

SURENDRANATH MAHAVIDYALAYA

Raiganj, Uttar Dinajpur
University of Gour Banga, Malda)
UGC U/S 2f & 12(B)
Aided College with "B"+ Grade (December`2016)

Proof relating to the formation of Internal committees/Grievances Committee and other committees as per the UGC norms

Details of statutory/regulatory Committees


Document List

Sl. No.	Description of Particulars
A	Details of the Anti-Ragging Cell
B	Details of the Grievance Redressal Cell

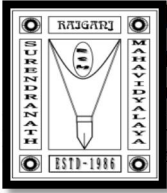
A. Details of Anti-Ragging Cell

Contents:

1. Snapshot of the Anti-Ragging Cell in institute's website
2. Objective of the Anti-Ragging Cell
3. Members of the Anti-Ragging Cell


Principal
Raiganj SurenDRanath Mahavidyalaya
Raiganj, U/D

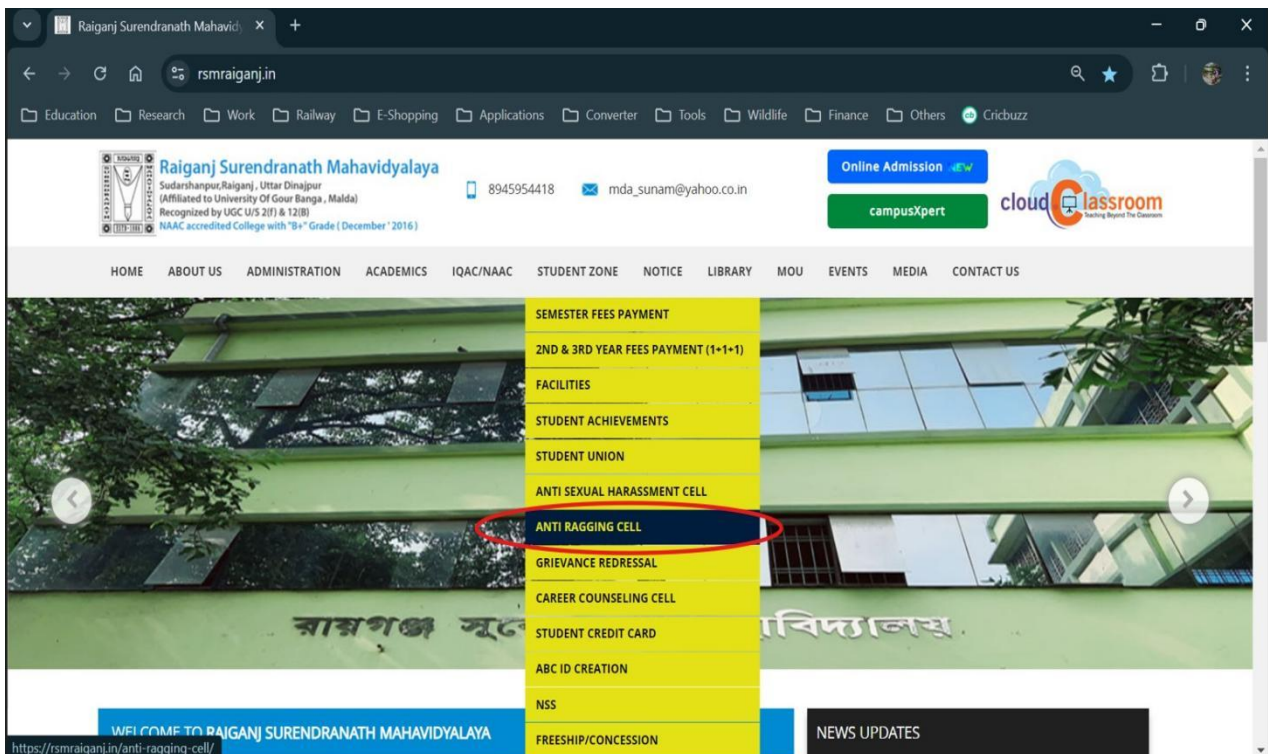




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A-1. Snapshot of Anti-Ragging cell in institute's website



Link to Anti-Ragging cell in institute's website:

Chandana B
Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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<https://rsmraiganj.in/anti-ragging-cell/>

A-2. Objective of the Anti-Ragging Cell

Chandra B

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RAIGANJ SURENDRANATH MAHAVIDYALAYA

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ANTI RAGGING CELL RSM

The Anti-Ragging Cell of Raiganj Surendranath Mahavidyalaya always play a crucial role in ensuring student safety and well-being by strictly prohibiting any form of ragging or harassment during the pre-Covid period (2018-19 to 2019-20) as well as Post-Covid Period (2022-23 to 2023-24). Comprising faculty members, staff, and student representatives, the Cell actively monitored campus activities to prevent bullying, hazing, or any related misconduct. It organized awareness programs to educate students on the harmful effects of ragging and fosters a culture of respect and inclusivity. The Cell provides confidential channels for reporting incidents and promptly addresses complaints with appropriate disciplinary actions. By upholding a zero-tolerance policy towards ragging, the Anti-Ragging Cell of RSM helps create a positive and supportive learning environment where every student feels valued and protected.



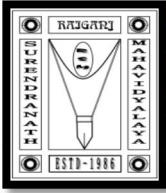
Chandan B
Principal
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Raiganj, U/D



A-3. Members of the Anti-Ragging Cell

Chandan B
Principal
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MEMBERS OF ANTI RAGGING CELL_RSM

Sl No.	ACADEMIC SESSION	Teaching Members	Non-teaching Members
1.	2018-2019 (Pre-Covid Period) 2019-2020 (Pre-Covid Period)	TIC TCS IQAC Coordinator One Senior Male Teacher One Senior Female Teacher One SACT	Head Clerk Library Assistant NTS (Casual)
2.	2020-2021, 2021-2022 (Covid Period) Due to Covid-19 Pandemic, college campus was closed from 17.03.2020 to 15.11.2021 under Disaster Management Act, Govt. of West Bengal. Online classes were taken. Official works were done from home and whenever required attended College for works related to different academic sub-committees and administrative purpose. Resumption of offline classes from 16.11.2021. Commencement of online classes again from 03.01.2022 to 31.01.2022 (as per direction from HED, Govt. of West Bengal) due to spread of Covid-19.	NO ACTIVITY OF ANTI RAGGING CELL.	
3.	2022-2023(Post-Covid Period) 2023-2024 (Post Covid Period)	TIC/Principal (Chairperson) Dr. Sujoy Ghosh (Convenor) Smt. Pranati Mazumder Dr. Meghlal Mallik Smt. Mahua P Choudhury Mithun Paul	Kartik Ch. Das

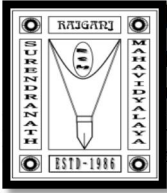

Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D



B. Details of Grievance Redressal Cell


Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D





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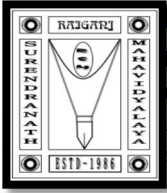
1. Snapshot of the 'Grievance Redressal' in institute's website
2. Policy of the Grievance Redressal Cell
3. Composition of the Grievance Redressal Cell (2018-19 to 2022-23)

B-1. Snapshot of 'Grievance Redressal' in institute's website

Chandana B

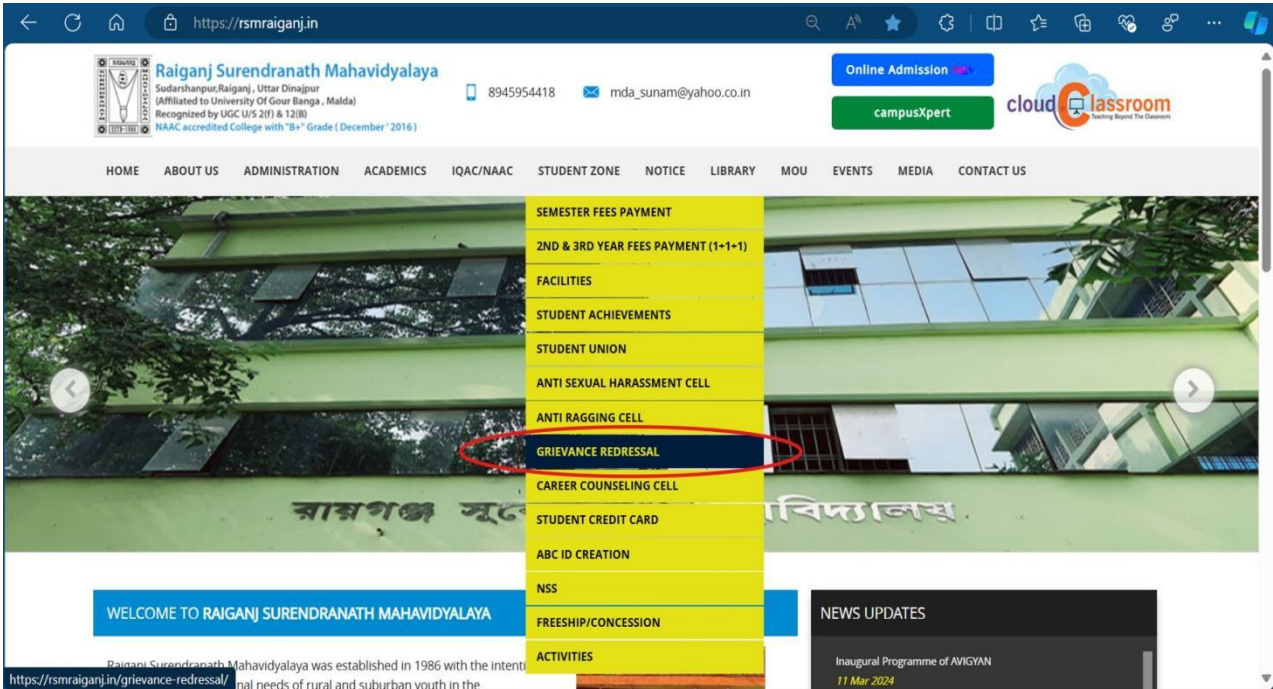
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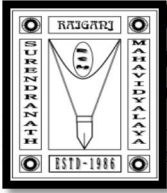


Link to Grievance Redressal in institute's website: <https://rsmraiganj.in/grievance-redressal/>

B-2. Policy of the Grievance Redressal Cell


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Date: 12/12/2018

Policy Declaration of the Grievance Redressal Cell

AIM:

In view of standard statutory/regulatory provisions, the Grievance Redressal Cell (GRC) of Raiganj Surendranath Mahavidyalaya aims to address grievances lodged by students, as well as other stakeholders of the college and redress them as per requirement. Students can share their grievances related to various academic and non-academic matters within the campus through multiple channels. This cell is also open to redress grievances received from teaching or non-teaching staffs of the college and aims to solve them in a time-bound manner.

OBJECTIVES:

This Cell has been set up to address the grievances of Students and other stakeholders of the college by sorting out the problems amicably and judiciously, thereby ensuring an ambient atmosphere and strengthening the bond of the students with an increased mutual understanding.

COMPOSITION OF THE CELL:

As per the UGC regulations, the Cell comprises the following members:

- Principal/TIC as ex-officio Chairperson
- IQAC Coordinator as member
- Secretary of Teacher's Council (TCS) as member
- Convener of this Cell
- One guest teacher as member
- One Non-teaching Staff as member
- Any other member (if required)


SELECTION OF CONVENERS & MEMBERS:

All conveners, members and representatives are selected by discretion of the Chairperson.

RESPONSIBILITY OF THE CELL:

- GRC will consider grievances of specific nature from students and staffs,
- The cell will encourage students or staffs to report their grievances freely and frankly, without any fear of victimization.
- After receipt of the grievance, GRC will decide upon the merit of the case relating to the scope of further investigation, enquiry etc. and then act amicably.
- GRC shall try to redress the grievance within a reasonable time as much possible.
- The cell will report to the competent authority about the status of grievances and also seek guidance, if required.

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E-mail: mda_sunam@yahoo.co.in, Website: www.rsmraiganj.in

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
SCOPE:


Students and staffs may submit grievances of academic and non-academic nature related to:

- Teaching-learning
- Infrastructure
- Library matters and
- Any such matter which this cell finds deem fit to be addressed

PROCEDURE FOR SUBMISSION OF GRIEVANCE:


- Grievance can be submitted in writing to any member of this cell in person.
- Students/Staffs are also free to submit their grievances in writing into the Grievance Drop-box.
- GRC will act upon the cases submitted with necessary documents as per the merit.


Teacher-in-Charge
Raiganj Surendranath Mahavidyalaya
Teacher-in-Charge
Raiganj Surendranath Mahavidyalaya



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B-3. Composition of the Grievance Redressal Cell (2018-19 to


Principal
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Raiganj, U/D





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2022-23)

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Subject: Grievance Redressal Cell *Date - 12/12/2018*

In view of statutory/regulatory provisions, an institutional sub-committee entitled **Grievance Redressal Cell** is being set up at Raiganj Surendranath Mahavidyalaya as per the following structure,

- Principal/TIC as Chairperson
- IQAC Coordinator as member
- Secretary of Teacher's Council (TCS) as member
- Convener of the Cell
- One guest teacher as member
- One Non-teaching Staff as member
- Any other member (if required)

As per this structure, the cell comprises the following members for the academic year 2018-19:

- TIC as Chairperson
- Dr. Kamala Rani Bhattacharya, IQAC Coordinator
- Dr. Abhinandan Das, TCS
- Smt. Shila Saha (Convener)
- Dr. Purusattam Singha, Guest Teacher, Department of Bengali
- Mr. Arun Mandal, Non-teaching staff

The cell will deal with the grievances related to

- Teaching-learning
- Infrastructure
- Library matters and
- Any such matter which this cell finds deem fit to be addressed

[Signature]
Teacher-in-Charge
Raiganj Surendranath Mahavidyalaya
Raiganj Surendranath Mahavidyalaya

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Grievance Redressal Cell 2019-20 Date: 06/08/2019

For the academic year 2019-20, the **Grievance Redressal Cell** of Raiganj Surendranath Mahavidyalaya will comprise the following members.

- TIC as Chairperson
- Dr. Sankar Kumar Roy, IQAC Coordinator
- Dr. Abhinandan Das, TCS
- Smt. Shila Saha (Convener)
- Dr. Purusattam Singha, Guest Teacher, Department of Bengali
- Mr. Arun Mandal, Non-teaching Staff

[Signature]
Teacher-in-Charge
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Grievance Redressal Cell 2021-22 Date: 14/07/2021

For the academic year 2021-22, the **Grievance Redressal Cell** of Raiganj Surendranath Mahavidyalaya will comprise the following members.

- TIC as Chairperson
- Dr. Sankar Kumar Roy, IQAC Coordinator
- Dr. Abhinandan Das, TCS
- Smt. Shila Saha (Convener)
- Mr. Md. Rejaun, Guest Teacher, Department of Mathematics
- Mr. Arun Mandal, Non-teaching Staff

[Signature]
Teacher-in-Charge
Raiganj Surendranath Mahavidyalaya
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Grievance Redressal Cell 2022-23 Date: 07/07/2022

For the academic year 2022-23, the **Grievance Redressal Cell** of Raiganj Surendranath Mahavidyalaya will comprise the following members.

- TIC as Chairperson
- Dr. Sankar Kumar Roy, IQAC Coordinator
- Dr. Sujoy Ghosh, TCS
- Dr. Abhijit Mondal (Convener)
- Dr. Prabhas Roy Choudhary (Jt. Convener)
- Mr. Md. Rejaun, Guest Teacher, Department of Mathematics
- Mr. Arun Mandal, Non-teaching Staff

[Signature]
Teacher-in-Charge
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