



### MEMORANDUM OF UNDERSTANDING

This *Memorandum of Understanding* made on the 3<sup>rd</sup> day of September 2004, between **WEBEL INFORMATICS LIMITED** (A Govt. of West Bengal Undertaking), of 225F, A.J.C. Bose Road, 4<sup>th</sup> Floor, Kolkata 700 020 (hereinafter referred to as *Company*) of the one part and **Raiganj Surendranath Mahavidyalaya, P.O. Raiganj, Dist. Uttar Dinajpur, Pin – 733 134** (hereinafter referred to as the *College*) of the other part.

Whereas the *Company* is engaged in imparting Computer Training Courses consisting of system development, data processing through Computer, high level computer programming language etc. (hereinafter referred to as the 'Computer Training Course') to the students of colleges and schools and issuing certificate recognized by **WEBEL INFORMATICS LIMITED** (A Govt. of West Bengal Undertaking).

And whereas the *College* approached the *Company* (vide Letter Reference No. 164/RSM/04 dated 13.07.2004 and 173/RSM/04 dated 02.08.2004), for imparting compulsory Computer Training Course of two years duration to the students of the *College* from the academic session 2004-2005.

And whereas the *Company* (vide its Letter Reference No. LT-RSM-001-2004-2005 dated July 20, 2004) agreed to impart the compulsory Computer Training Course of two years' duration to the students of the college inside the college premises. *सहसंमति १.१.०५*

*And whereas the parties have agreed as follows:*

01. *सहसंमति agreement १.१.०५* The course will commence from the Month of September 2004 for a period of 48 months and will expire on 31<sup>st</sup> August 2008.
02. The *College* will provide adequate convenient space to allow the *Company* to conduct the *Computer Training Course* during the aforesaid period mentioned in para (1) above.
03. Training will be imparted to the students in accordance with a routine to be framed by the *Company* in consultation with the college authority.
04. Training will be imparted between 9 a.m. to 5 p.m.
05. The course which will be offered is "PC Application" only for the existing students of the *College*. The *Company* will run only this course in the *College*.

WEBEL INFORMATICS LIMITED  
225F, A. J. C. BOSE ROAD (4th Floor)  
KOLKATA-700 020

Handwritten signature or initials.

No.....  
Name.....  
Add.....

S. Chatterjee  
Licensed Stamp Vendor  
Date..... City Civil & Sessions Court  
Price..... 2&3, K S. Roy Rd, Cal-1

19 JUL 2004

19 JUL 2004

Handwritten signature or scribble.

06. On successful completion of the course mentioned above each student will be issued a Certificate by the *Company*.
07. The total fee for the course is Rupees Fifteen Hundred Sixty which will be paid to the *College* by the students in twenty-four equal installments.
08. The fees will be collected from the students by the college authority.
09. The *Company* will be paid 65% (sixty five percentage) of the fee collected by the *College* from the students actually undergoing the training.
10. The *Company* is to enroll the students seeking to undergo the above mentioned course separately and maintain an Attendance Register of the enrolled students.
11. The *Company* will receive its share in respect of fees on the strength of the students enrolled by it for the said Course.
12. 10% of the students enrolled for the said course will be allowed exemption from fees in consideration of their unstable economic condition, in consultation with the Principal keeping parity with the Fee-concession allowed to the students by the *College*.
13. The *College* will pay 65% share of the course fee to the *Company* quarterly after retaining its share of 35% of the course fee received by the *College*. The Course structure as well as the fee-structure referred to above will be subject to the revision as and when decided mutually by the college authorities and the *Company*.
14. The *College* shall, all the time, during the official working hour provide access to the officials of the *Company*/ its authorized representative/s that may be required for supervising the conduct of the *Computer Training Course*, maintenance of the machines etc.
15. After the expiry of the said period as stipulated in para (1) above, the period of *Memorandum of Understanding* may be extended and on such terms and conditions as may be agreed by the parties or revoked at the option of either of the parties.
16. The *Company* should consult the college authority regarding the appointment of the Coordinator for this Centre in this college.
17. A review committee of three members including the Coordinator and one member each from *College* and *Company* will be formed for the purpose of review of the conduct of this said Computer Course (PC-APPLICATION) and will sit in every quarter. Any dispute or difference in regard to the interpretation or execution of the agreement or otherwise shall be referred to the committee for settlement.

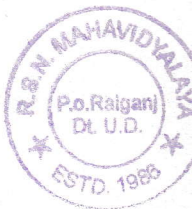


Signed and delivered by the  
Company in presence of

Signature: Biswanath

Name : Biswanath Biswanath

Address: 225 F, A. J. C. Bose Road  
4th floor, Kolkata - 700020



Signed and delivered by the  
College in presence of

Signature : \_\_\_\_\_

Name: SAMARENDRA NATH RAO

Address: Raiganj, Suradasan Mahavidyalaya  
Sundarbanpur, Raiganj

Uttar Dinapur



# WEBEL INFORMATICS LIMITED

(A Government of West Bengal Undertaking)

225F, AJC Bose Road, 4th Floor, Kolkata - 700 020

Phone : 91-33-22833568/69, Fax : 91-33-22833567

LT-RSM-002-2004-2005

September 3, 2004

The Principal  
Raiganj Surendranath Mahavidyalaya  
Raiganj,  
Dist. Uttar Dinajpur,  
PIN - 733 134

**Sub: Coordinator**

Dear Sir,


This has reference to the MOU dated 3<sup>rd</sup> September 2004 on *Compulsory Computer* Training in your College.

We are pleased to inform you that Mr. G.P. Sharma, S/o. Late J.B. Sharma, Satsang Asram Road, Ukilpara, Raiganj, Dist. Uttar Dinajpur has been engaged by us as the Coordinator for your College.

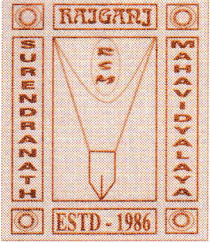
Mr. Sharma has been advised about the terms and conditions of the MOU under reference and he would strictly abide by it.

Thanking You,

Yours faithfully,  
**For WEBEL INFORMATICS LTD.**

  
**P.K. CHATTERJI**  
Manager

cc : Mr. G.P. Sharma



# Raiganj Surendranath Mahavidyalaya

Ref. 32/RSM/PG-53/09

Date 19/1/09

To,  
Mr. Basab Bijoy Banerjee  
Dy. Manager  
Webel Informatics Limited  
225F, A J C Bose Road, 4<sup>th</sup> Floor  
Kolkata-700020

Sub\_ Renewal of Agreement of P C Application Course.

Sir,

With reference to your letter no. : LT-RSM-002-2008-2009 dated 01/09/2008, I would like to inform you that the centre is running successfully and the service provided by your college co-ordinator is also satisfactory. Therefore, the college has no reservation to extend the contact period within the limit of original agreement which will remain functioning till the college authority take any decision to review the matters.

Thanking you.



For WEBEL INFORMATICS LTD.

*B. Banerjee*  
04/02/09  
Authorized Signatory

*Anita*  
19/1/2009  
Principal.  
Raiganj S. N. Mahavidyalaya

## ANNEXURE - 1

- Course Title : **PC Application Course (Diploma)**
- Total Duration : 150 Hours (144 Hours + 6 Hours on evaluation / exam.)
- Course Fee : Rs.1,560/- (payable Rs.65/- X 24 equal installments)
- Course Content : **Module - 1 : (48 Hours)**  
Windows XP.  
MS Office (Word, Excel, Power Point)
- Module - 2 : (36 Hours)**  
Flowcharting and dataflow diagram  
Programming in C
- Module - 3 : (48 Hours)**  
RDBMS concept & MS Access  
Concept of Network, Internet & E-mailing
- Module - 4 : (12 Hours)**  
Conversational English and Soft Skill

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**West Bengal Electronics Industry Development Corporation Limited**

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WIL Division

225F, A. J. C. Bose Road, 4th Floor, Kolkata - 700 020

Phone : 91-33-2283 3567 / 68 / 69 • Fax : 91-33-2281 0884 • e-mail : info.wil@webel-india.com

PAN : AAACW2411Q • TAN : CALW00084A • GSTIN : 19AAACW2411Q1Z1 • CIN : U52209WB19745GC029237

LT-RSM-001-2023-2024

**WEST BENGAL ELECTRONICS INDUSTRY  
DEVELOPMENT CORPORATION LIMITED**  
DN-53 Sec-V, Salt Lake  
Kolkata - 700 091

May 26, 2023

The Principal  
Raiganj Surendranath Mahavidyalaya  
Raiganj,  
Uttar Dinajpur  
PIN – 733 134

**Sub: Computer Centre**

Respected Sir/Madam,

We would like to inform your goodself that as per the renewal of agreement/letter (as per your letter no. 32/RSH/PG-53/09 dated 19.01.2009) the computer centre was running and functioning in your esteemed institution. During the COVID Period our centre coordinator had also conducted the online classes.

This has been observed that the centre is not functioning at present.

Please be informed that we are interested further to continue the training centre at your college.

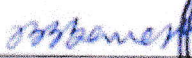
Our coordinator/representative will get in touch with you to receive your confirmation or you can directly send the same in the following emails.

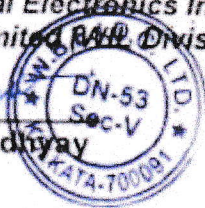
[basab.bijay@webel-india.com](mailto:basab.bijay@webel-india.com) / [anjan.debnath@webel-india.com](mailto:anjan.debnath@webel-india.com)

Your kind cooperation in this regard is highly solicited and we hope you would be kind enough to allow us to continue as a Training Partner.

Thanking you,

Yours faithfully,  
For West Bengal Electronics Industry Development  
Corporation Limited (WIL Division)

  
B B Bandyopadhyay  
Manager



CC : Centre coordinator