

RAIGANJ SURENDRANATH MAHAVIDYALAYA
Recognized by UGC u/s 2(f) & 12(B) & Accredited by NAAC with B+, December 2016
Sudarshanpur, Raiganj, Uttar Dinajpur, Pin -733134
Contact: 8945954418, E-mail: mda_sunam@yahoo.co.in



Right to Information (RTI) **সূচনার অধিকার**

Introduction :

The Right to Information Act, 2005 (RTI Act - 22 of 2005) has been enacted by the Parliament and has come into force from 15 June, 2005. This Act provides for right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority. All Universities and Colleges established by law made by Parliament or by State Legislature or by notification by the appropriate Government or owned, controlled or substantially financed directly or indirectly by funds provided by the Government shall come within the meaning of a Public Authority under this Act.

As per Higher Education Department, Govt. of West Bengal and UGC guidelines, **RAIGANJ SURENDRANATH MAHAVIDYALAYA, RAIGANJ, UTTAR DINAJPUR, WEST BENGAL, PIN-733134** implements the **Right to Information Act, 2005**.

Application Procedure :

- The application may be typed or neatly hand-written, wherein mention at top “application under RTI act 2005”.
- The application may preferably be in writing though an e-mail is accepted as a mode as per law.
- There is no such prescribed proforma for application.
- Applications will not be discarded on the ground that they were not in the prescribed proforma.
- The application should be in Bengali, Hindi or English.
- Application is simply address to the “public information officer” (Don’t mention the name)
- Application should be in a simple and easy language.
- Mention your question point wise, avoid asking vague questions, ask direct questions.
- Avoid using too technical terms or legal terminology.
- Attach Government RTI Fee in the form of IPO/DD/MO etc., as applicable with the RTI Application.
- Undersign the application and do not forget to take a photocopy for your future references.
- At the end of the application make a declaration that you are an Indian citizen.
- All Application should be sent through India Post Speed Post only.
- Application be addressed to –

**“The Public Information Officer”, (Don’t mention the name),/Principal
RAIGANJ SURENDRANATH MAHAVIDYALAYA
RAIGANJ, POST- RAIGANJ, DIST- UTTAR DINAJPUR
WEST BENGAL, PIN - 733134**

STATUTORY DECLARATION UNDER THE RTI ACT, 2005


Section 4(1)(b) of RTI Act 2005 covers the statutory declaration of RAIGANJ SURENDRANATH MAHAVIDYALAYA, Raiganj, Uttar Dinajpur, Website: www.rsmraiganj.in

Our College is approved by the Higher Education Department, Government of West Bengal, recognized under section 2(f) & 12(B) of the UGC Act, 1956 and the college is affiliated to the University of Gour Banga, Malda. The College has College Governing Body, Finance Committee, Academic Council, Sub-Committee, Internal Quality Assurance Cell (IQAC), College Development Council and Alumni Association.

The College runs as per the rules and regulations implemented by the University of Gour Banga, State Government, University Grants Commission (UGC), MHRD, Central Government, etc., from time to time.

The College comes under 'Grant-in-Aid' and also offers courses under the University of Gour Banga as an affiliated college. The financial transactions are audited by the Audit Branch of the Joint Director of Public Instruction, Govt. of West Bengal.

All information about the college under Section 4(1)(b) of RTI Act 2005 are open for the public and it can be obtained by a citizen of India. The application under the RTI Act along with a Postal Order/Demand Draft for Rs 10/- (Rupees Ten) obtained in favour of Principal, Raiganj Surendranath Mahavidyalaya. This application may be sent to the Principal/Public Information Officer or be handed over in his office.


Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D



DR. CHANDAN ROY

Principal

RAIGANJ SURENDRANATH MAHAVIDYALAYA

Officers as per Right to Information (RTI) Act - 2005

Sl No.	Officers	Name	Designation	Contact No.	E-mail
1.	SPIO				
2.	Appellate Authority	Dr. Chandan Roy	Principal	8945954418	mda_sunam@yahoo.co.in



Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training.
North Block, New Delhi - 110 001.



सूचना का
अधिकार



সূচনার
অধিকার



RIGHT TO
INFORMATION

Right to Information Act, 2005.
Right to Information (Regulation of fee and Cost)(Amendment) Rules, 2005.
Right to Information (Regulation of fee and Cost)(Amendment) Rules, 2006.
Right to Information Rules, 2012.


Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D

