentations. Institute organizes seminars by various departments periodically, centrally to share the knowledge among all disciplines.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in PC Application	15/11/2016	730	YES	YES
Certificate on Computer Awareness	Nil	15/11/2016	30	YES	YES
	Nil	05/12/2016	90	YES	YES
Certificate on Communicative English					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	174	102

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Counselling	12/12/2016	46
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Sociology Hons	26
BA	Education Hons	92
BA	Geography General	1
BSc	Botany Hons	8
BSc	Zoology Hons	25
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from Students: IQAC of Raiganj Surendranath Mahavidyalaya is instrumental in collecting feedback from various stakeholders on the relevance of the curriculum prescribed by the University of Gour Banga. IQAC has collected structured feedback from students, on curricular aspects and results and that were analyzed properly. Based on the results it is understood that the students have some grievances regarding availability of the syllabus and books in the library. The issue is addressed by addition of more books in the library, and using INFLIBNET through which students can access over 30000 eBooks, and e-journals. The college follows the guidelines laid down by the University of Gour Banga with respect to the syllabus. To include latest developments in curriculum, ICT enabled tools are to be implemented more in the classroom, taking contents from various updated academic sources. Feedback from the Faculty: The College arranges a feedback session with the faculty members.</p>

The feedback is taken mainly focusing on the academics of the students for example whether the syllabus studied in the College helps the students to attain the course outcome, is the library of the College sufficient enough to fulfill the needs of the students, is availability of teaching-learning facilities adequate, whether the syllabus is covered in the classroom in the stipulated time. The faculties are quite sure about the syllabus being covered in the classrooms in the stipulated time frame, but they are not satisfied with the resources available in the library and other teaching-learning facilities which seems insufficient to fulfill the need of the students as well as the faculty members. Steps are being initiated to appoint more guest lectures on the various subjects and topics suggested by the teachers, alumni and students. Department Heads have been asked to conduct meetings and suggest Add-on or Certificate courses which will have practical implementation. Feedback from the Alumni and Parents: IQAC, Raiganj Surendranath Mahavidyalaya has also collected feedback from Alumni and Parents and analyzed. Based on that TIC decided to introduce a few skill based certificate or diploma courses having better job opportunity and practical implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali	123	Nill	121
BA	Political Science	59	Nill	59
BA	Education	123	Nill	124
BSc	Chemistry	24	Nill	22
BSc	Physics	24	Nill	22
BSc	Botany	24	Nill	23
BSc	Zoology	26	Nill	26
BA	English	123	Nill	124
BA	History	59	Nill	60
BA	Sociology	123	Nill	25
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2635	0	21	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Number of smart	E-resources and
-----------	-----------	---------------	---------------	-----------------	-----------------

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
21	13	2	1	0	2
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, we have conducted internal assessment and tutorial examination in each and every department with care to monitor the academic upgradation of our students. We also conducted various special talks and seminars to give an exposure to our students through meeting with the recourse persons with plethora of knowledge. We also encourage our students to take part in various cultural and sports activity and different outreach programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2635	21	1:125

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	21	6	3	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA (Bengali)	Year	20/07/2017	06/09/2017
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Timely conduct of internal examination and student feedback system was enforced.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, the academic and examination schedule was strictly followed as per the academic calendar of the University of Gour Banga

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Undergraduate programme	BA	Nil	1072	891	83.11
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
History of North Bengal: A New Perspective	History	05/04/2017
Bioresource Utilization	Botany	06/08/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	1.68
International	Mathematics	3	3.04
International	English	3	0.34
National	History	2	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
Bengali	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Microwave-induced Triazole Synthesis via 1,3-dipolar azide-alkyne cycloaddition: Recent Advances.	Sujit Ghosh, Basudeb Basu	Current Green Chemistry	2017	2	Raiganj Surendranath Mahavidyalaya	6
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	15	1	0
Attended/Seminars/Workshops	1	6	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nature Camp	NSS	2	55
Campus Cleaning Programme	NSS	2	51
Observance of Independence Day	NSS	2	65
Observance of Republic Day	NSS	2	65
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Clean Campus	2	51
Gender Issue	NSS	Gender Sensitisation	2	68
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
29.5	29.01

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10705	Nill	Nill	Nill	10705	Nill
e-Books	674	Nill	Nill	Nill	674	Nill
Reference Books	450	Nill	Nill	Nill	450	Nill
Journals	10	Nill	Nill	Nill	10	Nill
e- Journals	8	Nill	Nill	Nill	8	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	2	1	0	1	0	2	30	0
Added	0	0	0	0	0	0	0	0	0
Total	24	2	1	0	1	0	2	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.5	5	24	24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Raiganj Surendranath Mahavidyalaya has well-established procedures for the procurement and maintenance of its infrastructure. Every Department periodically performs an inventory of its equipment and consumables. This enables the Department to repair any malfunctioning equipment, do maintenance checks/procedures and to initiate the prescribed procedure for replacement/procurement. In the event of a Department wishing to procure some equipment involving a substantial financial outlay, it needs to send, through the Principal, enquiries to potential suppliers. A minimum number of quotations need to be compulsorily obtained which are, then, scrutinized carefully by a duly-constituted Scrutiny Committee. Based on the Report of the said Committee, orders are placed for the equipment. As part of standard operating procedures, dedicated registers are maintained at the College Office for the registration of complaints/requests regarding repairs and maintenance of equipment. The registers are regularly monitored and the requests are regularly complied with. Maintenance of physical infrastructure is regularly done under the aegis of a duly-appointed Administrator of the Diocesan Assets. Funds released to the Institution due to the award of 'College with Potential for Excellence' have been judiciously used for the up-gradation of laboratories, computer

facilities, seminar hall and classrooms, procurement of teaching aids, books and journals, library

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREE STUDENTSHIP	320	80600
Financial Support from Other Sources			
a) National	1. SC/ST/OBC AND MINORITY SCHOLARSHIP, 2. KANYASHREE SHOLARSHIP 3. SVMCH	524	132000
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	07/11/2016	50	College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Orientation in higher education , Career Counselling Programe by Placement Cell	500	450	40	400
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	50	Bachelor in Arts	Bengali, Education, History, Political Science	In different Universities like UGB, KU, RBU, NBU, NSOU and Govt, Govt aided and Private B.Ed Colleges.	Post Graduate Degree in Regular and Distance mode, B.Ed
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Sports and Exhibition and Cultural Programme	College	50
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Inter College Athletic Meet	National	6	Nil	NA	Samsul Haque, Priyanka Soren, Beli Barman,

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Introduction: The following report provides an overview of the Student Council, Academic Committees, and Administrative Bodies of our college. These entities play crucial roles in enhancing the academic environment, fostering student engagement, and ensuring efficient administrative functioning. This report aims to shed light on their roles, responsibilities, and contributions to the college community.

I. Student Council: The Student Council serves as a representative body for the students, acting as a liaison between the student body, faculty, and administration. It comprises elected student representatives who advocate for student interests and work towards improving the overall college experience. The key functions and responsibilities of the Student Council include:

- 1. Representation:** The council represents the student voice in decision-making processes at various levels within the college, including academic policies, extracurricular activities, and student welfare initiatives.
- 2. Organizing Events:** The council plays a pivotal role in organizing student-centric events such as cultural festivals, sports tournaments, and seminars, promoting a vibrant campus life.
- 3. Addressing Grievances:** The Student Council acts as a mediator between students and the administration, addressing grievances, concerns, and suggestions to ensure a conducive learning environment.

II. Academic Committees: The college establishes various Academic Committees to focus on specific areas of academic development and improvement. These committees typically consist of faculty members, administrators, and student representatives. Some prominent academic committees include:

- 1. Curriculum Development Committee:** This committee is responsible for reviewing and updating the colleges curriculum, ensuring its relevance to industry standards, and incorporating emerging trends in respective fields.
- 2. Examination Committee:** The Examination Committee oversees the planning, scheduling, and conducting of examinations, ensuring adherence to academic regulations and maintaining the integrity of the evaluation process.
- 3. Research Committee:** The Research Committee promotes and supports research activities among faculty and students, fostering a culture of innovation and knowledge creation within the college.

III. Administrative Bodies: The administrative bodies of the college are responsible for managing the day-to-day operations, infrastructure, and support services. Some significant administrative bodies include:

- 1. Administrative Staff:** The administrative staff plays a crucial role in providing administrative support to students, faculty, and other stakeholders. They manage admission processes, maintain student records, handle financial matters, and facilitate communication within the college.
- 2. Library Committee:** The Library Committee is responsible for managing and developing the college library, ensuring access to a wide range of educational resources, both print and digital, to support research and learning activities.
- 3. Facilities Management:** This body oversees the maintenance of college infrastructure, including classrooms, laboratories, hostels, and other facilities, ensuring a safe and conducive environment for academic pursuits.

Conclusion: The Student Council, Academic Committees, and Administrative Bodies collectively contribute to the overall functioning and development of our college. They ensure student representation, academic excellence, and efficient administrative processes. The collaborative efforts of these entities create a holistic and enriching educational experience for all stakeholders within the college community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

An alumni association is an organization formed by graduates or former students of a particular educational institution. Raiganj Surendraanth Mahavidyalaya Alumni Association was formed on 27/05/2016 under the Certificate of Registration of Societies West Bengal Act of 1961 bearing registration no: 56502 of 2016-2017. Its primary purpose is to foster a sense of community and maintain a connection between the institution and its alumni. Alumni associations often provide various benefits and services to their members, such as:

1. Networking opportunities: Alumni associations facilitate networking among former students, allowing them to connect with each other, exchange ideas, and build professional relationships.
2. Career support: Many alumni associations offer career services, including job boards, job fairs, mentoring programs, and career counseling, to help alumni in their professional development.
3. Continuing education: Some associations provide opportunities for alumni to continue their education through workshops, seminars, or access to online resources.
4. Events and reunions: Alumni associations organize social events, reunions, and gatherings to bring former students together, fostering a sense of belonging and nostalgia.
5. Communication and publications: Associations often publish newsletters or magazines to keep alumni informed about the institutions latest news, achievements, and updates on fellow alumni.
6. Social Welfare activities: Association strongly believe in the community service, and therefore holds various programmes for the underprivileged and excluded members of the society.

5.4.2 – No. of enrolled Alumni:

31

5.4.3 – Alumni contribution during the year (in Rupees) :

4400

5.4.4 – Meetings/activities organized by Alumni Association :

Introduction: The Alumni Association of RSM has been actively engaging and organizing various meetings and activities throughout the year to foster connections between alumni, promote professional development, and contribute to the overall growth of the college community. This report aims to provide an overview of the recent meetings and activities conducted by the association.

.Meeting 1: Annual General Meeting Date: 27/05/2016 The Annual General Meeting served as a platform for alumni to gather and discuss important matters related to the association and college. The meeting was attended by a significant number of alumni, including several distinguished guests. The agenda included updates on alumni achievements, financial reports, election of new board members, and brainstorming ideas for future activities.

Activities Organised:

Networking Event The Networking Event focused on fostering connections between alumni and current students. The event provided an opportunity for alumni to share their professional experiences, offer guidance, and facilitate mentorship relationships. It included panel discussions, interactive sessions, and networking opportunities, ensuring a vibrant exchange of ideas and knowledge.

Activity 2: Career Fair: The Alumni Association organized a Career Fair, inviting alumni from diverse platforms to showcase their success stories and provide employment opportunities for both recent graduates and experienced professionals. The fair attracted a wide range of participants, creating a dynamic environment for networking, job hunting, and exploring potential career paths.

Activity 3: Alumni Lecture Series The Alumni Lecture Series featured prominent alumni who excelled in their respective fields. These accomplished individuals shared their insights, experiences, and expertise with the college

community, inspiring students, faculty, and fellow alumni. The lecture series covered various topics such as entrepreneurship, leadership, and innovation, enriching the intellectual environment of the college. Activity 4: Community Service Initiative To give back to the community, the Alumni Association organized a community service initiative in collaboration with local organizations. Alumni volunteers participated in activities such as environmental cleanup, charity drives, and mentorship programs, aiming to make a positive impact on society while strengthening the associations bonds .Conclusion: The Alumni Association of Raiganj Surendranath Mahavidyalaya has been actively engaging its members through various meetings and activities that cater to their professional, networking, and community service needs. These initiatives have fostered a sense of pride, connection, and involvement among the alumni while contributing to the growth and development of the college community as a whole.The association continues to explore new avenues to enhance alumni engagement and create meaningful opportunities for allumini, to contribute.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

So far as Raiganj Surendranath Mahavidyalaya is concerned, the phrase 'Institutional Vision and Leadership' should be taken into consideration with a grain of salt. It is true that the college is situated in the backward rural area. The institution's major vision is to remove the darkness of superstition, ignorance and lack of awareness of the rural youth through lightening the lamp of education, which is reflected in the logo of the institution. Faculty members are given representation in various committees /cells and allowed to conduct various programs to showcase their abilities. For instance, the 'Examination Committee' and 'Academic Sub-Committee' function to conduct both internal and external examinations under the supervision of IQAC. The faculty members are given autonomy to organize various activities under various sub cells (like, admission committee, seminar committee etc.) under the supervision of the teacher in charge of the college. The faculty members are encouraged to develop leadership skills by given charge as convener/coordinator of various committees and subcommittees, both in academic and extra-curricular arena. They are given authority to conduct educational tours and the like.Secondly the college frames different statutory bodies comprising representations from all stakeholders of the college which coordinate with different administrative activities. Each department of the college in collaboration with IQAC is frequently entrusted with responsibility to organize various seminars, workshops, conferences and symposium which enhance opportunities to all the faculty members to augment their educational standards.Thus, Raiganj Surendranath Mahavidyalaya with all its wings always puts emphasis to pave the way to fulfill institutional vision and management in all possible ways.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows a method which is prescribed by the University for the purpose of students' admission. The

mode of taking admission in the college is online, no other modes of admission are accepted. The method of admission of the students is as follows. First of all, the online form is published from the colleges' end through newspapers and the college - website and specified period of time is allotted for the submission process. Secondly the eligible candidates are shortlisted by the college for various Honours and General disciplines. Thirdly the students are allowed to take provisional admission after the payment of desired college fees, and finally the admission is confirmed after thorough verification of original mark sheets and other certificates as per requirement.

Industry Interaction / Collaboration

N.A

Human Resource Management

The College has a good monitoring system for the faculty members, non-teaching staff and support staff. The process of taking leaves by the staff of the college is well maintained and has to go through a centralized system. The faculty members have availed study leaves for carrying out various research activities and FIP's. The college has granted on-duty leave for the faculty members who were interested in participating or presenting a paper in various workshops, seminars, symposiums and conferences. The college also provides on duty leave for the faculty member who got registered for Ph.D. where pre-registration seminar is held for the acceptance of the topic of research for Ph.D. and seminars are also arranged after the submission of Ph.D. thesis. The roster for the non-teaching job is well maintained and closely monitored by the head of the institution.

Library, ICT and Physical Infrastructure / Instrumentation

The College is well equipped with the library facility with various books available for the students and teachers in different languages (English, Bengali, Hindi and other regional languages). 10705 textbooks, 450 reference books, 674 e-books, 6 newspapers, 10 Indian journals, 8 e-journals addition are added to the library during the academic year 2016-2017. Open Access for books, Open Access for Journals, Open Public Access Catalog, E- library facility, CCTV,

Display of current journals, Computers are enabled with INFLIBNET. Smart class room, development of language lab. Various laboratory instruments and computers are purchased during the year. All the computers are connected through LAN and internet facility enabled.

Research and Development

Research is the core for any faculty development therefore research is focused with utmost importance. The college encourages every faculty to carry research activities which is also required for faculty under CAS programme. Faculty members have participated in various regional, state, national and international level seminars, symposiums, workshops, conferences etc. where some of the faculty members also presented their papers. Various faculty members also availed the facility in participation of Faculty Induction Programme and Refresher Courses in HRDC's across the country. Research is not the only goal for faculty members, but various departments also organize workshops and seminars for the students at departmental level where the students get an opportunity to present their papers. There are frequent arrangements of peer talk for the benefit of faculty and students.

Examination and Evaluation

The College ensures uniform mode of assessment for various streams following the guidelines prescribed by the University of Gour Banga. The college follows the III system mode of examination. In this regard, every department of the college organizes class test on a regular interval to monitor the progress of the students. There is a provision of mid-term examinations to be conducted for the students. Finally a selection test is conducted before appearing for the final University Examination. This really provides an opportunity to prepare the students for the university exams. The university examination for the college students is conducted in other center and the students of other colleges give university examinations in our college. In other words, the students examination center is not their home institution but other college as allotted by the university.

The college has two committees via Examination Committee and Academic Sub-Committee to organize, conduct and monitor all internal and university examinations under the supervision of IQAC. As far as evaluation is concerned, the college gives the students an opportunity to overcome their mistakes by showing the evaluated answer scripts of internal examinations. The college also publishes the result of internal tests on the notice board. The conduction of external examination and evaluation has been performed according to the guidelines set by the university.

Teaching and Learning

The College tries its best to design and implement a suitable method for teaching and learning. To make the students well equipped with the modern technology, there is an access to ICT enabled class as well. While using the traditional chalk and talk method of teaching it is ensured that both the inductive method of teaching and deductive method of teaching are followed in order to build the thinking capability of the students. Not only does the college restrictive to class teaching but also indulges in teaching values, morals and ethics which are relevant in day to day life. The college also organizes the awareness programme for the students on various issues from time to time. Apart from these techniques, the teachers prepare lesson plans, innovative pedagogical tools, remedial classes, internships, workshops, projects and value added programs for the benefit of students to convey better teaching and learning.

Curriculum Development

Raiganj Surendranath Mahavidyalaya is affiliated to the University of Gour Banga, Malda, and follows the curriculum as prescribed by the University. Faculty members of Raiganj Surendranath Mahavidyalaya are engaged in various responsibilities which include framing of University question papers, moderation, evaluation of answer scripts and various other academic responsibilities assigned by the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Planning and Development	<p>Based on the mission and vision of the college the developmental programs are planned and implemented. The planning includes curriculum framing, the systematic preparation of lesson plan and work- diary by the faculty and they are maintained and produced whenever required. The availability of well- equipped library, which can be accessed by both faculty and students , class rooms , clean campus, wash rooms, common rooms and other infrastructural development are the results of effective planning. All the developmental plannings are closely monitored by the Head of the Institution and IQAC through different sub-committees. Tenders are also invited for all purchase related matters, as per government guidelines.</p>
Administration	<p>The resolutions based on various aspects like the recruitment of non-teaching staff,the admission,the infrastructural development, the academic and other administrative activities are taken by the College Authority and the information for the purpose of dissemination is published in the college website. Regular administrative notices are published in the college website.</p>
Finance and Accounts	<p>The college employees are registered in COSA where salary of all employees is updated. The college deducts a specified sum as per the convenience of the employees to be paid by the employees as income tax at the end of each month throughout each financial year. After the receipt of salary by employees, pay slip of the salary is handed to the employees and signature at designated place is taken.</p>
Student Admission and Support	<p>There is an online portal of College designated for student admission through online platform which is fully transparent. The online payment gateway makes financial transaction transparent. The students after being admitted to the college, the necessary information like fee payments, registration due date, student scholarship details etc. are communicated to the students through office, notice board for students and college website.</p>
Examination	<p>The college is affiliated to the</p>

University of Gour Banga, Malda. The notice regarding the date of exam online/offline to be conducted at college level and university level can be accessed through college website, notice board. The Examination Committee and Academic sub Committee along with the Heads of various Departments (HODs) decide on the mode of internal assessment, keeping in mind the guidelines set by the affiliating university. The college follows (111) pattern of examination, under which the students will have to sit in the external examination conducted by the university every year as notified by the university in the official website. The university communicates to all the affiliated colleges regarding the examination routine and the venue of examination for students in specified format on time. The admit card or hall ticket for university exams needs to be generated online through university portal. The students appear in university exams at the center prescribed by the university which does not involve the home center.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Workshop on Bio- resource U tilization (organised by Botany and	NIL	06/08/2016	07/08/2016	67	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	27/07/2016	24/08/2016	29
Refresher Course	1	16/08/2016	16/09/2016	30
Refresher Course	1	01/11/2016	21/11/2016	21
Refresher Course	1	22/03/2017	11/04/2017	20
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Provident fund as per government norms</p> <p>2. Gratuity as per government norms. if needed.</p> <p>3. Maternity leave to the women employees.</p> <p>4. Paternity leaves are provided for all the Male staff .</p> <p>workshops in India and abroad.</p> <p>5. On duty leave is provided for attending examination, valuation, BoS /BoE meeting, workshop, seminar, conference, orientation course, refresher course, faculty development program etc.</p> <p>6. Staffs are encouraged for self-development and higher education</p> <p>7. Casual leaves (CL) and earned leaves (EL) - for teaching staff</p> <p>8. Staffs are allowed to use college ICT facilities</p>	<p>1. Provident fund as per government norms.</p> <p>2. Gratuity as per government norms.</p> <p>3. Maternity leave to the women employees.</p> <p>4. Paternity leaves are provided for all the Male staff.</p> <p>5. Casual leaves (CL) and earned leaves (EL).</p> <p>6. Salary-in advance can be availed by staff in need.</p> <p>7. Orientation programs for non-teaching staff.</p> <p>8. Free Wi-Fi facilities are made available.</p> <p>9. Gym facility, Canteen facilities are available for Non-teaching staff.</p>	<p>1. Fee Structure showing Fee concession for meritorious children.</p> <p>2. Scholarships, free studentship (both from Government and College) are provided to the students for motivating students to get university ranks and for achieving excellence in results.</p> <p>3. Health counselling for female students by different health programmes organised by Health Club</p> <p>4. Counselling</p> <p>5. Restroom, Ramp, Bathroom facilities are available for especially challenged students</p> <p>6. Free Wi-Fi facilities are made available.</p> <p>7. Half-fee concession from college authority</p> <p>8. Girls and Boys common rooms, Gym, Canteen facilities are</p>

for their research work 9. Salary in-advance can be availed by staff if needed. 10. Well-equipped staff rooms for all the faculty members. 11. Free Wi-Fi facilities are made available. 12. Gymnasium, Canteen facilities are available for teachers.	available for students.
---	-------------------------

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is conducted by College Authority in assisted by B.RAY ASSOCIATES and external Audit is conducted by the Auditor appointed by the Government of WB(accountant).The field which are checked by the auditor are 1.Thorough assessment of the strength of internal check. 2. Vouch the grant-in-aid from the government carefully. 3. Verify the receipts of monthly fees from students, from counterfoils or carbon copy of the receipts. The auditor should also see whether cash received has been banked daily or not. 4. Other charges from the students such as examination fees, laboratory fees, fines etc should be carefully verified. 5. Any fees received in advance should be properly adjusted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher meeting is a regular practice in this college. The college organizes parent teacher meeting in order to aware parents regarding various welfare schemes of the government. The meeting is generally considered following key points 1. Parent-Teacher meeting has been organised to make the parents aware of different co-curricular and extension activities to be conducted by the college in this academic session. 2. Parent -Teacher meeting has been held to make the parents know about the progress of their son/daughter and information relating to performance of their son/daughter in internal examination, and remedies to be taken for progress of their education.

6.5.3 – Development programmes for support staff (at least three)

Various development programmes are conducted for the support-staff of the college. Following are some of the development programmes organized :
 1.Orientation regarding the 1-1-1 pattern of examination. 2. Training programme on students' admission software. 3. Training programme on e-billing.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Extension/Expansion of E-Governance. 2. Promoting Research Culture among the faculty Members. 3. Administrative and academic audit.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	One Workshop organised by Botany and Zoology Department	06/08/2016	06/08/2016	07/08/2016	67
2017	One national level seminar sponsored by UGC in History Department	05/04/2017	05/04/2017	06/04/2017	90
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment program as a part of Bioresource Utilization Workshop	06/08/2016	08/08/2016	51	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Our green campus programs preserve the environment and ensure a pollution-free, green, and clean campus. Raiganj Surendranath Mahavidyalaya strives to preserve the college campus as a green environment since its' inception. This eco-friendly campus had practiced various efforts like sapling plantations, taking care of trees and lawns, landscaping in the front garden provides the most scenic beauty for minds of students and visitors. The campus is also maintained as a plastic free campus. All the students, faculty members, and non-teaching staff of our college actively took part in this green campus initiative to sustain ecological balance.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Raiganj Surendranath Mahavidyalaya celebrated the Republic Day	26/01/2017	26/01/2017	38
Celebration of Independence Day	15/08/2016	15/08/2016	56
Celebration of International Mother Language Day	21/02/2017	21/02/2017	95
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Various tree plantation.
2. Highly discourage of using single-use plastic.
3. Vermicomposting pits for solid waste management.
4. Horn free campus.
5. Safe walk place for pedestrian.
6. Campus cleaning campaign by college NSS unit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Green Campus: The main and most important goal of green campus activity was to

propagate the message that planting of trees provide us a clear and clean eco-friendly environment that helps to reduce the pollution and maintain the balance of the mother nature. The college introduced tree plantation program to address the fact of Global Warming that faces the whole world as an emerging threat. To overcome from this serious issue planting of trees is one and only major solution. The institute has taken steps to become an environmentally friendly campus to ensure us for sustainable development. Students and staffs are discouraged to reduce the use of plastic and also educate them to recycle and reuse plastic at maximum level. As a part of bioresource utilization workshop, an initiative was taken by our institution to prepare the vermicomposting pit within the college campus. The college runs its practices on regular basis. It is important that students must be made aware of their duties and responsibilities towards society and the world at large. Being sensitive and responsive to the environment is a trait that has to be inculcated in children at a young age in school and be reinforced at the level of higher education. This framework includes generic guidelines to make green campus activities as far as possible and includes discussion and guidance on sectors such as campus planning, designing and development, green catering and waste management. ICT facilities: Two seminar halls with ICT facilities are provided which are used for seminar/conference/workshop/student related cultural activity/ Govt. sponsored program. Students related activities like preparation of lesson plan, work diary, assignments and study materials preparation etc were completed and maintained in college database for future records. Four class rooms with LCD projector facility are available for the faculty members to interact with the students. A good number of computers with internet connection are provided to the students for their academic activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision and mission of Raiganj Surendranath Mahavidyalaya is "transforming the youth through holistic education towards an enlightened society ". The college provides a perfect platform to empower the students in the pursuit of knowledge, values and social responsibilities and help them to achieve excellence in various fields, thereby also preparing them to face global challenges. There is a women cell, anti-ragging cell, IQAC in the college. National and state level seminars, workshop organized by our institution enhance the skills of the students and reflect the contemporariness of the vision of the institution. Students involved in community development activities in villages, cleaning drives and distributing free meals, clothing and medicine during flood situation. College has actively engaged in blood donation, flood relief camp and many more. Inclusive education- this education provides all the students greater opportunities for social achievement. There is also vocational training courses, by providing vocational education, the institution able to make skilled and bright students.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Organize national and international seminar on various social related issues.
2. Arrange a workshop to address staff to practice HEMS and other Office automation softwire.
3. Encouraging more research in college.
4. Hand on

experience on e-learning contents and convert the college website as e-learning support tool 5. Workshop related to gender based issues.