



RAIGANJ SURENDRANATH MAHAVIDYALAYA

INTERNAL QUALITY ASSURANCE CELL

ANNUAL REPORT

2019-2020



Raiganj

Uttar Dinajpur, West Bengal, India

PIN – 733134

2020



RAIGANJ SURENDRANATH MAHAVIDYALAYA
INTERNAL QUALITY ASSURANCE CELL

Raiganj – 733134, West Bengal
Email – rsmiqac2017@gmail.com

Ref. No. RSM/IQAC/AR/2019-20

Date: 28.05.2020

**REPORTS ON THE QUALITY INITIATIVES UNDERTAKEN BY
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

July, 2019 - June, 2020

PART – A: DATES AND TIME OF MEETINGS OF IQAC

Sl. No.	Date	Time
1	18 th September, 2019	2.00 PM
2	5 th March, 2020	2.30 PM

PART – B: REPORT ON THE ACTION TAKEN THROUGHOUT THE ACADEMIC YEAR

The IQAC, Raiganj Surendranath Mahavidyalaya, plays a pivotal role in ensuring and improving the quality of education and the overall functioning of the institution. Below are the actions undertaken throughout the year, guided by the suggestions, recommendations and initiatives of the Internal Quality Assurance Cell (IQAC).

- ❖ As per the recommendation of IQAC, the college has successfully run the existing certificate courses on Basic Computer, Communicating English, etc.
- ❖ College has continued collaboration with various educational institutions like DDE-RBU, NSOU and Webel for resource mobilization and collaborative academic activities.
- ❖ As suggested by the IQAC, both the NSS units have organised various outreach programmes throughout the year. The college also has successfully initiated the green campus drive through plantation, regular cleaning, and scientific disposal of garbage.
- ❖ As recommended by the IQAC, the Placement Cell has regularly arranged awareness camps on job opportunity and higher education.





RAIGANJ SURENDRANATH MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL

Raiganj – 733134, West Bengal
Email – rsmiqac2017@gmail.com

- ❖ The IQAC, Raiganj Surendranath Mahavidyalaya along with various departments/cells has observed various national/international day of importance throughout the year such as – Celebration of **National Education Day, International Language Day, International Womens’ Day, Rabindra Jayanti, AIDS Awareness Programme, International Yoga Day.**
- ❖ The IQAC has processed the Career Advancement Scheme files of 4 teachers (1 Associate Professor, 2 Stage II to Stage III, 1 Stage I to Stage II) and all were received their promotion orders in due time. Teachers are also encouraged to engage in faculty development programme and training sessions, including RC, OP, FDP and other professional and administrative training programme.
- ❖ The Grievance Redressal Cell has reported the following infrastructure related grievances from the students and teachers to the IQAC and all the matters were placed to the PMU RUSA 2.0 for further action –

Academic Year	Grievance	Date of Grievance Submission	Date of Notice of Meeting	Date of Meeting	Remarks
2019-20	1. “Renovation of common rooms for both girls and boys” --- from students	20/08/2019	18/11/2019	25/11/2019	IQAC placed the matters to the PMU RUSA 2.0
	2. “Installations of lights and fans in class rooms, as well as common rooms” -- from students	19/09/2019			
	3. “Requirement of setting up of proper computer facilities in the college” --- from teachers	03/01/2020	06/01/2020	13/01/2020	





RAIGANJ SURENDRANATH MAHAVIDYALAYA
INTERNAL QUALITY ASSURANCE CELL

Raiganj – 733134, West Bengal
Email – rsmiqac2017@gmail.com

- ❖ IQAC has collected the Student, Teachers and Alumni feedback(s), that included various facets of their educational experience in the institute, viz., course content, teaching methods, basic facilities and overall satisfaction. The collected feedbacks undergo a thorough analysis, identifying common themes, patterns, and areas that require attention. This institution is committed to act based on the feedback received, implementing changes and improvements to address the identified concerns and enhance the overall student experience. Consequently, the institution is positive about attaining satisfactory outcomes in both academic brilliance and holistic development.

- ❖ Reported the Action Taken Report of the E-Governance 2019-20 of the college.

**PART – C: LIST OF RC, OP, FDP AND OTHER PROGRAMMES ATTENDED BY
THE FACULTY MEMBERS**

Sl. No.	Name of the participant	Designation	Title of the FDP /MDP/ professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
1	Pranati Majumdar	Assistant Professor in Pol. Science	Orientation Program, HRDC NBU	05-11-2019 to 25-11-2019
2	Shila Saha	Assistant Professor in English	Orientation Program, HRDC NBU	05-11-2019 to 25-11-2019

Coordinator, IQAC
Raiganj Surendranath Mahavidyalaya
Coordinator
IQAC
Raiganj Surendranath Mahavidyalaya

TIC
Raiganj Surendranath Mahavidyalaya
Teacher-in-Charge
Raiganj Surendranath Mahavidyalaya

