




RAIGANJ SURENDRANATH MAHAVIDYALAYA
Sudarshanpur, Raiganj, Uttar Dinajpur
(Affiliated to University of Gour Banga, Malda)
Recognized by UGC U/S 2f & 12(B)
NAAC accredited College with "B+" Grade (December 2016)

CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

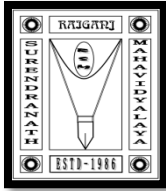
6.5.2 Quality Audit Reports/Certificates as Applicable and Valid for the Assessment Period

DOCUMENTS

Certificates of NAAC Assessments for Cycle- I, Certificates of Energy, Environment, Quality and Gender Audit in the last five years and Links to the Reports of Energy, Environment, Quality and Gender Audit in the last five years.


Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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NAAC accredited College with "B+" Grade (December 2016)

CERTIFICATE FOR NAAC ASSESSMENT FOR CYCLE- I



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Raiganj Surendranath Mahavidyalaya
Place : Sudarshanpur, Raiganj, Uttar Dinajpur, West Bengal

Criteria	Weightage (W)	Criterion-wise Weighted Grade Point (Cr WGP)	Criterion-wise Grade Point Averages (Cr WGP / W)
I. Curricular Aspects	100	220	2.20
II. Teaching-Learning and Evaluation	350	960	2.74
III. Research, Consultancy and Extension	150	370	2.47
IV. Infrastructure and Learning Resources	100	220	2.20
V. Student Support and Progression	100	200	2.00
VI. Governance, Leadership & Management	100	280	2.80
VII. Innovations and Best Practices	100	260	2.60
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (Cr WGP)_i = 2510$	

Institutional CGPA = $\frac{\sum_{i=1}^7 (Cr WGP)_i}{\sum_{i=1}^7 W_i} = \frac{2510}{1000} = 2.51$

Grade = B+

Date : December 16, 2016

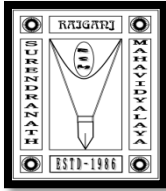
Director

- This certification is valid for a period of Five years with effect from December 16, 2016
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A+ grade, 3.51 - 3.75 denotes A grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B+ grade, 2.51 - 2.75 denotes B grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

EC(SC)/20/A&A/21.1

Chanda J
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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CERTIFICATE AND SAMPLE EXHIBIT OF ENVIRONMENT AUDIT

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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023



INTERNAL QUALITY & ENVIRONMENT AUDIT 2022 - 23

RAIGANJ SURENDRANATH MAHAVIDYALAYA
 Sudarshanpur, Raiganj, Uttar Dinajpur
 West Bengal, Pin: 733134
 Contact Number: 8945954418, 9932395130
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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023

MANAGEMENT SYSTEM CONSULTANCY
 Service Provided: Legal, Safety, Fire, Environment, Energy Audit and ISO, Information Security, Automotive, HSE, HAZOP, OHS, Food, Medical Certification and Training services

Quality Audit Certificate

This Certificate is awarded to
RAIGANJ SURENDRANATH MAHAVIDYALAYA

As part of the Institution's Initiatives for a Healthy & Sustainable College the audit was conducted.

We appreciate the immense efforts taken by Staff and Students towards the Efficient Quality Management of Premise.

Issued on April, 2022 valid till March, 2023

Anil K. Mondal

MANAGEMENT SYSTEM CONSULTANCY

Authorization:

- ISO 14001:2015 (Environment) (COI-IRCA Delegate ID: 173839, Certificate No. 48957) Lead Auditor Certificate
- ISO 9001:2015 (Quality) (NAABT Accredited, Certificate No. RICLASS/QMS/2016/02/01/01 of 07) Lead Auditor Certificate
- ISO 45001:2018 (OHSAS) (COI-IRCA Delegate ID: 111285, Certificate No. 44531) Lead Auditor Certificate.
- Certified PG Diploma in Environment and Sustainable Development (En Roll No-BU/13/706432) from Bundelkhand University.
- Certified PG Diploma in Fire and Safety Management from Jawaharlal Nehru Technological University Hyderabad (Cert. No. 15359120506)

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Green Audit Certificate

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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023



About the College

Raiganj Surenranath Mahavidyalaya was established in 1986 with the intention of meeting the educational needs of rural and suburban youth in the surrounding area. The land of the College was donated by Mr. Shailendra Narayan Sen in loving memory of his father Surenranath Sen and hence the College was named as Raiganj Surenranath Mahavidyalaya. Although initially planned as a Women's College, it later evolved into a coeducational undergraduate degree college affiliated under the University of North Bengal. In 2008, the college became affiliated with the University of Gour Banga. It is currently the largest college in the district, with a student population exceeding 5000. In 2016, the college received accreditation from NAAC at the 'B+' level.

The college now offers four-year Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) programs under the New Education Policy of 2000. Situated in the northern part of Raiganj town, the campus features a modern three-storied building with top-notch facilities, including five air-conditioned science laboratories, a library with e-resources, and two air-conditioned auditoriums, one AC Teachers' Common Room, office equipped with network, two AC Guest Room, music room, Computer Training Centres, Boys' Common Room & Girls' Common Room, two Canteen with one Dining Room, one Cheap Stores, Selfie Zone, Learning Support Centres of two Open Universities (Rabindra Bharati University & Netaji Subhas Open University) etc.

The college has shown a significant dedication to promoting academic excellence in Raiganj and its surrounding areas. It is currently enhancing opportunities in important undergraduate programs. The College offers Certificate Courses in Photography and Journalism & Mass Communication as well as Add-on courses such as Early Childhood Development and Karate Excellence. In recent years, the college has seen substantial growth in various activities, creating new opportunities in multiple areas.

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 Principal
 Raiganj Surenranath Mahavidyalaya
 Raiganj, U/D





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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023

VISION AND MISSION OF THE COLLEGE

Our Vision:

28 Years young Surendranath Mahavidyalaya aims to be an institution of excellence in higher education and research through the development, innovation, and application of knowledge towards creating well-rounded, multi-skilled, and socially responsible global citizens for a people-centric ecologically sustainable model.

OUR MISSION:

- To provide students with quality educational experiences and support services that can lead to the successful completion of degrees along with imparting career-oriented education and basic skills proficiency.
- To promote academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness within a safe, accessible, and affordable learning environment.
- To meet the requisites of a demographically diverse student population, the institution embraces equity and accountability through measurable learning outcomes, ethical data-driven decision-making, and students' achievement.
- To contribute to the development of habits, attitudes, and qualities of character building, enabling students to bear worthy the responsibilities of dignified citizenship and fostering a broad, national, and secular outlook.
- To make it a regular practice to develop various skills in personality development, thereby promoting interpersonal communication and facilitating the growth of self-confidence required for all-round development of an enduring personality.

Dr. Chandan Roy

Principal, Raiganj Surendranath Mahavidyalaya



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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023

MEMBERS OF INTERNAL QUALITY AND ENVIRONMENTAL AUDIT COMMITTEE

- Dr. Chandan Roy**
Principal, Raiganj Surendranath Mahavidyalaya
- Dr. Rakhee Das Biswas**
Associate Professor & H. o. D., Botany
- Dr. Priyanjalee Banerjee**
Assistant Professor & H. o. D., Zoology
- Dr. Abdus Sabur**
Assistant Professor of Botany
- Mr. Tarik Anwar**
SACT in Department of Geography
- Md. Azmalul Alam**
SACT in Department of Botany



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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023

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RSM INTERNAL QUALITY & ENVIRONMENTAL AUDIT 2022 - 2023

1. Introduction

A Quality and green audit, or environmental audit, is a detailed check of how well a college follows environmental rules and manages its activities. The main goal is to look closely at how the college impacts the environment both inside and around its campus. This audit helps create a campus that is environmentally friendly and sustainable. The process involves systematically identifying, measuring, recording, and analysing different environmental aspects of the college. The audit helps the institution track activities that might harm the environment or people's health, guiding the college toward more sustainable practices.

With the current issues of global warming and climate change, caused by the excessive use of natural resources like minerals, energy, water, and forests, it is essential to regulate their use. Proper management of these resources helps reduce the negative impact on the local environment. A Quality and green audit provides a structured approach to using resources efficiently and raises awareness among the college's stakeholders—students, staff, and management—about the importance of maintaining a pollution-free and sustainable environment. The National Assessment and Accreditation Council (NAAC) in New Delhi requires all higher educational institutions to submit an annual Quality and green audit Report. Moreover, it is part of these institutions' Corporate Social Responsibility (CSR) to help reduce global warming by lowering their carbon footprint.

1.1. Goals and Objectives

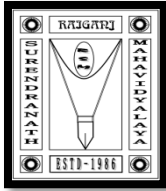
The importance of conducting a Quality and green audit in a college has grown significantly, particularly as a tool for the college to assess itself. It shows how the college is playing its part in solving current environmental problems. The college has been actively working to keep its environment clean and healthy, with its goals and objectives focused on identifying, evaluating, and prioritizing efforts for environmental sustainability, following relevant laws, policies, and standards.

The main goals of a Quality and green audit are:

- To identify and record the environmentally friendly practices followed by the college.
- To find out the strengths and weaknesses of these practices.
- To analyse any problems found and suggest possible solutions.
- To raise environmental awareness among everyone on campus.
- To see how well stakeholders are using resources sustainably.
- To encourage environmental education and assess risks through a systematic management approach.

Chandan Roy
 Principal
 Raiganj Surendranath Mahavidyalaya
 Raiganj, U/D





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CERTIFICATE OF QUALITY MANAGEMENT SYSTEM

Certificate of Registration

This is to Certify that
Quality Management System of

RAIGANJ SURENDRANATH MAHAVIDYALAYA
RAIGANJ, UTTAR DINAJPUR, PIN - 733134,
WEST BENGAL, INDIA.

has been assessed and found to conform to the requirements of
ISO 9001:2015
for the following scope :

PROVIDING HIGHER EDUCATION SERVICE (THREE-YEAR BACHELOR OF
ARTS (B.A.) AND BACHELOR OF SCIENCE (B.SC.).

IAF CODE: 37

Certificate No	: 24EQNN03	Issuance Date	: 18/05/2024
Initial Registration Date	: 18/05/2024	Date of Expiry*	: 17/05/2027
1st Surv. Due	: 18/04/2025	2nd Surv. Due	: 18/04/2026


Director


EGAC
Accredited
QMS Certification
CAB # 012226



IAF
MEMBER OF MULTILATERAL
RECOGNITION ARRANGEMENT


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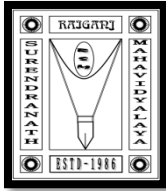


Assurance Quality Certification LLC
Head Office: Sharjah Media City, SHAMS, Sharjah, UAE. e-mail: info@aqcworld.com.
Key Location: A-60, Sector - 2, Noida, Uttar Pradesh, 201301, India.
*Validity of this Certificate is subject to successful completion of surveillance audits on or before of due date. In case surveillance audit is not allowed to be conducted, this certificate shall be suspended/withdrawn.
Certificate Verification: Please Re-check the validity of certificate at <http://www.aqcworld.com/clients/index.aspx> or www.aqcworld.com at Active Client.
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CERTIFICATE AND SAMPLE EXHIBIT OF ENERGY AUDIT

RSM INTERNAL ENERGY AUDIT 2022 - 23

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INTERNAL ENERGY AUDIT 2022 - 23

RAIGANJ SURENDRANATH MAHAVIDYALAYA
 Sudarshanpur, Raiganj, Uttar Dinajpur
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 Email: mda_sunam@yahoo.co.in, chandnroy70@gmail.com

Principal
 Raiganj Surendranath Mahavidyalaya
 Raiganj, U/D

RSM INTERNAL ENERGY AUDIT 2022 - 23

MANAGEMENT SYSTEM CONSULTANCY

SERVICE PROVIDED: LEGAL, SAFETY, ERM, COMPLIANCE, ENERGY, HEALTH AND ISO, INFORMATION SECURITY, BUSINESS, HAZOP, HAZID, OSH, FOOD, MEDICAL, CERTIFICATION AND TRAINING SERVICES

Energy Audit Certificate

This Certificate is awarded to
RAIGANJ SURENDRANATH MAHAVIDYALAYA

As part of the Institution's Initiatives for a Healthy & Sustainable College the audit was conducted.

We appreciate the immense efforts taken by Staff and Students towards the Energy Management and Conservation.

Issued on April, 2022 valid till March, 2023

Signature of Principal

MANAGEMENT SYSTEM CONSULTANCY

Authorisation:
 • ISO 14001:2015 (Environment) [CQI-IRCA Delegate ID: 173839, Certificate No. 46957], Lead Auditor Certificate
 • ISO 9001:2015 (Quality) [NABET Accredited, Certificate No. IRCLASS/QMS/2016/02/09/01 of 07] Lead Auditor Certificate
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 UMA Apartment, Bhubi Anubhinde Road, Madhyamgram, Kolkata-700130
 Email ID: man@mscmanagementconsultancy.com
 Website: www.mscmanagementconsultancy.com

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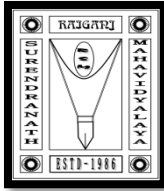
RSM INTERNAL ENERGY AUDIT 2022 - 23

MEMBERS OF INTERNAL ENERGY AUDIT COMMITTEE

1. **Dr. Chandan Roy**
Principal, Raiganj Surendranath Mahavidyalaya
2. **Dr. Rakhee Das Biswas**
Associate Professor & H. o. D., Botany
3. **Dr. Priyanjalee Banerjee**
Assistant Professor & H. o. D., Zoology
4. **Dr. Abdus Sabur**
Assistant Professor of Botany
5. **Mr. Tarik Anwar**
SACT in Department of Geography
6. **Md. Azmalul Alam**
SACT in Department of Botany

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Director

EGAC Accredited
EnMS Certification
CAB # 012226

IAF
MEMBER OF MULTILATERAL
RECOGNITION ARRANGEMENT

Assurance Quality Certification LLC
Head Office: Sharjah Media City, SILKNET, Sharjah, UAE. e-mail: info@aqcworld.com
Key Location: A-00, Sector - 2, Noida, Uttar Pradesh, 201301, India.
*Validity of the Certificate is subject to successful completion of surveillance audits on or before of due date. In case surveillance audits is not allowed to be conducted, this certificate shall be suspended/withdrawn.
Certificate Verification: Please Re-check the validity of certificate at <http://www.aqcworld.com/verifycertificates.aspx> or www.aqcworld.com at Active Clients.
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SAMPLE PHOTOGRAPHS OF THE QUALITY AUDIT REPORTS

RSM Gender Audit Report 2018-23

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GENDER AUDIT REPORT (2018-2023)

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Sudarshanpur, Raiganj, Uttar Dinajpur
West Bengal, Pin: 733134
Contact Number: 8945954418, 9932395130
Email: mda_sunam@yahoo.co.in, chandandro70@gmail.com

1

RSM Gender Audit Report 2018-23

Members of the Gender Audit Committee Raiganj Surendranath Mahavidyalaya



INTERNAL MEMBERS	EXTERNAL MEMBERS
1. Dr. Nilima Muktan (Convener) Assistant Professor Department of Education	<i>Reema Mukherjee</i> 1. Reema Mukherjee Secretary, Sishumangal CDC & Research Institute.
2. Pranati Mazumdar Assistant Professor Department of Political Science	<i>Ananya Jha</i> 2. Ananya Jha Advocate (Special PP, POCSO COUR LLB, MSW Raiganj District Court, UD
3. Dr. Kamala Bhattacharyya Associate Professor Department of Chemistry	
4. Dr. Rakhee Das Biswas Associate Professor Department of Botany	
5. Smt. Chandana Saha Assistant Professor Department of History	
6. Dr. Debasmita Bondyopadhyaya Assistant Professor Department of Physics	
7. Smt. Choden Yolmo Assistant Professor Department of Education	
8. Dr. Priyanjalee Banerjee Assistant Professor Department of Zoology	
9. Mr. Anindra Kr. Biswas Assistant Professor Department of English	

6

RSM Gender Audit Report 2018-23

Key Findings

This gender audit was conducted to assess gender equity and identify areas for improvement in Raiganj Surendranath Mahavidyalaya. The audit involved a review of policies and procedures, data analysis, and input from stakeholders including students, faculty, and staff. The findings of the audit indicate that while the college has made progress in promoting gender equity, there are still scopes of improvement in certain areas.

Policies and Procedures: The institution has policies and procedures in place to address gender equity issues. The policies are revised and accordingly amendment is done. In the preceding three years, no sexual harassment issues have been raised, which show robust monitoring in the campus. To promote tolerance, harmony and women's empowerment our college pays great attention towards gender equity and gender sensitization. College always ensures equal concern for every student specially girls in the institution in all its notices and curricular, through its proactive faculty, staff and student through implementation of Annual Gender Sensitization Action Plan.

Curriculum: The survey found out that the designed curriculum is gender-neutral. But, a lack of diversity in course content and materials related to gender issues was noticed.

Student Experiences: The survey found out that a significant number of girls prefers admission in this institution. Female students as well as male students are provided with equal opportunities in academic and extracurricular activities. No gender-bias issues are observed. The whole campus is under tight CCTV surveillance. Adequate and good quality common room facilities are provided to the girl students.

Faculty and Staff: The survey found that the institution has policies and practices in place to promote gender-equality among faculty and staff including equal pay and non-discriminating policies. Career advancement procedures are also followed as per the govt. norms. No gender barriers are observed during the recruitment of staff at the college and recruitments were done solely on the basis of merit and proficiency of the candidate.

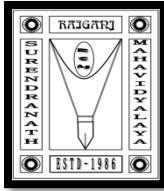
Facilities and Infrastructure: The survey found that the institution has sufficient facilities available on campus across the gender.

Campus Safety provisions: The institution has well drafted policy and procedures in place to address safety, security, gender-based violence and harassment.

LINK: https://rsmraiganj.in/wp-content/uploads/2024/09/7.1.1-Final_modified.pdf

Chandana J
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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Sudarshanpur, Raiganj, Uttar Dinajpur
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CERTIFICATE FOR GENDER AUDIT

MANAGEMENT SYSTEM CONSULTANCY
Management System Consultancy
Since 1998
Service Provided: Legal, Safety, Fire, Environment, Energy Audit and ISO, Information Security, Automotive, NABL, NABH, CSR, Food, Medical Certification and Training services Govt. Reg. No. 200252020048281, MSME Reg. No. UDYAM-WB-14-0014572, GST No. 19FTIIPM3803A12H

GENDER AUDIT CERTIFICATE


THIS CERTIFICATE IS PROUDLY AWARDED TO

RAIGANJ SURENDRANATH MAHAVIDYALAYA

FOR UNDERGONE A COMPREHENSIVE GENDER AUDIT, TO
EVALUTE ITS COMMITMENT TO GENDER EQUALITY

For the period of 2018-2023.

Endorsed By:


MANAGEMENT  

Authorization:

- Certified on Gender Equality and Human Rights, Dec'21 from United Nations Institute for Training and Research (Completed 2 SDG modules)
- Certified on Green Economy, Nov'21 from United Nations Institute for Training and Research
- Certified on Sustainable Development in practice Sept'22 from United Nations Institute for Training and Research.

UMA Apartment, Rishi Arobindo Road, Madhyamgram, Kolkata-700130 Email ID: managementsystemconsultancy@gmail.com
Website: www.msystemcon.com

LINK: https://rsmraiganj.in/wp-content/uploads/2024/09/7.1.1-Final_modified.pdf


Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





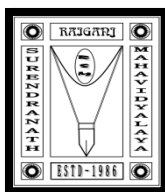
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LINKS TO THE REPORTS OF THE QUALITY AUDITS

SERIAL NUMBER	NAME OF THE QUALITY AUDIT	LINKS TO THE QUALITY AUDIT REPORTS
1	ENVIRONMENTAL AUDIT	https://rsmraiganj.in/wp-content/uploads/2024/09/7.1.3. final Compressed.pdf
2	ENERGY AUDIT	https://rsmraiganj.in/wp-content/uploads/2024/09/7.1.3. final Compressed.pdf
3	QUALITY MANAGEMENT AUDIT	https://rsmraiganj.in/wp-content/uploads/2024/09/7.1.3. final Compressed.pdf
4	GENDER AUDIT	https://rsmraiganj.in/wp-content/uploads/2024/09/7.1.1-Final modified.pdf


Principal
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SAMPLE PHOTOGRAPHS OF THE EXTERNAL QUALITY AUDIT REPORTS OF THE LAST SESSION

ENVIRONMENT AUDIT

Assurance Quality Certification LLC	F15 Issue 01
ISO 14001:2015	Rev 05
Stage 1 Environment Audit Report	

Name of the Organization	RAIGANJ SURENDRANATH MAHAVIDYALAYA	
Address	RAIGANJ, UTTAR DINAJPUR, PIN – 733134 WEST BENGAL	
Site Address (If any)		
No. of Employees	Teaching = 67, Non-teaching = 23, Lab attendant = 3, Lady attendant = 1, Guard = 2, Electrician = 1, Total = 97	
E mail id	1	
Contact Person	mda_sunam@yahoo.co.in	
Telephone/Fax	Dr. Chandan Roy (Principal)	
Scope	Raiganj Surendranath Mahavidyalaya is a coeducational general-degree college. The college offers three-year Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) degrees under the University of Gour Banga. Excellent facilities include science laboratories, library with e-resource, office equipped with network, recreation room, music room, language training center, computer training center, learning support and carrier corner, etc. The college has experienced tremendous growth in recent years, which leads to opening newer opportunities to Post Graduation through Distance Education mode under Rabindra Bharati University. There are environment friendly practice and education combine to promote sustainable and eco-friendly practices in the campus.	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Exclusions	None	
Audit Team	Lead Auditor: Amalesh Kr. Mandal Auditor: Technical Expert:	Audit duration Man day(s):
Start date of Audit	21.06.2023	
End Date of Audit	21.06.2023	

Assurance Quality Certification LLC	F15 Issue 01
ISO 14001:2015	Rev 05
Stage 1 Environment Audit Report	

CHANGE DETAIL

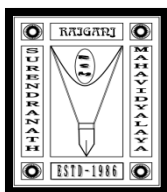
Audit Duration for Stage 1	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDANCE SHEET:

NAME OF PERSON	DESIGNATION
<i>Amalesh Kr. Mandal</i>	Lead auditor
	Principal, Raiganj Surendranath Mahavidyalaya
<i>Rakhee Das Bhowmik</i>	Associate Professor in Botany, Raiganj Surendranath Mahavidyalaya
<i>Abhishek Saha</i>	Assistant Professor in Botany, Raiganj Surendranath Mahavidyalaya
<i>Bijayjales Banerjee</i>	Assistant Professor in Zoology, Raiganj Surendranath Mahavidyalaya
<i>Mr. Ananta Das</i>	SACT in Botany, Raiganj Surendranath Mahavidyalaya
<i>Pratik Das</i>	SACT in Geography, Raiganj Surendranath Mahavidyalaya

Chandan Roy
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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SAMPLE PHOTOGRAPHS OF THE EXTERNAL QUALITY AUDIT REPORTS OF THE LAST SESSION

ENERGY AUDIT

Assurance Quality Certification LLC	F19EN18
ISO 50001:2018	Issue 01
Stage 1 Energy Audit Report	Rev 05

Name of the Organization	RAIGANJ SURENDRANATH MAHAVIDYALAYA	
Address	RAIGANJ, UTTAR DINAJPUR, PIN – 733134 WEST BENGAL	
Site Address (If any)		
No. of Employees	Teaching = 67, Non-teaching = 23, Lab attendant = 3, Lady attendant = 1, Guard =2, Electrician=1, Total = 97	
No. Of Shift	1	
E mail id	mda_sunam@yahoo.co.in	
Contact Person	Dr. Chandan Roy (Principal)	
Telephone/Fax	+913523-246155,	
Scope	Raiganj Surendranath Mahavidyalaya is a coeducational general-degree college. The college offers three-year Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) degrees under the University of Gour Banga. Excellent facilities include science laboratories, library with e-resource, office equipped with network, recreation room, music room, language training center, computer training center, learning support and carrier corner, etc. The college has experienced tremendous growth in recent years, which leads to opening newer opportunities to Post Graduation through Distance Education mode under Rabindra Bharati University. There are environment friendly practice and education combine to promote sustainable and eco-friendly practices in the campus.	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Audit Team	Lead Auditor: Amalesh Kr. Mandal Auditor: Technical Expert	Audit duration Man day(s): Technical Expert
Starting date of Audit	21.06.2023	
End Date of Audit	21.06.2023	

Assurance Quality Certification LLC	F15 Issue
ISO 14001:2015	01
Stage 1 Environment Audit Report	Rev 05

CHANGE DETAIL

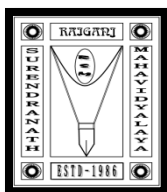
Audit Duration for Stage 1	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDANCE SHEET:

NAME OF PERSON	DESIGNATION
<i>Amalesh Kr. Mandal</i>	Lead auditor
<i>Dr. Chandan Roy</i>	Principal, Raiganj Surendranath Mahavidyalaya
<i>Rakesh Das Bhowmik</i>	Associate Professor in Botany, Raiganj Surendranath Mahavidyalaya
<i>Atul Kumar</i>	Assistant Professor in Botany, Raiganj Surendranath Mahavidyalaya
<i>Pradyumn Kumar</i>	Assistant Professor in Zoology, Raiganj Surendranath Mahavidyalaya
<i>Dr. Ananta Kumar</i>	SACT in Botany, Raiganj Surendranath Mahavidyalaya
<i>Dr. Ananta Kumar</i>	SACT in Geography, Raiganj Surendranath Mahavidyalaya

Chandan Roy
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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SAMPLE PHOTOGRAPHS OF THE EXTERNAL QUALITY AUDIT REPORTS OF THE LAST SESSION

QUALITY AUDIT

Assurance Quality Certification LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Quality Audit Report	Rev 05

Name of the Organization	RAIGANJ SURENDRANATH MAHAVIDYALAYA	
Address	RAIGANJ, UTTAR DINAJPUR, PIN – 733134 WEST BENGAL	
Site Address (If any)		
No. of Employees	Teaching = 67, Non-teaching = 23, Lab attendant = 3, Lady attendant = 1, Guard = 2, Electrician=1, Total = 97	
No. Of Shift	1	
E mail id	mdn_sunam@yahoo.co.in	
Contact Person	Dr. Chandan Roy (Principal)	
Telephone/Fax	+913523-246155.	
Scope	Raiganj Surendranath Mahavidyalaya is a coeducational general-degree college. The college offers three-year Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) degrees under the University of Gour Banga. Excellent facilities include science laboratories, library with e-resource, office equipped with network, recreation room, music room, language training center, computer training center, learning support and carrier corner, etc. The college has experienced tremendous growth in recent years, which leads to opening newer opportunities to Post Graduation through Distance Education mode under Rabindra Bharati University. There are environment friendly practice and education combine to promote sustainable and eco-friendly practices in the campus.	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Exclusions	Design and development	
Audit Team	Lead Auditor: Amatesh Kumar Mandal Auditor: Technical Expert	Audit duration Man day(s): Technical Expert
Starting date of Audit	21.06.2023	
End Date of Audit	21.06.2023	

Assurance Quality Certification LLC	F13
ISO 9001:2015	Issue 01
Stage 1 Quality Audit Report	Rev 05

ATTENDANCE SHEET:

NAME OF PERSON	DESIGNATION
<i>Amatesh Kumar Mandal</i>	Lead Auditor
<i>Dr. Chandan Roy</i>	Principal, Raiganj Surendranath Mahavidyalaya
<i>Rashmi Da Biswas</i>	Associate Professor in Botany, Raiganj Surendranath Mahavidyalaya
<i>Abhinav Saha</i>	Assistant Professor in Botany, Raiganj Surendranath Mahavidyalaya
<i>Debanjali Banerjee</i>	Assistant Professor in Zoology, Raiganj Surendranath Mahavidyalaya
<i>Dr. Anand Kumar</i>	SACT in Botany, Raiganj Surendranath Mahavidyalaya
<i>Danish Siddiqui</i>	SACT in Geography, Raiganj Surendranath Mahavidyalaya

SUMMARY OF AUDIT

AREA OF IMPROVEMENT	
(Areas of Improvement Which May be Identified as Non Conformities During Stage 2 Audit)	
1	Communication/Display of policy
2	Communication/Display of Objectives

Chandan Roy
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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SAMPLE PHOTOGRAPH OF THE MINUTES OF THE MEETING OF THE GOVERNING BODY WHERE THE QUALITY AUDITS WERE PASSED

Item No. 11: To approve the Annual E-Governance Report of the College for the last six years (2018-19 to 2023-24), Internal Energy Audit Report (2022-23), Internal Quality & Environmental Audit (2022-23) and Internal Audit Report (2018-2023)

Principal placed the Annual E-Governance Report of the College for 2018-19 to 2023-24, Internal Energy Audit Report for 2022-23, Internal Quality & Environmental Audit for 2022-23 and Internal Gender Audit Report (2018-2023) for appraisal and approval.

NAME OF THE REPORT	YEAR	SUBJECT
ANNUAL E-GOVERNANCE REPORT	2018-19	ICT techniques has been integrated with traditional methods used in administration, maintenance of finance and accounts, student admission and support and examinations. Salaries are disbursed, university marks are uploaded and scholarships are processed using government portals and university portals. The college is equipped with Wifi Services, computers, printers and other equipments to facilitate E-Governance.
ANNUAL E-GOVERNANCE REPORT	2019-20	ICT techniques has been integrated with traditional methods used in administration, maintenance of finance and accounts, student admission and support and examinations. Salaries are disbursed, university marks are uploaded and scholarships are processed using government portals and university portals. The college is equipped with Wifi Services, computers, printers and other equipments to facilitate E-Governance. Infonetics has been roped in to maintain all web services.
ANNUAL E-GOVERNANCE REPORT	2020-2021	ICT techniques has been integrated with traditional methods used in administration, maintenance of finance and accounts, student admission and support and examinations. Salaries are disbursed, university marks are uploaded and scholarships are processed using government portals and university portals. The college is equipped with Wifi Services, computers, printers and other equipments to facilitate E-Governance. Infonetics has taken up the responsibility to maintain web services.
ANNUAL E-GOVERNANCE REPORT	2021-22	ICT techniques are being actively used effectively in all areas of operation. Infonetics continues to maintain web services on behalf of the college. The tool of cloud class room will soon be introduced through the college website.
ANNUAL E-GOVERNANCE REPORT	2022-23	ICT techniques are being actively used effectively in all areas of operation. Infonetics continues to maintain web services on behalf of the college.
ANNUAL E-GOVERNANCE REPORT	2023-24	ICT techniques are being routinely used. Newer avenues are being examined to bring about automation and digitization in the various areas of operation. KOHA is ready to be installed in the Library services.
INTERNAL ENERGY AUDIT	2022 - 2023	An executive budget on annual electrical energy consumption and distribution of electrical load across the various Departments of the college.
INTERNAL QUALITY & ENVIRONMENTAL AUDIT	2022 - 23	A detailed report on environmental quality indices and biodiversity surrounding the college campus. An overview on quality status of various managerial systems, e.g., cleanliness, waste removal etc. in the campus.
INTERNAL GENDER AUDIT	2018-23	The audit has been conducted to effect a sustainable gender development. It can be seen in all areas of activities of the college. The college aspires to achieve and upgrade its goals as well.

Resolution: The matter was approved.

(Dr. Chandan Roy)
Principal
Raiganj Surendranath Mahavidyalaya
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D



(Sri Kameshuk Maity)
Administrator
Raiganj Surendranath Mahavidyalaya
ADMINISTRATOR Page 6
RAIGANJ SURENDRANATH MAHAVIDYALAYA

Chandan Roy
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D

