

RAIGANJ SURENDRANATH MAHAVIDYALAYA

Sudarshanpur, P.O. Raiganj, Dist. Uttar Dinajpur, 733134

ACCREDITED BY NAAC WITH GREED B+

TEL-03523-246155,E-mail: mda_sunam@yahoo.co.in, Website: www.rsmraiganj.in

TENDERNOTICE

Tender Notice No.: 2380-RSM-2024 Date-06/07/2024

Undersigned invite quotation through e-tenders portal (www.wbtenders.gov.in) for the following work of **Supplying one Generator with trolley system and one Printer cum Scanner with Xerox Machine** for Raiganj Surendranath Mahavidyalaya, Raiganj, Uttar Dinajpur,733134. The bidders should provide a rate inclusive of items, with the total cost of all items to be quoted:

Sl. No.	Item Type	Brand	Specification	Item count
1.	Generator Set with Trolley System	KOEL	<ul style="list-style-type: none">Model No – KG1-160WSFrequency - 50Power factor – 0.8Voltage – 415 3ØNoise Level <60dBElectrical Battery starting voltage - 12	1 piece
2.	Printer cum Scanner with Xerox Machine	Cannon	<ul style="list-style-type: none">Image runner 2425	1 piece

N.B.: For details contact the college authority at any working day between 12 noon to 2 pm and email to -mda_sunam@yahoo.co.in

• GENERALINSTRUCTIONS

In the event of tendering process, intending bidder may download the tender documents from the website – <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary earnest money may be remitted through Net Banking / NEFT & RTGS through ICICI Bank Payment Gateway webpage. A copy of NEFT/RTGS should be attached along with the Tender documents. No bidders will be entertained without earnest money.

• SUBMISSIONOF BIDS

Tenders are to be submitted through online in two folders at a time for each supply, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC).

The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

- The Financial Bid of the prospective tender will be considered only if the Technical Bid of the bidder found qualified by the Principal/TIC, Raiganj Surendranath Mahavidyalaya. The decision of the Principal/TIC, Raiganj Surendranath Mahavidyalaya will be final and absolute in this respect.
- Bid shall remain valid for a period not less than 90 (ninety) days after the dead line date for Financial Bid submission (As directed by the authority).
- Successful bidder shall have to sign an agreement in the Non-judicial stamp of Rs. 50/- and submitted security deposit @Rs. 2% of the total work value by Bank Draft/DCR within 7 days from the date of acceptance of tender, failing of which the e-tender submitted by him will be cancelled.
- The intending bidders are requested to quote the rate in BOQ only. No offline tender will be accepted.
- During the scrutiny, if it comes to notice that the credential(s) and/or any other papers of any bidder has/have been found incorrect/manufactured/fabricated, the said bidder shall not be allowed to participate in the tender and the application shall be treated as cancelled.
- Before issuance of the work order, the tender inviting authority may verify the credential(s) and/or other documents of the lowest bidder, if it is found necessary. After verification, if it is found that the documents submitted by the lowest bidder are either manufactured or false, the work order will not be issued in favour of the said bidder.
- NON-STATUTORY/MY DOCUMENTS containing the following documents:

Sl. No.	Category	Sub Category	Sub Category Description
A.	Certificates	A1Certificates	1.PANCard
			2.Professional Tax Enrollment Certificate with Latest Challan and PTPC
			3.GST Registration certificate with Latest Return Copy.
			4.Valid Trade License for the period for the specific trade.
B.	Bidder Details	1.ProprietorshipFirm(TradeLicense) 2.PartnershipFirm(Partnership Deed,Trade License) 3.LTDCompany(Incorporationcertificate,TradeLicense) 4.Society(SocietyRegistrationcopy,TradeLicense) 5.Powerofattorney(ifrequired)	
C.	Credential	The prospective bidders should upload One order copies h along with corresponding satisfactory supply certificates	

-
-
-

• **EXPERIENCE / CREDENTIAL**

The prospective bidders should have supplied Generator as mentioned in the BOQ prior to the date of issue of this Notice to at least One Government College/ Government Aided College/ State or Central University/ Research Institute. The prospective bidders should upload one order copies along with corresponding satisfactory supply certificates.

Note:

- The Bidders should provide a rate inclusive of the above items, with the total cost of all items to be quoted:.
- The rate quoted by the bidders should be inclusive of carriage and all taxes, otherwise quotation will not be considered.
- Payment will be made after fulfilling the Government Rules and Regulations and after satisfactory completion of the work.
- No conditional quotation will be entertained in any way.
- The goods supplied should be in exactitude of the specifications mentioned in the tender notice. Any deviation/ departure/difference as mentioned in the specifications will not be accepted and the payment will not be made.
- The guarantee/warranty period to be mentioned.
- Date & Time Schedule

Sl No.	Particulars	Date & Time
1	Date of Publication of Tender	11.07.2024

2	Date of Document Download Start	11.07.2024
3	Date of Bid Submission Start	11.07.2024
4	Date of Bid Submission Closing	25.07.2024
5	Date of Bid Opening (Technical)	27.07.2024
6	Date of Bid Opening (Financial)	To be notify latter

- The authority reserves the right to accept or to reject any or all quotations without assigning any reason thereto.

- **SPECIAL TERMS AND CONDITIONS FOR TENDERS SUBMISSION**

- **A)** No advance payment shall be made at any circumstances.
- **B)** Payment will be made after 100% satisfactory delivery of computer equipments.
- **C)** Payment will be made through PFMS portal, Government of India. Successful bidder has to produce firm details and bank account in prescribed format for registration at PFMS portal.
- **D)** Conditional bid may not be accepted by the tender inviting authority.
- **E) Delivery:** The supply of computer equipments should be made within 15 days or the time prescribed by the college as will be mentioned in the purchase order.
- **F) Penalty for Late Supply/Non-Supply:** In case of delay in delivery, the competent authority has the right to deduct the amount 1% of total order value and the same may be increased to maximum of 5% of order value.
- **G)** The quantity may be increased or decreased in the final order.
- **H)** If the computer equipments are found defective, the supplier is bound to replace the same immediately.
- **I)** Vendors should have office in West Bengal.
- **J)** Order will give to anyone vendor.
- **K)** Prices must be quoted for at least 90% titles for every subject.
- **L)** Company Price proof must be submitted for all titles supplied.

- **PENALTY CLAUSES**

PENALTY FOR FURNISHING OF FRAUDULENT/MISLEADING DOCUMENTS:

- If during the tender process or at any stage during the validity of the tender period, it is found that a Tenderer or supplier has formed a cartel in whatsoever form or name to fix up the rates or supplier to the detriment to the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderer's who have submitted false/misleading/fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money, Forfeiture of Performance Bank Guarantee if enlisted as a supplier.

- **APPEAL**

- Appeal against the decision of the Principal, Raiganj Surendranath Mahavidyalaya, Raiganj, Uttar Dinajpur, 733134 West Bengal to impose such a penalty will be presented before the Director of Public Instruction, Department of Higher Education, Government of West Bengal.

- **AGREEMENT**

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by the Principal, Raiganj Surendranath Mahavidyalaya, Raiganj, Uttar Dinajpur, 733134 West Bengal. After communication of the same, the Tenderer and the selected distributor (in the event of distributor to receive order and payment in his name) will have to execute agreement in the prescribed form with the Principal, Raiganj Surendranath Mahavidyalaya, Raiganj, Uttar Dinajpur, 733134, West Bengal. The present document and the tender forms filled in by the Tenderer or copies thereof insofar as they are not inconsistent with these terms and conditions will be incorporated as part of the agreement. Such agreement will be binding on the Tenderer and distributor.

- **VALIDITY PERIOD OF AGREEMENT**

The contract period will be for a period decided by the tendering authority while giving work order to the bidder depending upon the job.


- **THE PRINCIPAL, RAIGANJ SURENDRANATH MAHAVIDYALAYA, RAIGANJ, UTTAR DINAJPUR, 733134 WEST BENGAL RESERVE THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE WEBSITE: <https://wbtenders.gov.in> AND OFFICE NOTICE BOARD.**

- **VALIDITY OF TENDER:**

- The contract period will be for a period decided by the tendering authority while giving work order to the bidder depending upon the job. No objections in this respect will be entertained raised by any Bidder who will remain present during opening of bid, or from any Bidder who will remain absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further. During the scrutiny, if it comes to the notice of the tendering authority that the credential or any other paper found incorrect/manufacture/fabricated, that bidder would not be allowed to participate in the tender and that application will be outrightly rejected without any prejudice. Prospective bidders must take training from authorized agencies before submission of their bids. The Central Tender & Purchase Advisory Committee of the College reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

- **N.B.:**

During evaluation, the Tender Inviting Authority may summon the tenderers (if required) & seek clarification/information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will be liable to be rejected.


Principal
Raiganj Surendranath Mahavidyalaya
Raiganj, U/D



Principal
Raiganj Surendranath Mahavidyalaya