



RAIGANJ SURENDRANATH MAHAVIDYALAYA  
Sudarshanpur, Raiganj, Uttar Dinajpur  
(Affiliated to University of Gour Banga, Malda)  
Recognized by UGC U/S 2f & 12(B)  
NAAC accredited College with "B+" Grade (December 2016)

## CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

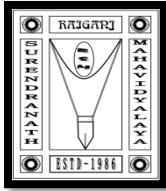
### 6.5.2 AAA Report and Details on Action Taken Report

#### DOCUMENT

AAA Report and Details of Action Taken Report

  
Principal  
Raiganj Surendranath Mahavidyalaya  
Raiganj, U/D



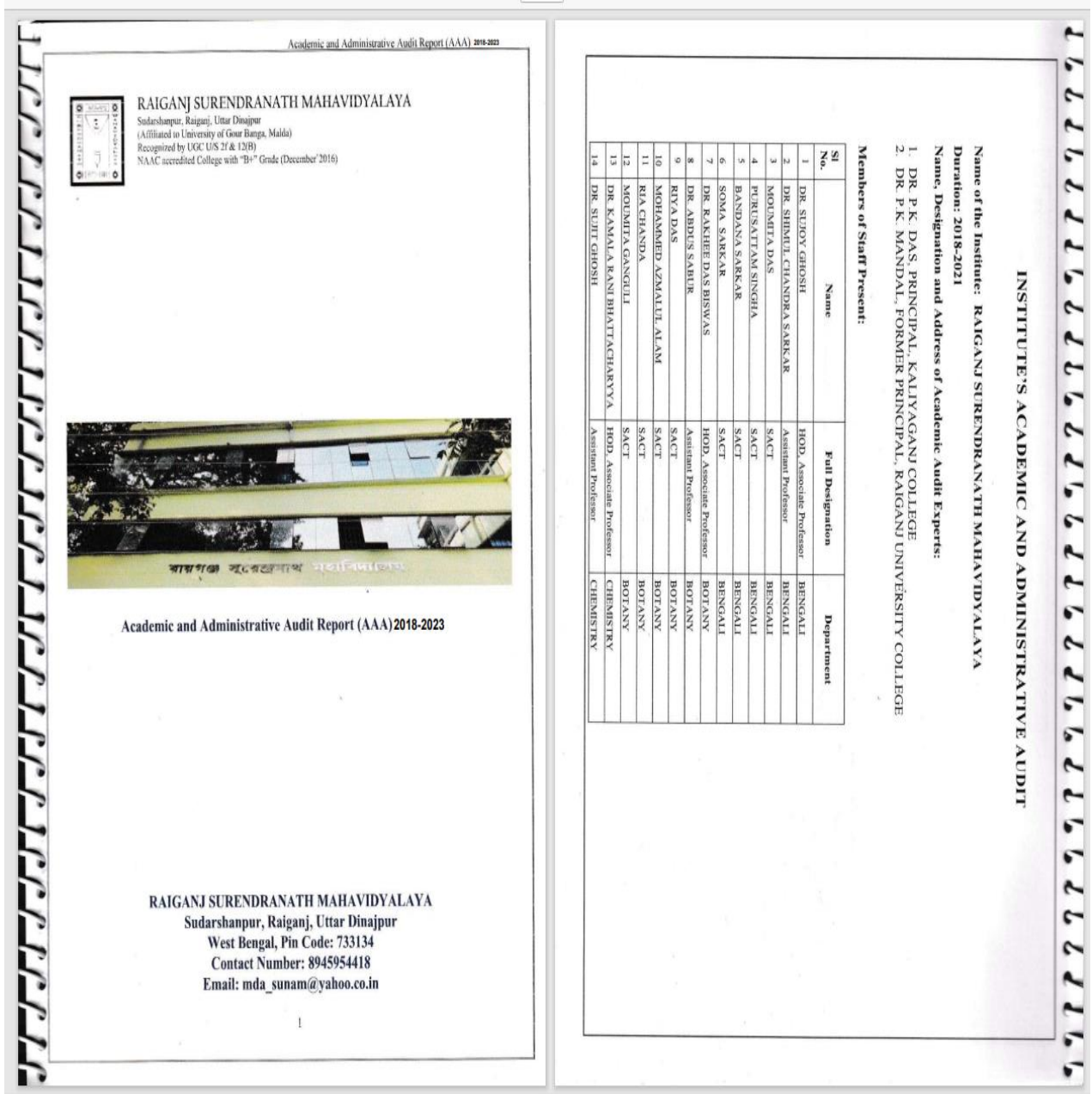


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## ACADEMIC ADMINISTRATIVE AUDIT REPORT SAMPLE PHOTOGRAPHS OF RELEVANT PAGES

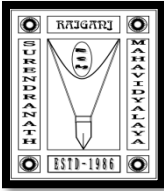
YEAR- 2018-23

WEBSITE LINK: [https://rsmraiganj.in/wp-content/uploads/2024/09/ACADEMIC-ADMINISTRATIVE-AUDIT-CONSOLIDATED\\_compressed-1.pdf](https://rsmraiganj.in/wp-content/uploads/2024/09/ACADEMIC-ADMINISTRATIVE-AUDIT-CONSOLIDATED_compressed-1.pdf)



Chanda  
Principal  
Raiganj Surendranath Mahavidyalaya  
Raiganj, U/D





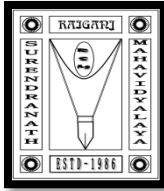
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VI. Infrastructure in the Institute	No. of class rooms		Yes	17
	No.	of		
	No.	of	Yes	14
	No.	of	Yes	37
	No.	of	Yes	20
	No.	of	Yes	02
	No.	of	Yes	120 (from Departments of Physics, Chemistry, Botany, Zoology and Geography)
VI. Activities Of the Institute	MoU's signed Yes 1. College has signed a MoU with DDE-RBU for running PG courses in 7 (Six) subjects. 2. College has signed a MoU with NSOU for running PG courses in 7 (Seven) subjects and is about sign MoU with NSOU in 7 (seven) more UG subjects. 3. College has a MoU with Webel for Diploma course in Computer application.			

IV. Profile of Students	Acted as resource persons		No	Nil
	No.	of		
	M.Phil. & Ph.D. awarded	Yes	6 no. of teachers have been awarded Ph.D. during their service in this college	8 no. of teachers joined with Ph.D. in this college
	Demand ratio (Applications received Vs Sanctioned Strength)	Yes	Total Applications Received: 7200 Total Sanctioned Strength: 2844 <i>Kds per college software report, 2022-23</i>	
	Students' involvement in extra-curricular & Co-curricular activities	Yes	Students get involved in extra-curricular activities like games and sports, karate, gym, cultural programmes, debate, art, music (both vocal and instrumental) etc. College authorities organize annual programme to explore those skills.	
	Study tour/Industrial visits/exhibitions/Internship/ Training	Yes	Study tours are being organized by Department of Botany, Zoology and Geography every year.	
	Achievements	Yes	Students won awards in games and sports as well as in Youth Parliament and other cultural programmes in University Level, District Level & State Level. Students also won Medals in different University Examinations.	

Chanda J  
 Principal  
 Raignanj Surendranath Mahavidyalaya  
 Raiganj, U/D





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3. **Making more greenery in our campus:** Clean and Green are the two major mottos of Raiganj Surendranath Mahavidyalaya. To raise the sustainability and make the environment eco-friendly, the College plans to make the campus greener and cleaner.
4. **Encourage faculty members to take part in research:** The college has a long run goal to make the institute a center for potential excellence. Therefore, the college authority wants to make a research hub by encouraging faculty members to pursue path-breaking research work.

*[Handwritten Signature]*  
 PRINCIPAL  
 RAIGANJ COLLEGE

*[Handwritten Signature]*  
 DR. P.K. MAHOM  
 Ex-Principal  
 Raiganj Surendranath Mahavidyalaya  
 Raiganj, Uttar Dinajpur

Signature of the Academic Audit Experts

CONTENTS

Topic	Page
Audit Preface	3
Audit Period	4
Audit Date	4
Audit Definition	4
Audit Process	5
Audit Team	5
Audit Observation and Recommendation Domain (Criterion-wise)	6
Criteria I: Curricular Aspects	8
Criteria II: Teaching Learning and Evaluation	10
Criteria III: Research, Consultancy and Extension	11
Criteria IV: Infrastructure and Learning Resources	14
Criteria V: Student Support and Progression	16
Criteria VI: Governance and Leadership	18
Criteria VII: Innovation and Best Practices	18
Sign of Auditors and the Principal	20

*[Handwritten Signature]*  
 Principal  
 Raiganj Surendranath Mahavidyalaya  
 Raiganj, U/D





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**AUDIT PROCESS:**

The audit team interacted with the Teaching and Non-Teaching staff of the college. They interacted with various conveners of various committee and cells and the coordinator of IQAC to understand and derive inferences about the academic and administrative performance of the college. The team vouched and verified all the relevant documents and data placed before them. The audit team also interacted with the Principal, HODs, Office Staff, and the Accounts staff members. The Academic and Administrative Audit team also interacted with some students and alumni to understand the teaching-learning processes in the college. The team submitted its report with observations and recommendations for enhancing the quality of academic activities and administrative procedures of the college.

**AUDIT TEAM:**

The audit team consisted of the following teachers:

INTERNAL MEMBERS

1. Dr. Debasmita Bondyopadhyaya
2. Dr. Rakhee Das Biswas
3. Dr. Sujit Ghosh
4. Dr. Meghla Mallik
5. Dr. Nilma Moktan
6. Dr. Kamala Rani Bhattacharya
7. Dr. Priyanjalee Banerjee

EXTERNAL MEMBERS

1. Dr. P. K. Das, Principal, Kalyaganj College
2. Dr. P. K. Mandal, Former Principal, Raiganj University College

PRINCIPAL  
KALYAGANJ COLLEGE

DR. P.K.MANDAL  
Ex. Principal  
Raiganj University College  
Raiganj, Uttar Dinajpur

**Audit Observation and Recommendation Domain (Criterion wise)**

**CRITERIA I: CURRICULAR ASPECTS**

**OBSERVATIONS:**

- The college is affiliated with University of Gour Banga. The college is NAAC accredited and preparing for applying for 2nd cycle of NAAC.
- The college takes initiatives to ensure that the curriculum is delivered effectively and in a well-planned manner.
- Since the college is an affiliated college under University of Gour Banga, it does not have much role to design and develop the curriculum and syllabus since this is developed by the affiliating university, which is University of Gour Banga.
- The college is in smooth migration from Choice Based Credit System (CBCS) to CCF (Curriculum and Credit Framework) under NEP as per the guidelines of the affiliating university.
- The college offers following 17 Courses:

1. B.A. in Political Science (Honours/Major)
2. B.A. in Sociology (Honours/Major)
3. B.A. in English (Honours/Major)
4. B.A. in Bengali (Honours/Major)
5. B.A. in History (Honours/Major)
6. B.A. in Education (Honours/Major)
7. B.A. in Economics (Honours/Major)
8. B.A. in Geography (General/Major)
9. B.A. in Philosophy (General/Major)
10. B.A. in Physical Education (General/Major)
11. B.A. in Sanskrit (General/Major)
12. B.A. in Urdu (General/Major)
13. B.Sc. in Physics (Honours/Major)
14. B.Sc. in Chemistry (Honours/Major)
15. B.Sc. in Mathematics (Honours/Major)
16. B.Sc. in Zoology (Honours/Major)
17. B.Sc. in Botany (Honours/Major)

Principal  
Raiganj Surendranath Mahavidyalaya  
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Academic and Administrative Audit Report (AAA) 2022-23

**SIGNATURE OF AUDITORS:**

**INTERNAL MEMBERS**

Dr. Debasmita Bondyopadhyaya -   
Dr. Rakhee Das Biswas -   
Dr. Sujit Ghosh -   
Dr. Meghla Mallik -   
Dr. Nilima Moktan -   
Dr. Kamala Rani Bhattacharya -   
Dr. Priyanjalee Banerjee - 

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## ACADEMIC ADMINISTRATIVE AUDIT ACTION TAKEN REPORT

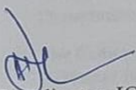


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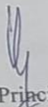
Based on the Academic Administrative Reports, the members of the IQAC has taken the following steps after analysing the suggestions:

- 1) The Central Library of the college is going through a metamorphosis. Attempts have been made to modernise and revamp the same through the induction of new technology, for e.g., KOHA that will be a crucial step in effecting automation of the Library Operations.
- 2) The college has installed a 5 KW grid connected solar panel under RUSA 2.0 scheme.
- 3) The college has taken a number of steps to increase the number of seminars organized by the departments.
- 4) The college has taken steps to implement the value of 'Clean and 'Green' environment. Planting trees, raising awareness campaigns and cleaning drives throughout the campus has been undertaken in order to cultivate sustainable practices among the students.
- 5) Facilities for visually challenged individuals has been increased.

  
Coordinator, IQAC

Raiganj Surendranath Mahavidyalaya

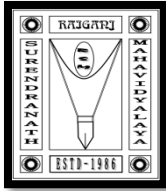
Co-ordinator/Director  
Internal Quality Assurance Cell  
Raiganj Surendranath Mahavidyalaya

  
Principal

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
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- 1) The Central Library of the college is going through a metamorphosis. Attempts have been made to modernise and revamp the same through the induction of new technology, for e.g., KOHA that will be a crucial step in effecting automation of the Library Operations.
- 2) The college has also decided and started the process of advancing the project of installation of additional solar panels.
- 3) The college has taken a number of steps to increase the number of seminars organized by the departments.
- 4) The college has taken steps to implement the value of 'Clean and 'Green' environment. Planting trees, raising awareness campaigns and cleaning drives throughout the campus have been undertaken in order to cultivate sustainable practices among the students.
- 5) Facilities for visually challenged individuals has been increased.

  
Coordinator, IQAC  
Raiganj Surendranath Mahavidyalaya

Co-ordinator/Director  
Internal Quality Assurance Cell  
Raiganj Surendranath Mahavidyalaya



  
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Raiganj Surendranath Mahavidyalaya  
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## ACADEMIC ADMINISTRATIVE AUDIT AS MENTIONED AND PASSED IN IQAC MEETING

LINK: [https://rsmraiganj.in/wp-content/uploads/2024/09/RSM\\_IQAC\\_MEETING\\_2022-23.pdf](https://rsmraiganj.in/wp-content/uploads/2024/09/RSM_IQAC_MEETING_2022-23.pdf)



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Ref. No. RSM/IQAC/2022-23/4

Date: 29<sup>th</sup> May, 2023

MINUTES OF THE MEETING OF RAIGANJ SURENDRANATH MAHAVIDYALAYA  
INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT IQAC ROOM, RSM,  
RAIGANJ, UTTAR DINAJPUR  
on  
29<sup>th</sup> May, 2023 at 2.30pm

#### Member Present

- 1) Dr. Chandan Roy, Principal
- 2) Dr. Sankar Kr. Roy, Coordinator, IQAC
- 3) Dr. Sujit Ghosh
- 4) Dr. Rakhee Das Biswas
- 5) Dr. Subrata Ghosh
- 6) Dr. Nilima Moktan
- 7) Dr. Tapas Mohanta

#### Agenda

1. Reading of the minutes
2. Review the work of IQAC
3. Quality Initiative Decisions for the upcoming new Session 2023-24
4. Miscellaneous

#### Resolution

##### 1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

#### 2. Review the work of IQAC

Coordinator of IQAC critically reviewed the past activities of the session as follows and useful suggestions from various members were accepted –

- i) Observance of International Women's Day Celebration on 20<sup>th</sup> March, 2023 (Seminar on "Domestic Violence and the Silence of Subaltern women")
- ii) Successfully completed two value added courses on **Basic Computer skill** and **Karate Self Defense**.
- iii) Signed new MoU with Shisumangal, Raiganj, Asutosh College, Kolkata; Kaliyaganj College; Raiganj B.Ed. College, Shree Agrasen Mahavidyalaya, Shyampur Siddheswari Mahavidyalaya, Students Health Home, Basanti Devi College, S.B.S. Government College, Hili, Indian Institute of Neuropsychology Council, Dr. Meghnad Saha College, Gour Mahavidyalaya, Dinabandhu Andrews College, Balurghat Mahila Mahavidyalaya for the future collaborative activity.


#### 3. Quality Initiative Decisions for the upcoming new Session 2023-24

Chairperson sought suggestions from the members to prepare quality initiatives. Few taken decisions are:

- i) To organize more seminars/webinars/lecture series in the coming days
- ii) To start new skill-oriented value-added course on Photography, Journalism
- iii) Reformation of IQAC following the updated regulation of NAAC.
- iv) To collaborate with other academic institutions and NGOs for academic vibrancy.
- v) Considering MoU with more Colleges as Raiganj Surendranath Mahavidyalaya has received proposals from different Colleges like, Jalpaiguri P.D. Women's College.
- vi) To prepare for the second cycle of NAAC accreditation

#### 4. Miscellaneous

- i) Reported the Action Taken Report (ATR) of the feedback collected from the Students, Teachers and Alumni and the Academic and Administrative Audit (AAA) 2022-23 and ATR of the E-Governance 2022-23 of the college.
- ii) The following four faculty members have been completed their FDP/FIP/RC/OP/STC programmes during 2022-23.

  
Principal  
Raiganj Surendranath Mahavidyalaya  
Raiganj, U/D

